


**Civil Service Commission-National Capital Region Annual Procurement Plan for FY 2019**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Post ing of IB/REI	Submission/Openin g of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203010	Common-Use Supplies and Equipment	CSC NCR	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	2,578,879.88	2,579,879.88	0.00	Purchase of Common-Use Supplies from DBM-Procurement Service
10605070	Desktop and Laptop PCs and other ICT equipment	CSC NCR	Competitive Bidding	January	February	February	February	GoP	1,768,880.00	1,768,880.00	0.00	Includes Desktop and Laptop PCs and other IT peripherals
10605070	Supply and delivery of Toners	CSC NCR	Competitive Bidding	January	February	February	February	GoP	1,445,800.00	1,445,800.00	0.00	Quarterly supply of toners for different printers.
50212020	Janitorial Services	CSC NCR	Competitive Bidding	November 2018	November 2018	January	January	GoP	4,250,000.00	4,250,000.00	0.00	MYOA for 3 years, initiated early procurement on November 2018
50212030	Security Services	CSC NCR	Competitive Bidding	November 2018	November 2018	January	January	GoP	3,600,000.00	3,600,000.00	0.00	MYOA for 3 years, initiated early procurement on November 2018
10605990	Industrial Document Shredders	ESD	Competitive Bidding	November 2018	November 2018	January	January	GoP	2,800,000.00	2,800,000.00	0.00	Early Procurement of 2 units heavy duty industrial shredders to be used in March 2018 Examinations
50299050	Lease of Photocopiers	CSC NCR	Competitive Bidding	November 2018	November 2018	January	January	GoP	2,000,000.00	2,000,000.00	0.00	Early procurement for Contract for 1 year Lease of Photocopying Machines
10606010	Service Vehicle	CSC NCR	Competitive Bidding	January	January	February	February	GoP	1,300,000.00	1,300,000.00	0.00	Procurement of Service Vehicle
10607010	Supply and Delivery of Service Card Cabinets and Sofa	CSC NCR	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	648,000.00	648,000.00	0.00	Supply and delivery of fabricated customized service card cabinets, filing cabinets, vaults and sofa sets and office chairs
150203010	Lease of Printers	CSC NCR	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	192,200.00	192,200.00	0.00	Lease of printers with 1 year supply of toners
50212990	Pest Control Services	CSC NCR	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	200,000.00	200,000.00	0.00	Termite Control and Pest Control
50203010	Toner and Master for Risograph Machine	CSC NCR	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	48,390.00	48,390.00	0.00	Toner and Master Riso for Risograph machine
10605020	Supply, delivery and installation of ACU	CSC NCR	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	140,000.00	140,000.00	0.00	Right type ACUs
50203010	Supply, printing and delivery of Service Record Cards	CSC NCR	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	78,315.00	78,315.00	0.00	Customized Service Record Cards
50203010	Supply, printing and delivery of CSC NCR Letterhead and Mailing Envelopes	CSC NCR	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	568,000.00	568,000.00	0.00	Customized CSC NCR Letterhead for Communications and Mailing Envelopes
50203990	Supply printing and delivery of Tshirts	CSC NCR	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	37,500.00	37,500.00	0.00	Customized Tshirts for CSC NCR employees
10605020	Supply and Delivery of Time Recorder Stamping Machine	CSC NCR	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	54,000.00	54,000.00	0.00	Time Stamping Machines for Filed Offices
50202010	Supply and Delivery of Training Materials	HRD	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	390,994.00	390,994.00	0.00	Various Inventory Materials used for Trainings not available at PS DBM
50203010	Supply and Delivery of Examination Materials	ESD	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	367,716.00	367,716.00	0.00	Various Inventory Materials used for Examinations not available at PS DBM
50203010	Supply and delivery of Common-Supplies and Equipment not available DBM-PS	CSC NCR	Shopping	Quarterly	N/A	Quarterly	Quarterly	GoP	525,161.00	525,161.00	0.00	Various Inventory Materials for office use not available at PS DBM
50203890	Supply and delivery of electrical and plumbing supplies, tools and equipment	CSC NCR	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	28,400.00	28,400.00	0.00	Electrical and Plumbing supplies for repair and maintenance
50205010	Postal Services	CSC NCR	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	600,000.00	600,000.00	0.00	1 year contract
50201010	Travel-Airfare	CSC NCR	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	300,000.00	300,000.00	0.00	PAL and CebuPacific GFA
50299030	Catering Service for Strategic Planning	FOSIC	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	19,250.00	19,250.00	0.00	Strategic Planning to be held in December 2019
50299030	Catering Service for Strategic Review	FOSIC	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	57,750.00	57,750.00	0.00	Strategic Review to be held in April, July and October 2019
50299030	Catering Service for Management Committee Meetings	FOSIC	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	154,000.00	154,000.00	0.00	MANCOM meeting to be held monthly

