



**Republic of the Philippines**  
**OFFICE OF THE OMBUDSMAN**  
**MINDANAO**

**ANNUAL PROCUREMENT PLAN FOR CY 2018**

Page 1 ( Annual Procurement Plan for CY 2018 )

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of)
				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>A. TRAVELLING EXPENSES TOTAL</b>	OMB-MIN & OMB-CDO		Delegated to Administrative Services				GOP	<b>2,138,000.00</b>	<b>2,138,000.00</b>		
5020101000	Travelling expense	OMB-MIN & OMB-CDO		Delegated to Administrative Services					2,138,000.00	2,138,000.00		
	<b>B. TRAINING EXPENSES</b>						GOP	<b>445,000.00</b>	<b>445,000.00</b>			
	Venue of the Institutional Strengthening/Teambuilding of the office of the Ombudsman-Mindanao	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		3rd Quarter	GOP	85,000.00	85,000.00			
	GAD Training	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		3rd Quarter	GOP	7,000.00	7,000.00			
4020204000	Training for Integrity, Transparency and Accountability in Public Service	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st, 2nd, 3rd & 4th Quarter	GOP	243,000.00	243,000.00			
	Capacity building, Training/Seminar	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st, 2nd, 3rd & 4th Quarter	GOP	100,000.00	100,000.00			
	Other training	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st, 2nd, 3rd & 4th Quarter	GOP	10,000.00	10,000.00			
	<b>C. TOTAL COMMON USE OFFICE SUPPLIES, FURNITURES &amp; OFFICE EQUIPMENT</b>							<b>17,999,532.34</b>	<b>7,030,532.34</b>	<b>10,969,000.00</b>		
	<b>COMMON USE OFFICE SUPPLIES &amp; EQUIPMENT</b>											
5020401000	Purified Drinking Water Supply Services (2,208 containers)	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st, 2nd, 3rd & 4th Quarter	GOP	99,360.00	99,360.00			
5020301000	Various Common Use Office Supplies and Equipment	OMB-Min & OMB-CDO	Shopping (Sec. 52.1)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st, 2nd, 3rd & 4th Quarter	GOP	3,272,591.88	3,272,591.88			
5029905004	Lease of forty-two (42) units laserjet printers with lease charges equivalent to the cost of one toner cartridge /month @ P 900.00/toner cartridge for the period from January to December 2018.	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st, 2nd, 3rd & 4th Quarter	GOP	453,600.00	453,600.00			
1060701000	Supply, delivery and installation of four faces aluminum framing Citizens Charter with changeable Photographic Tarpaulin	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st Quarter	GOP	29,000.00	29,000.00			
5020301000	Various Office Supplies (for PACPO Training)	OMB-Min &	Shopping (Sec. 52.1)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st, 2nd, 3rd & 4th Quarter	GOP	5,000.00	5,000.00			
1040407000	Common Drugs and Medicines	OMB-Min	Shopping (Sec. 52.1)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st, 2nd, 3rd & 4th Quarter	GOP	11,421.28	11,421.28			

