

Bureau of Internal Revenue, Revenue Region No. 11 Annual Procurement Plan for FY 2019 (per GAA)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Project)	
					Ads/Post of ITB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
50203220 00	4. Semi-Expendable Office Furniture & Fixtures	AHRMD/ RDO71	No	Public Bidding	Jun2019	Jun2019	July2019	July2019	GOP	1,042,000.00	1,042,000.00		Office Furniture & fixtures will be deployed to RDO71 upon completion of the construction of their building. The estimated completion date of building is on August 2019	
50203990 00	6. Other Supplies													
	a. Fuel, oil and Lubricant Expense	RR11	No	50 Direct Contracting	as needed				GOP	225,000.00	225,000.00			
	b. Other Supplies		No	53.9 Small Value/ 50 Shopping	as needed				GOP	615,000.00				
	i. Supply of Purified Drinking Water	RR11	No	53.9 Small Value	Nov 2018	Dec 2018	05/31/19				364,000.00			
	ii. Other Supplies	Regional Office RR11	No	53.9 Small Value/ 50 Shopping	as needed						251,000.00			
	COMMUNICATION EXPENSES													
50205010 00	1. Postage & Courier								GOP	646,000.00				
	a. Postage	AHRMD/ RR11	No	53.5 Agency to Agency	as needed						196,000.00			
	b. Courier	AHRMD/ RR11	No	53.9 Small Value	Nov2018	Dec2018	05/16/19	05/23/19			450,000.00			
	PROFESSIONAL SERVICES													
	1. Auditing Expenses		No	53.9 Small Value/ 50 Shopping	as needed				GOP	500,000.00		500,000.00		
	GENERAL SERVICES													
50212020 00	1. Security Services	AHRMD/ RR11	YES	Public Bidding	11/8/2018	11/27/2018	05/15/19	05/23/19	GOP	8,260,000.00	4,479,777.25			
	a. Other Security Services						Jan2019				3,129,364.75		Extended contract since the 2019 GAA was approved on May 2019 only	
50212030 00	2. Janitorial Services	AHRMD/ RR11	YES	Public Bidding	11/8/2018	11/27/2018	05/15/19	05/23/19	GOP	4,651,000.00	2,478,954.80			
	b. Other Utility Services						Jan2019				1,673,973.36		Extended contract since the 2019 GAA was approved on May 2019 only.	
											498,071.84			
	REPAIRS AND MAINTENANCE													
50213040 00	1. Buildings and Structures	AHRMD/ Admin Officer	No						GOP	700,000.00				
	Repair of Collection Division	AHRMD	No	53.9 Small Value	Feb2019	Feb2019	June2019	June2019			304,386.17			
	Waterproofing of Records Building & Electrical Room	AHRMD	No	53.9 Small Value	Feb2019	Feb2019	June2019	June2019			163,821.20			
	Other building repairs	AHRMD/ Admin Officer	No	53.9 Small Value	as needed						231,792.63			
50213050 00	2. Machinery & Equipment	AHRMD/ Admin Officer	No	53.9 Small Value	as needed				GOP	305,000.00		305,000.00		
50213050 03	3. ICT Equipment	AHRMD/ Admin Officer	No	53.9 Small Value	as needed				GOP	230,000.00		230,000.00		
50213070 00	4. Furniture & Fixtures	AHRMD/ Admin Officer	No	53.9 Small Value	as needed				GOP	100,000.00		100,000.00		

