

BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 03-TUGUEGARAO CITY
ANNUAL PROCUREMENT PLAN
For CY 2019

Final & Approved on the Basis of the Reenacted Budget

Code (PAP)	PROCUREMENT PROGRAM/PROJECT	PMO/End-User	Mode of Procurement	Procurement Process				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub. & Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
	I. SUPPLIES							GoP	8,528,427.53	8,528,427.53		
	<i>Common Use Supplies:</i>											
50203010 02	a. Office Supplies	Divisions and RDOs	PS-DBM	January-December, 2019					2,993,196.70	2,993,196.70		Funds may be made
50203010 01	b. Computer Supplies	Divisions and RDOs	PS-DBM	January-December, 2019					3,719,658.63	3,719,658.63		available based on the
50203090 00	c. Fuel Oil & Lubricants	Divisions and RDOs	NP/SVP	January-December, 2019					1,187,200.00	1,187,200.00		Reenacted Budget
	<i>Other Supplies and Materials:</i>											
50203990 00	a. Janitorial Supplies	AHRMD & RDOs	PS-DBM	January-December, 2019					1,026,857.02	1,026,857.02		
50203990 00	b. Electrical Supplies	AHRMD & RDOs	NP/SVP	January-December, 2019					305,390.18	305,390.18		
50203070 00	c. Drugs and Medicines/Med. Dental and Lab. Supplies	Divisions and RDOs	NP/SVP	January-December, 2019					50,000.00	50,000.00		
50203990 00	d. Fire Extinguisher (Refill)	Divisions and RDOs	NP/SVP	January-December, 2019					20,000.00	20,000.00		
50203210 11	e. Duplicator ink/copier toner Drum Cartridge	AHRMD & RDOs	NP/SVP	March, 2019					300,000.00	300,000.00		
50203990 00	f. Building Marker	Regional Office, RDO 15	NP/SVP	January-December, 2019					29,900.00	29,900.00		
50203010 01	g. Computer Cable w/ Organizer	AHRMD	NP/SVP	January-December, 2019					15,000.00	15,000.00		
50203990 00	h. Fuji Drum	Assessment	NP/SVP	March, 2019					13,000.00	13,000.00		
50203990 00	i. Fuji Toner	Assessment	NP/SVP	March, 2019					4,225.00	4,225.00		
50203990 00	j. Cabinet & Table lock	AHRMD/FD	NP/SVP	January-December, 2019					47,700.00	47,700.00		
50203010 01	k. ICT supplies- 8 port switch	FD	NP/SVP	February, 2019					1,500.00	1,500.00		
50203990 00	l. Submerge motor	AHRMD	NP/SVP	January-December, 2019					2,000.00	2,000.00		
	II. SEMI EXPENDABLE MACHINERY & EQUIPMENT, FURNITURE, FIXTURES & BOOKS:							GoP	2,071,175.00	2,071,175.00		
	<i>Office Equipment:</i>											
50203210 02	Calculator, scientific	Collection Div.	NP/SVP	January-December, 2019					10,700.00	10,700.00		
50203210 02	Facsimile Machine	Legal Division	NP/SVP	January-December, 2019					6,000.00	6,000.00		
50203210 02	Vacuum Cleaner	DPD, AHRMD	NP/SVP	January-December, 2019					27,800.00	27,800.00		

