


**OFFICE OF THE OMBUDSMAN (VISAYAS) REGIONAL OFFICE NO. VIII, TACLOBAN CITY  
SUPPLEMENTAL ANNUAL PROCUREMENT PLAN FOR FY 2018 (NO. 3)**


| Code (PAP)                      | Procurement Program/Project                                 | PMO/End-User | Mode of Procurement <sup>1</sup>  | Schedule for Each Procurement Activity |                            |                 |                  | Source of Funds   | Estimated Budget (Php) |           |    | Remarks (brief description of Program/Activity/Project)                                                                                                           |
|---------------------------------|-------------------------------------------------------------|--------------|-----------------------------------|----------------------------------------|----------------------------|-----------------|------------------|-------------------|------------------------|-----------|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |                                                             |              |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                   | Total                  | MOOE      | CO |                                                                                                                                                                   |
| ADMINISTRATIVE SUPPORT SERVICES |                                                             |              |                                   |                                        |                            |                 |                  |                   |                        |           |    |                                                                                                                                                                   |
| A.I.a                           | Janitorial Services <sup>2</sup>                            | OMB 8        | NP-53.9 - Small Value Procurement | August - October                       |                            |                 |                  | GoP               | 24,657.50              | 24,657.50 |    | - Additional funding requirement over the approved ABC of PhP134,306.04 per APP for FY 2018 due to increase of daily wage per DOLE NWPC Wage Order No. RBVIII-20. |
| A.I.a                           | Security Services <sup>3</sup>                              | OMB 8        | NP-53.9 - Small Value Procurement | August - October                       |                            |                 |                  | GoP               | 50,762.54              | 50,762.54 |    | - Additional funding requirement over the approved ABC of PhP644,213.52 per APP for FY 2018 due to increase of daily wage per DOLE NWPC Wage Order No. RBVIII-20. |
| A.I.a                           | Rental of Photocopying Machine <sup>4</sup>                 | OMB 8        | NP-53.9 - Small Value Procurement | August - November                      |                            |                 |                  | GoP               | 12,000.00              | 12,000.00 |    | - Additional funding requirement (i.e., 10% cost of inflation over the approved ABC of PhP120,000.00 per APP for FY 2018).                                        |
| A.I.a                           | Courier, Mailing Services/Postage & Deliveries <sup>5</sup> | OMB 8        | NP-53.9 - Small Value Procurement | August - November                      |                            |                 |                  | GoP               | 13,236.00              | 13,236.00 |    | - Additional funding requirement (i.e., 10% cost of inflation over the approved ABC of PhP132,360.00 per APP for FY 2018).                                        |
| <b>TOTAL (Php)</b>              |                                                             |              |                                   |                                        |                            |                 |                  | <b>100,656.04</b> | <b>100,656.04</b>      |           |    |                                                                                                                                                                   |

**NOTE:**

- 1 - The mode of procurement shall be based on the actual need of the end-users
- 2 - The total estimated budget for Janitorial Services will be PhP158,963.54.
- 3 - The total estimated budget for Security Services will be PhP694,976.06.
- 4 - The total estimated budget for Rental of Photocopying Machine will be PhP132,000.00.
- 5 - The total estimated budget for Courier, Mailing Services/Postage & Deliveries will be PhP145,596.00

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