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of)
				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOE	CO	
5020301000	18 units, 12-Digits Calculator	OMB-Min & OMB-CDO	Shopping (Sec. 52.1)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	1,800.00	1,800.00		
5020301000	5 rms., Specialty Paper	PACPO	Shopping (Sec. 52.1)	OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	6,561.69	6,561.69		
5020301000	100 pcs., Certificate Frames	PACPO	Shopping (Sec. 52.1)	OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	8,748.92	8,748.92		
5020301000	800 pcs Envelope, Expanding w/ Garter Tie, Yellow	CREMEB	Shopping (Sec. 52.1)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	8,000.00	8,000.00		
5020301000	300 pcs. Envelope, Expanding w/ Garter Tie, Pink	CREMEB	Shopping (Sec. 52.1)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	3,000.00	3,000.00		
5020301000	1000 pcs. Data Filer heavy duty, Green color (size: L-153/4" x W-8" x H-91/2")	CREMEB	Shopping (Sec. 52.1)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	250,000.00	250,000.00		
5020301000	200 pcs. Ring Binder, Green 3 holes	CREMEB	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	36,000.00	36,000.00		
5020301000	200 pcs. Ring Binder, Blue 3 holes	CREMEB	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	36,000.00	36,000.00		
5020301000	6 pcs. Toner Cartridge, HP 26A (CF226A) or its compatible	OMB-MIN	Shopping (Sec. 52.1)	OMB-Website/OMB-Min Conspicuous Place		1st, 2nd, 3rd & 4th Quarter		GOP	39,300.00	39,300.00		
5020301000	480 packs Various flavor of powdered juices	PACPO	Shopping (Sec. 52.1)	OMB-Website/OMB-Min Conspicuous Place		1st, 2nd, 3rd & 4th Quarter		GOP	28,800.00	28,800.00		
5020301000	3,000 pcs. Plastic Cups	PACPO	Shopping (Sec. 52.1)	OMB-Website/OMB-Min Conspicuous Place		1st, 2nd, 3rd & 4th Quarter		GOP	3,000.00	3,000.00		
5020301000	3 pcs. Glass compartment tray	PACPO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	1,100.00	1,100.00		
5020301000	20 units PC Cooler Fan	IT	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		as the need arises		GOP	6,124.25	6,124.25		
5020301000	12 pcs., HDD 2TB External Hard Drive	EIB-A, EIB-B, & PMB	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st & 2nd Quarter		GOP	34,000.00	34,000.00		
	<b>COMMON USE OFFICE FURNITURES, EQUIPMENTS and ETC.</b>											
5020301000	Various gardening tools	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	14,250.00	14,250.00		
1040207000	Reference Books (SCRA, etc.)	EIB-A, EIB-B, & PMB	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	113,736.02	113,736.02		
5020301000	4 pcs. Roller Exchange Kit, KV-SS015 for Panasonic Scanner KV-S7075C	CREMEB	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	87,489.25	87,489.25		
1040101005	3 unit Presenter, powerpoint, heavy duty	PACPO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	7,874.03	7,874.03		
1040101005	6 units, Sony ICD-UX560F Digital Voice Recorder	OMB-Min	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	33,000.00	33,000.00		
1060701000	17 units various Bulletin Board/Cork Board/White Board	OMB-Min	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	33,000.00	33,000.00		
1060701000	4 units Extension Ladder	CREMEB	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	16,248.49	16,248.49		
1060701000	1 units, Push Cart, heavy duty	Property	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	4,500.00	4,500.00		

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1040101005	100 units, UNINTERRUPTIBLE POWER SUPPLY(UPS), 550VA -600VA	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS OMB-Website/OMB-Min Conspicuous Place		as the need arises		GOP	650,000.00	650,000.00		
1060701000	4 units, Garbage Bin, 75 liters con. , heavy duty, Red	OMB-Min	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	17,200.00	17,200.00		
1060701000	4 units, Garbage Bin, 75 liters con. , heavy duty, Yellow	OMB-Min	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	17,200.00	17,200.00		
1060701000	4 units, Garbage Bin, 75 liters con., heavy duty, Green	OMB-Min	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	17,200.00	17,200.00		
1040101005	3 units, Air Purifier/Air Humidifier	CREMEB, Admin & DO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	17,060.40	17,060.40		
1040101005	3 units, Fax Machine Line	CREMEB, Admin. PMB	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		3rd Quarter		GOP	20,997.42	20,997.42		
1040101005	1 unit, Vacuum Cleaner, heavy duty	Admin.	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	11,373.60	11,373.60		
1040101005	2 units Power Spray	Admin.	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	19,000.00	19,000.00		
1060701000	1 unit Table, Sr. Executive	OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		3rd Quarter		GOP	7,436.59	7,436.59		
1060701000	1 unit Table, Clerical	OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		3rd Quarter		GOP	5,336.84	5,336.84		
1060701000	5 units, Table for Computer	OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		3rd Quarter		GOP	13,560.83	13,560.83		
1040101005	2 units, Top Loading Hot & Cold Water Dispenser	EIB-A & CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st & 2nd Quarter		GOP	12,700.00	12,700.00		
1060701000	2 units, Library Trolley (mobile book cart library trolley metal cart with wheels)	EIB-A	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	5,000.00	5,000.00		
1040101005	4 units, HP LaserJet Pro M102a Printer	EIB-A	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	23,980.00	23,980.00		
1040101005	3 units, Printer	EIB-B	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		as the need arises		GOP	30,000.00	30,000.00		
1040101005	5 units, Fax Machine	EIB-B, CREMEB,PMB & CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	48,520.00	48,520.00		
1040101005	1 unit, Cassette Recorder	CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		as the need arises		GOP	4,440.00	4,440.00		
1040101005	1 unit, Sound System with Microphone	CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		3rd Quarter		GOP	50,000.00	50,000.00		
1060701000	16 units, Steel filing Cabinet	CREMEB & CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st & 2nd Quarter		GOP	176,000.00	176,000.00		
1040101005	3 units, Computer Printer w/ Scanner	CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		3rd Quarter		GOP	25,200.00	25,200.00		
1040101005	1 unit, Lapel Mic	PACPO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		as the need arises		GOP	10,000.00	10,000.00		
1040101005	1 pc., Wireless Presenter	PACPO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		as the need arises		GOP	2,000.00	2,000.00		
1060503000	3 units, Cellphone	CREMEB & PACPO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	45,000.00	45,000.00		
1040101005	1 unit, Printer (Color), with converted ink tank	DO's Office	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	6,000.00	6,000.00		