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				Ads/Post of IB/REI	Sub, & Open of Bids	Notice of Award	Contract Signing		TOTAL	MODE	CO	
50203210 02	Paper Shredder	AHRMD, RID, RDO 16	NP/SVP	January-December, 2019					73,580.00	73,580.00		
50203210 02	Stapler, Heavy duty, 140 shts	Coll. Div /AHRMD	NP/SVP	January-December, 2019					7,500.00	7,500.00		
50203210 02	Puncher, 70 paper sht-in-one punch	Coll. Div /AHRMD	NP/SVP	January-December, 2019					5,000.00	5,000.00		
50203210 02	Document Locator Number	DPD	NP/SVP	February, 2019					42,000.00	42,000.00		
	ICT Equipment:											
50203210 03	Printer, continuous ink	RDO 13	NP/SVP	January-December, 2019					108,000.00	108,000.00		
50203210 03	Printer	DPD	NP/SVP	January-December, 2019					29,980.00	29,980.00		
50203210 03	UPS, heavy duty	RID & RDO 16	NP/SVP	January-December, 2019					70,000.00	70,000.00		Funds may be made
	Other Machinery & Equipment:										available based on the	
50203210 99	Recorder	AHRMD	NP/SVP	January-December, 2019					6,000.00	6,000.00		Reenacted Budget
50203210 99	Electric Fan	AHRMD, OPO, RDO13	NP/SVP	January-December, 2019					26,500.00	26,500.00		
50203210 99	Orbit Fan	AHRMD	NP/SVP	January-December, 2019					12,000.00	12,000.00		
50203210 99	Microphone	AHRMD	NP/SVP	January-December, 2019					10,000.00	10,000.00		
50203210 99	Ladder	AHRMD	NP/SVP	January-December, 2019					3,500.00	3,500.00		
	Furniture, Fixtures & Books:											
	Chairs:											
50203220 01	Chair, executive	RD, RFD, LD, RIO	NP/SVP	January-December, 2019					99,990.00	99,990.00		
50203220 01	Chair, executive, mini high back	OPD, RDO13	NP/SVP	January-December, 2019					83,300.00	83,300.00		
50203220 01	Chair, computer chair	DPD	NP/SVP	January-December, 2019					29,800.00	29,800.00		
50203220 01	Visitors Chair	FD	NP/SVP	January-December, 2019					14,000.00	14,000.00		
50203220 01	Clerical chair	RDO 15	NP/SVP	January-December, 2019					9,000.00	9,000.00		
50203220 01	Chair, gang chair	RDO 15	NP/SVP	January-December, 2019					36,000.00	36,000.00		
50203220 01	Sofa	RDO 15	NP/SVP	January-December, 2019					44,000.00	44,000.00		
	Table:											
50203220 01	Office table	DPD, RDO 15, RDO 16	NP/SVP	January-December, 2019					114,800.00	114,800.00		

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				Ads/ Post of IB/REI	Sub, & Open of Bids	Notice of Award	Contract Signing		TOTAL	MOQE	CO	
50203220 01	Computer table	RID, DPD	NP/SVP	January-December, 2019					56,000.00	56,000.00		
50203220 01	Table, folded, hard plastic,30x70	AHRMD	NP/SVP	January-December, 2019					30,000.00	30,000.00		
50203220 01	Trolley	AHRMD/DPD	NP/SVP	January-December, 2019					20,000.00	20,000.00		
50203220 01	Table Top Glass	AHRMD	NP/SVP	January-December, 2019					5,000.00	5,000.00		
	Cabinet:											
50203220 01	Index Card Locker cabinet	DPD	NP/SVP	January-December, 2019					14,900.00	14,900.00		
50203220 01	Wooden Filing Cabinet	FD	NP/SVP	January-December, 2019					50,000.00	50,000.00		Funds may be made
50203220 01	Multi-Purpose cabinet	AHRMD	NP/SVP	January-December, 2019					14,990.00	14,990.00		available based on the
50203220 01	Cabinet for plans/blueprints	AHRMD	NP/SVP	January-December, 2019					14,950.00	14,950.00		Reenacted Budget
50203220 01	Steel Cabinet, 4 drawers	RID	NP/SVP	January-December, 2019					74,950.00	74,950.00		
	Curtain/Blinds											
50203220 01	Roll-up Blinds	RID, DPD	NP/SVP	January-December, 2019					36,000.00	36,000.00		
	Shelves:											
50203220 01	Steel Open Shelves	AHRMD/DPD	NP/SVP	January-December, 2019					180,000.00	180,000.00		
	Books:											
50203220 02	NIRC/Taxation book, latest edition	RID,Assessment Div.	NP/SVP	March, 2019					19,935.00	19,935.00		
	Pallet:											
50203220 01	Pallet, plastic, heavy duty	AHRMD	NP/SVP	January-December, 2019					100,000.00	100,000.00		
	Others:											
50203220 01	Whiteboard with roller & stand	AHRMD	NP/SVP	January-December, 2019					20,000.00	20,000.00		
50203220 01	Rotating Tarpaulin Stand	AHRMD	NP/SVP	March, 2019					320,000.00	320,000.00		
50203220 01	Brochures & Forms Holder (Fiber Glass)	AHRMD	NP/SVP	March, 2019					245,000.00	245,000.00		
	III. REPAIRS AND MAINTENANCE							3,132,500.00	3,132,500.00			
	Land Improvements						GoP					