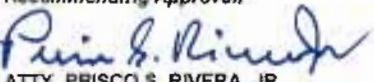
50203990	Supply and Delivery of Materials for the Fabrication and Installation of Office Cubicles	HRD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	213,653.00	213,653.00	0.00	Construction materials for the fabrication of cubicles
50299990	Lease of Venue for Function Room, with Accommodation and Meals, for Family Day	HRD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September	September	GoP	375,100.00	375,100.00	0.00	Culminating Activity for CSC Anniversary
50299990	Lease of Venue for Function Room, with Accommodation and Meals, for Year End Culminating Activity	HRD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	December	December	GoP	314,600.00	314,600.00	0.00	-
50203990	Supply and Delivery of Materials for the Construction of Breastfeeding Area	HRD	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	350,000.00	350,000.00	0.00	Womens' Month
50203990	Supply, printing and delivery of T-shirts	HRD	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	48,400.00	48,400.00	0.00	Womens' Month
50203990	Supply and Delivery of Materials for the Fabrication of Glass Door	LSO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	38,038.00	38,038.00	0.00	LSD Fabrication of Glass Door
50203990	Supply and Delivery of Materials for the Fabrication of wooden Service Card Cabinets	MSD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	79,780.00	79,780.00	0.00	Construction materials for the fabrication of wooden service card cabinets
50203990	Supply and Delivery of Materials for the Fabrication and Installation of Office Cubicles	MSD and PALD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	169,260.00	169,260.00	0.00	Construction materials for the fabrication of cubicles
10607010	Supply and delivery of Hi Back Executive Chairs	MSD and PALD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	110,000.00	110,000.00	0.00	Chairs for office cubicles
50203990	Supply and Delivery of Materials for the Refurbishment of Perimeter Gate and Fence	MSD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	168,055.00	168,055.00	0.00	Construction materials for the refurbishment of gate and fence
10607010	Supply and Delivery of Materials for Murat Art	PALD	NP-53.9 - Small Value Procurement	February	N/A	January	January	GoP	100,000.00	100,000.00	0.00	Gender and Development
10605020	Supply and delivery of UHD TV 55 inches	PALD	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	40,000.00	40,000.00	0.00	Interactive Wall
50299990	Corporate Gifts	PALD	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	175,000.00	175,000.00	0.00	Corporate Gifts
50299990	Token of Appreciation	PALD	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	18,000.00	18,000.00	0.00	Commemoration Tokens
10607010	Supply and delivery of Airport Gang Chairs	PALD	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	250,000.00	250,000.00	0.00	Replacement of gang chairs
50203990	Supply and Delivery of Materials for the Fabrication PACD and Security Guard Desks	PALD	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	50,000.00	50,000.00	0.00	Replacement of worn desks. Pulse Asia Survey
50203990	Fabrication of Acrylic and Sintra Board Signages	PALD	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	145,000.00	145,000.00	0.00	Replacement of signages. Pulse Asia Survey
50299990	Lease of Function Room with Meals for Awarding of HAP Semifinalist	PALD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September	September	GoP	96,000.00	96,000.00	0.00	HAP Recognition Ceremony
50299990	Lease of Function Room with Meals for Appreciation Lunch for Fun Run Partners	PALD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September	September	GoP	84,000.00	84,000.00	0.00	Appreciation Lunch for Fun Run partners
50299990	Supply, printing and delivery of Race Bibs with RFID's and Certificates	PALD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	609,000.00	609,000.00	0.00	Racebibs with pins and RFID's and Certificates of Participation for FUN RUN
50299990	Printing of Tarapautins and mock checks	PALD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	59,000.00	59,000.00	0.00	Tarps for Fun Run
50299990	Supply and Delivery of Plastic Twines	PALD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	15,000.00	15,000.00	0.00	Plastic Twines for Ribbon Committee. Fun Run
50299990	Supply and delivery of water, 5 gallons	PALD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	420,000.00	420,000.00	0.00	Water for Fun Run participants
50299990	Supply and delivery of Drinking cup, paper	PALD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	120,000.00	120,000.00	0.00	Drinking cups for Fun Run participants
50202010	Lease of Venue for Function Room with Meals, for Trainings for external participants, 1st semester	HRD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January	January	GoP	1,512,000.00	1,512,000.00	0.00	Training for external participants for 1st Semester 2019
50202010	Lease of Venue for Function Room with Meals for Trainings for external participants, 2nd Semester	HRD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January	January	GoP	1,512,000.00	1,512,000.00	0.00	Training for external participants for 2nd Semester 2019
50202010	Lease of Venue for Function Room with Meals, for Seminar on RA 9184, Government Procurement Reform Act	BAC	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January	January	GoP	44,000.00	44,000.00	0.00	Seminar for RA 9184, Government Procurement Reform Act

50202010	Catering Service for Trainings for internal participants, 1st Semester	HRD	NP-53 9 - Small Value Procurement	January	N/A	January	January	GoP	480,000.00	480,000.00	0.00	Training for internal participants for 1st Semester 2019
50202010	Lease of Venue for Function Room with Meets, and accommodation for Trainings for internal participants, 2nd Semester	HRD	NP-53 10 Lease of Real Property and Venue	N/A	N/A	January	January	GoP	1,120,000.00	1,120,000.00	0.00	Training for internal participants for 2nd Semester 2019
50299990	Rental of LED wall, audio visual equipment	PALD	NP-53 9 - Small Value Procurement	July	N/A	July	July	GoP	150,000.00	150,000.00	0.00	LED wall and audio visual system for FUN RUN

Prepared by:

  
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