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1060503000	25 packs Anti-Virus, 25 PC's/pack	IT	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	87,500.00	87,500.00		
1040101005	1 set Fishpond Water Pump	Admin.	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	10,500.00	10,500.00		
1040101005	2 units, Printer, heavy duty	PMB	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	60,000.00	60,000.00		
1040101005	3 pcs., Pocket Wifi	PMB	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	12,000.00	12,000.00		
5020301000	2 pcs., Heavy duty Staplers	CREMEB	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	4,000.00	4,000.00		
5020301000	2 units, Paper Cutters	Admin. & CREMEB	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	3,000.00	3,000.00		
5021302099	Landscaping maintenance services of the OMB-Min for the year 2018 ( P 9,000.00/month X 12 months )	OMB-MIN	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	108,000.00	108,000.00		
1060701000	Carpentry of Cabinets & purchase of cabinet locks and etc.	OMB-MIN	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	3,349.55	3,349.55		
1060701000	1 Lot Repair and repainting of various steel filing cabinets	OMB-MIN	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		as the need arises		GOP	78,200.00	78,200.00		
1060701000	2 units Dismantling, repair & replacement and installation of garage tent from Magsaysay Park	OMB-MIN	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	29,000.00	29,000.00		
1060701000	1 Lot Sintra board signages for Vision, Mission & Goal	OMB-MIN	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	9,124.00	9,124.00		
5029905004	10 units Lease of photocopier for OMB-MIN Office for the period covered from January to December 2018 (140,130 copies per month X 12 months) (1,681,560 copies/year X .40 cents/copy)	OMB-MIN	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st Quarter		GOP	672,624.00	672,624.00		
1060701000	12 sets Bedding and pillows, single	OMB-MIN	NP-SVP (Sec. 53.9)	OMB-Website		2nd Quarter		GOP	24,000.00	24,000.00		
40502000	Supply and delivery of four (4) units Industrial Fan, 24" diameter	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		2nd Quarter		GOP	32,000.00	32,000.00		
1060701000	Volleyball Poles	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website		2nd Quarter		GOP	4,700.00	4,700.00		
1060701000	2 units Monoblock Table	OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		3rd Quarter		GOP	5,424.33	5,424.33		
1060701000	3 units Visitors Chairs	OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		3rd Quarter		GOP	4,986.89	4,986.89		
1060701000	6 units Monoblock Chairs	OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place		3rd Quarter		GOP	3,412.08	3,412.08		
	<b>OTHER OFFICE EQUIPMENT, FURNITURE AND FIXTURE AND IT</b>											
1040101005	9 units, Paper Shredder HUC4201	EIB-A, EIB-B, CREMEB & CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website		1st & 2nd Quarter		GOP	250,000.00		250,000.00	
1040101005	4 units, Scanner	EIB-B, CREMEB & CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		1st & 3rd Quarter		GOP	1,000,000.00		1,000,000.00	
1040101005	2 units, Airconditioner (window/ 2HP)	CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		3rd Quarter		GOP	60,000.00		60,000.00	
1040101005	Fishpond Filter	OMB-Min (Davao City)	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place		3rd Quarter		GOP	85,000.00		85,000.00	