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				Ads/ Post of IB/REI	Sub, & Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
50213020 00	Landscaping	RDO 15	NP/SVP	January-December, 2019					20,000.00	20,000.00		
	<i>Other Land Improvements</i>											
	<i>Buildings & Other Structures</i>											
50203990 00	Repair of Office Building	AHRMD, RDO 15	PB/NP/SVP	January-December, 2019					2,170,000.00	2,170,000.00		
50203990 00	Railings, stainless	RDO 14	NP/SVP	January-December, 2019					29,400.00	29,400.00		
50203990 00	Cubicle/Partition	DPD	NP/SVP	January-December, 2019					20,000.00	20,000.00		
	<i>Machinery and Equipment</i>											<i>Funds may be made</i>
	a. Machinery											<i>available based on the</i>
50213050 01	a.1. Generator Set	AHRMD,DPD, RDO 15	NP/SVP	January-December, 2019					200,000.00	200,000.00		<i>Reenacted Budget</i>
50213050 01	a.2. Electric Motor	AHRMD	NP/SVP	January-December, 2019					10,000.00	10,000.00		
	b. Office Equipment											
50213050 02	Aircon cleaning and repairs	Divisions & RDOs	NP/SVP	January-December, 2019					518,100.00	518,100.00		
	c. Communication Equipment											
50213050 07	Intercom	RDO 16	NP/SVP	January-December, 2019					15,000.00	15,000.00		
	d. Printing Equipment											
50213050 99	Photocopier	AHRMD, DPD	DC	January-December, 2019					50,000.00	50,000.00		
50213050 99	Duplicating Machine	AHRMD	DC	January-December, 2019					100,000.00	100,000.00		
	<i>Transportation and Equipment</i>											
	Motor Vehicles											
50213080 03	Tires, Batteries, spare parts	RD, LD, RDOs	NP/SVP	January-December, 2019					293,000.00	293,000.00		
50213070 00	<i>Furniture and Fixtures</i>	RDO 13	NP/SVP	January-December, 2019					20,000.00	20,000.00		
50213080 04	<i>ICT Equipment</i>	AHRMD, RDO 13 & 16	NP/SVP	January-December, 2019					102,500.00	102,500.00		
	IV. TRAINING AND SCHOLARSHIP											
								GoP	2,643,698.00	2,643,698.00		

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				Ads/ Post of IB/REI	Sub, & Open of Bids	Notice of Award	Contract Signing		TOTAL	MCOE	CO	
	In house Trainings											
50202010 00	Food, Supplies & Tarpaulin	AHRMD	NP/SVP	January-December, 2019					1,638,698.00	1,638,698.00		
	GFPS, GST & GMEF training	AHRMD	NP/SVP	January-December, 2019					1,005,000.00	1,005,000.00		
	V. GENERAL SERVICES						GoP	11,542,720.29	11,542,720.29			
50212030 00	Security Services	RO & RDOs	PB	08/31/18	09/27/18	SHORT OF AWARD			7,077,777.91	7,077,777.91		
50212020 00	Janitorial Services	RO & RDOs	PB	08/31/18	09/27/18	SHORT OF AWARD			4,254,942.38	4,254,942.38		
50212040 01	General ICT Services											<i>Funds may be made available based on the</i>
	Other General Services											<i>Reenacted Budget</i>
50212990 02	Electrical & Plumbing Services	AHRMD, RDO 15	NP/SVP	January-December, 2019					210,000.00	210,000.00		
	VI. UTILITIES						GoP	6,504,200.00	6,504,200.00			
50204010 00	Water	RO & RDOs	DC	January-December, 2019					244,200.00	244,200.00		
50204020 00	Electricity	RO & RDOs	DC	January-December, 2019					6,260,000.00	6,260,000.00		
	VII. Communication services						GoP	1,802,338.00	1,802,338.00			
50205010 00	Postage and Courier Services	RO & RDOs	NP/SVP	January-December, 2019					1,000,000.00	1,000,000.00		
	Telephone											
50205020 02	Landline	Divisions & RDOs	NP/SVP	January-December, 2019					622,500.00	622,500.00		
50205030 00	Internet Subscription	RO & RDOs	NP/SVP	January-December, 2019					89,838.00	89,838.00		
50299070 99	Newspaper Subscription	RO & RDOs	NP/SVP	January-December, 2019					90,000.00	90,000.00		
	VIII. PROFESSIONAL SERVICES						GoP	10,000.00	10,000.00			
50211020 00	Consultancy Services	AHRMD	NP/SVP	January-December, 2019					10,000.00	10,000.00		