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50200000	A. MAINTENANCE AND OPERATING EXPENSES												
	I. Training and Scholarship Expenses	AHRMD/ RR11		53.9/ 53.10									
50202010	1. Training Expenses								GOP	1,200,000.00			
	Monthly Staff Conference		No	53.9 Small Value/ 53.10 Lease	monthly							126,000.00	
	1st Quarter		No	53.9 Small Value/ 53.10 Lease	1st Quarter	1st Quarter	1st Quarter	1st Quarter				124,500.00	
	2nd Quarter		No	53.9 Small Value/ 53.10 Lease	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter				15,000.00	
	3rd Quarter		No	53.9 Small Value/ 53.10 Lease	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter				373,000.00	
	4th Quarter		No	53.9 Small Value/ 53.10 Lease	4th Quarter	4th Quarter	4th Quarter	4th Quarter				511,500.00	
	c. Other Trainings		No									50,000.00	
	II. Supplies and Materials												
50203010	1. ICT Supplies	AHRMD/ RR11		53.5/ 52					GOP	2,520,000.00			
	January to February		No	53.5 Agency to Agency	n/a	n/a	Feb2019					42,537.60	
			No	52. Shopping	02/07/19	02/11/19	03/01/19	05/14/19				385,920.00	
	March to April		No	53.5 Agency to Agency	n/a	n/a	n/a					266,024.42	
			No	52. Shopping	05/18/19	05/21/19	Jun2019	Jun2019				378,761.16	
	May to June		No	53.5 Agency to Agency	n/a	n/a	n/a	Apr2019				27,148.80	
			No	52. Shopping	Jun2019	Jun2019	Jun2019	Apr2019				27,515.84	
	July to August		No	53.5 Agency to Agency	n/a	n/a	n/a	Jun2019				353,466.26	
			No	52. Shopping	Jun2019	Jun2019	Jun2019	Jun2019				491,820.64	
	September to October		No	53.5 Agency to Agency	n/a	n/a	n/a	Aug2019				175,564.26	
			No	52. Shopping	Aug2019	Aug2019	Aug2019	Aug2019				333,634.62	
	November to December		No	53.5 Agency to Agency	n/a	n/a	n/a	Oct2019				17,606.40	
			No	52. Shopping	Oct2019	Oct2019	Oct2019	Oct2019				20,000.00	
50203010	2. Office Supplies	AHRMD/ RR11		53.5/ 52					GOP	3,931,000.00			
	January to February		No	53.5 Agency to Agency	n/a	n/a	Feb2019					332,841.33	
			No	52. Shopping	02/07/19	2/11/2019	03/1/19	03/12/19				133,766.50	
	March to April		No	53.5 Agency to Agency	n/a	n/a	May2019					394,310.00	
			No	52. Shopping	04/12/19	4/16/2019	05/03/19	05/06/19				283,916.65	
	May to June		No	53.5 Agency to Agency	n/a	n/a	Jun2019					885,419.98	
			No	52. Shopping	Jun2019	Jun2019	Jun2019	Jun2019				108,084.48	
	July to August		No	53.5 Agency to Agency	n/a	n/a	n/a	Jun2019				609,992.48	
			No	52. Shopping	Jun2019	Jun2019	Jun2019	Jun2019				50,044.02	
	September to October		No	53.5 Agency to Agency	n/a	n/a	n/a	Aug2019				741,701.56	
			No	52. Shopping	Aug2019	Aug2019	Aug2019	Aug2019				227,688.30	
	November to December		No	53.5 Agency to Agency	n/a	n/a	n/a	Oct2019				82,682.22	
			No	52. Shopping	Oct2019	Oct2019	Oct2019	Oct2019				80,552.48	
50203210	3. Semi-Expendable Machinery & Equipment	AHRMD/ RR11		53.5/ 52/ 53.9					GOP	398,000.00			
	May to June		No	52. Shopping	Jun2019	Jun2019	Jun2019	Jun2019				16,000.00	
	July to August		No	53.5 Agency to Agency	n/a	n/a	n/a	May2019				32,927.40	
	September to October		No	53.5 Agency to Agency	n/a	n/a	n/a	Aug2019				184,128.00	
			No	52. Shopping	Jul2019	Jul2019	Aug2019	Aug2019				146,523.80	
	November to December		No	53.5 Agency to Agency	n/a	n/a	n/a	Oct2019				18,420.80	
			No	52. Shopping	Sep2019	Sep2019	Oct2019	Oct2019					

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50213060 01	5. Transportation Equipment a. Motor Vehicles	Admin Officer	No	50 Direct Contracting					GOP	600,000.00	600,000.00		
50213990 00	6. Other Property Plant and Equipment	Admin Officer	No	53.9 Small Value					GOP	22,000.00	22,000.00		
OTHER MAINTENANCE AND OPERATING EXPENSES													
50299010 00	1. Advertising Expenses	ORD	No	53.6 Media Services					GOP	23,000.00	23,000.00		
50299020 00	2. Printing and Publication Expenses	ORD	No	53.9 Small Value					GOP	6,000.00	6,000.00		
50299040 00	3. Transportation and Delivery Expenses	AHRMD	No	53.9 Small Value					GOP	11,000.00	11,000.00		
	4. Subscription Expenses												
50299070 99	a. Other Subscription Expenses	RR11	No	53.9 Small Value				monthly	GOP	119,000.00	119,000.00		
50299990 00	5. Other MOOE Expenses		No						GOP	1,668,000.00			
	a. Photocopying Services/ Printing Services	RR11	No	53.9 Small Value	Nov2018	Dec2018	05/16/19	05/23/19			584,000.00		
	b. Tax Campaign												
	i. Tax Campaign Expenses	RR11	No	53.9 Small Value				as needed			300,000.00		
	ii. Tshirts with print - 1st semester	RR11	No	53.9 Small Value	Feb2019	Feb2019	Mar2019	Mar2019			140,000.00		
	2nd semester	RR11	No	53.9 Small Value	Jun2019	Jun2019	Jun2019	Jun2019			140,000.00		
	c. Anniversary/ Sportfest	RR11	No	53.9 Small Value	Jul2019	Jul2019	Jul2019	Jul2019			300,000.00		
	d. Other MOOE	RR11	No	53.9 Small Value				as needed/ monthly			204,000.00		
	TOTAL									27,772,000.00	27,772,000.00		

Prepared by:

CYNTHIA A. FUENTES
Head, BAC Secretariat

Recommending Approval:

ATTY. LEO D. MAURICIO
Chairperson, Bids and Awards Committee

Approved by:

RICARDO B. ESPIRITU
OIC-Regional Director