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				Ads/ Post of IB/REI	Sub, & Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
	IX. OTHER MAINTENANCE and OPERATING EXPENSES							GoP	6,655,620.00	6,655,620.00		
50299010 00	Advertising Expenses											
	Rent/Lease											
50299050 01	Building & Structures	DPD, RDO 13, RDO 14	NP/SVP	12/22/2018	12/26/2018	short of award			2,433,420.00	2,433,420.00		
	Quarter's Allowance	RD	NP/SVP	January-December, 2019					60,000.00	60,000.00		
	Motor Vehicles/Hauling & Delivery exp.	AHRMD, RDO 14 & 15	NP/SVP	January-December, 2019					240,000.00	240,000.00		
	Other MOOE											
50299990 99	Meals & Snacks(Regional & District Conference, briefings, meetings)	AHRMD & RDOs	NP/SVP	January-December, 2019					1,183,300.00	1,183,300.00		Funds may be made available based on the Reenacted Budget
50299990 99	Tshirts(tax campaign, GAD, VAW)	AHRMD, RD	NP/SVP	January-December, 2019					600,000.00	600,000.00		
50299990 99	Give-aways (GAD)	AHRMD	NP/SVP	January-December, 2019					180,000.00	180,000.00		
50299990 99	Printing Services (Stickers: ask for receipt/tax mapping, duplo)	RD, AHRMD	NP/SVP	January-December, 2019					405,000.00	405,000.00		
50299990 99	Drinking Water	AHRMD, RDO 15&16	NP/SVP	January-December, 2019					111,600.00	111,600.00		
50299040 00	Rentals-vehicles, training venues, sound system	RD	NP/SVP	January-December, 2019					30,000.00	30,000.00		
50209010 00	Media Advertisements	RD, RDO 13	NP/SVP	January-December, 2019					65,000.00	65,000.00		
50299000 00	Plaques & Table Signs	AHRMD	NP/SVP	January-December, 2019					350,000.00	350,000.00		
50299000 00	Tarpaulin	RD, AHRMD	NP/SVP	January-December, 2019					405,000.00	405,000.00		
50299990 99	Aircon installation	RDO 13 & AHRMD	NP/SVP	January-December, 2019					450,000.00	450,000.00		
50299990 99	Labor for the installation of table locks	AHRMD/FD	NP/SVP	January-December, 2019					13,500.00	13,500.00		
50299990 99	Costume for the women's month competition and other GAD activities	AHRMD	NP/SVP	March, 2019					128,800.00	128,800.00		

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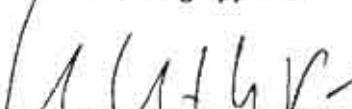
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	XI. CAPITAL OUTLAY								24,538,050.00		24,538,050.00	
	Major Renovation of BIR RR3 Regional Office	AHRMD	PB	11/22/2018	12/13/2018	11/22/2018	12/13/2018		22,400,000.00		22,400,000.00	N.O. Allotment Funds may be made
	Repair of BIR Satellite Office	RDO 15	PB	January-December, 2019					1,711,896.00		1,711,896.00	available based on the
	Printers	Ass. Div.,LD, FD	NP/SVP	January-December, 2019					376,154.00		376,154.00	Reenacted Budget
	Potential transformer	RDO 15	DC	March, 2019					50,000.00		50,000.00	
	XII. FINANCIAL EXPENSES							GoP	5,000.00	5,000.00		
50301990 00	Checks	AHRMD	DC	January-December, 2019					5,000.00	5,000.00		
GRAND TOTAL									67,433,728.82	42,895,678.82	24,538,050.00	

Prepared by:


CIRILA R. ALEGRE
Head, BAC Secretariat

Recommending Approval


CORNELIO CHITO M. DELA PENA
Chairperson, Bids and Awards Committee

Approved By:


CLAVELINA S. NACAR
Regional Director