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1040101005	4 units, 5-seater gang chair	CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	1st Quarter			GOP	100,000.00		100,000.00	
1040101005	22 units, Desktop Computer w/ Monitor	PMB & CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	1st, 2nd, 3rd & 4th Quarter			GOP	804,000.00		804,000.00	
1040101005	1 unit, LAN Management System	CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	1st Quarter			GOP	75,000.00		75,000.00	
1040101005	1 unit, Netbook	PACPO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	as the need arises			GOP	50,000.00		50,000.00	
<b>OTHER OFFICE EQUIPMENT, FURNITURE AND FIXTURE AND IT</b>												
1050102000	Garage and Document Storage Facility (On the property donated by DENR located at Carpenter St. Davao City)	OMB-MIN OFFICE	Public Bidding Sec. 5 (h)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	2nd Quarter			GOP	7,000,000.00		7,000,000.00	
1040101005	Electronic Queuing System via wide LCD Screen with built-in screen monitor (5 units)	PACPO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	3rd Quarter			GOP	375,000.00		375,000.00	
1040101005	1 unit Typewriter, manual	Admin.	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place	2nd Quarter			GOP	20,000.00		20,000.00	
1060502000	Gym Equipment facilities	OMB-MIN OFFICE	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	2nd Quarter			GOP	800,000.00		800,000.00	
1060502000	Supply, delivery and installation of WALK-THROUGH METAL DETECTORS (WTMD's), latest technology	OMB-MIN OFFICE	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	2nd Quarter			GOP	350,000.00		350,000.00	
<b>D. ACCOUNTABLE FORMS</b>								GOP	<b>54,000.00</b>	<b>54,000.00</b>		
1040402000	500 pads Official Receipt	OMB-MIN & OMB-CDO	Agency to Agency (Sec. 53(e))	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	1st, 2nd, 3rd & 4th Quarter			GOP	54,000.00	54,000.00		
<b>E. GASOLINE, OIL AND LUBRICANT EXPENSES</b>									<b>684,140.00</b>	<b>684,140.00</b>		
1040408000	Vehicle & Generator Fuel: 3,068 liters Gasoline	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	1st, 2nd, 3rd & 4th Quarter			GOP	168,740.00	168,740.00		
	8,396 liters Diesel								419,800.00	419,800.00		
<b>Vehicle: Oil and Lubricants</b>												
1040408000	4 liters Oil & Lubricants for Motorcycle Battery	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place	1st, 2nd, 3rd & 4th Quarter			GOP	2,000.00	2,000.00		
1040408000	16 liters Oil/Lubricants for Toyota Corolla Plate No: SEN-731	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place	1st, 2nd, 3rd & 4th Quarter			GOP	7,200.00	7,200.00		
1040408000	28 liters Oil/Lubricants for Commuter Van: Plate No:SGA-895	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place	1st, 2nd, 3rd & 4th Quarter			GOP	12,600.00	12,600.00		
1040408000	28 liters Oil/Lubricants for Commuter Van: Plate No:SKD-214	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place	1st, 2nd, 3rd & 4th Quarter			GOP	12,600.00	12,600.00		
1040408000	28 liters Oil/Lubricants for Commuter Van: Plate No:SKD-219	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place	1st, 2nd, 3rd & 4th Quarter			GOP	12,600.00	12,600.00		
1040408000	20 liters Oil/Lubricants for Isuzu-Crosswind Plate No: SJA-627	OMB-MIN & OMB-CDO	NP-SVP (Sec. 53.9)	OMB-Website/OMB-Min Conspicuous Place	1st, 2nd, 3rd & 4th Quarter			GOP	7,200.00	7,200.00		



Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of)
				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021299099	<b>T. GENERAL SERVICES</b>	OMB-MIN & OMB-CDO	Delegated to Administrative Services				GOP	6,558,000.00	6,558,000.00			
	Includes Job Orders											
5021202000	<b>U. JANITORIAL SERVICES (9 Janitors)</b>	OMB-MIN & OMB-CDO	Public Bidding Sec. 5 (h)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	Feb. 2018	Feb. 2018	1-Mar-18	GOP	1,159,380.00	1,159,380.00		
5021203000	<b>V. SECURITY SERVICESs (8 Security Guards)</b>	OMB-MIN & OMB-CDO	Public Bidding Sec. 5 (h)	PHILGEPS/OMB-Website/OMB-Min Conspicuous Place	Feb. 2018	Feb. 2018	1-Mar-18	GOP	2,497,440.00	2,497,440.00		
5021199000	<b>W. OTHER PROFESSIONAL SERVICES</b>	OMB-Min & OMB-CDO	Delegated to Administrative Services				GOP	246,000.00	246,000.00			
	<b>X. REPAIR AND MAINTENANCE TOTAL</b>							642,363.63	642,363.63			
5021305003	Computers, etc.	OMB-Min & OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	26,847.50	26,847.50		
5021306001	Motorcycle-Plate No: SE-6249	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	2,684.75	2,684.75		
5021306001	Plate No: SE-6250	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	2,684.75	2,684.75		
5021306001	Plate No: SE-6251	OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	2,684.75	2,684.75		
5021306001	Toyota Corolla Plate No: SEN-731/VAA-901	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	26,847.50	26,847.50		
5021306001	Commuter Van: Plate No:SGA-695	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	37,586.49	37,586.49		
5021306001	Plate No:SKD-214	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	34,901.74	34,901.74		
5021306001	Plate No:SKD-219	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	34,901.74	34,901.74		
5021306001	Isuzu-Crosswind Plate No: SJA-627/NCI-967	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	26,847.50	26,847.50		
5021306001	Toyota Avanza Plate No: SLA-739	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	26,847.50	26,847.50		
5021306001	Toyota Avanza Plate No: SAA-6724	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	26,847.50	26,847.50		
5021306001	Montero Sports with Plate No: ABD-6110	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	37,586.48	37,586.48		
5021306001	Isuzu-Crosswind Plate No: SJA-633	OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	26,847.50	26,847.50		
5021306001	Toyota Innova Plate No: SAA-6725	OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	26,847.50	26,847.50		
	<b>Vehicle Parts: Tires</b>											
5021306001	6 pcs. Motorcycle Tire Interior	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	2,624.67	2,624.67		
5021306001	4 pcs. Tires for Toyota Corolla Plate No: SEN-731/VAA-901	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	20,997.42	20,997.42		
5021306001	4 pcs. Tires for Commuter Van: Plate No:SGA-695	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	26,246.77	26,246.77		
5021306001	4 pcs. Tires for Commuter Van: Plate No:SKD-214	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/OMB-Website	as the need arises			GOP	26,246.77	26,246.77		

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				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
5021306001	4 pcs. Tires for Commuter Van: Plate No:SKD-219	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	26,246.77	26,246.77			
5021306001	4 pcs. Tires for Isuzu-Crosswind Plate No: SJA-627/NCL-967	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	20,997.42	20,997.42			
5021306001	4 pcs. Tires for Toyota Avanza Plate No: SLA-739	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	20,997.42	20,997.42			
5021306001	4 pcs. Toyota Avanza Plate No: SAA-6724	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	20,997.42	20,997.42			
5021306001	4 pcs. Tires for Montero Sports with Plate No: ABD-6110	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	26,246.77	26,246.77			
5021306001	4 pcs. Isuzu-Crosswind Plate No: SJA-633	OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	20,997.42	20,997.42			
5021306001	4 pcs. Toyota Innova Plate No: SAA-6725	OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	26,246.77	26,246.77			
	<b>Vehicle Parts: Batteries</b>												
5021306001	3 pcs. Motorcycle Battery	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		2nd Quarter		GOP	2,624.68	2,624.68			
5021306001	1 pc. Battery for Toyota Corolla Plate No: SEN-731	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	5,686.80	5,686.80			
5021306001	1 pc. Battery for Commuter Van: Plate No:SGA-895	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	6,124.25	6,124.25			
5021306001	1 pc. Battery for Commuter Van: Plate No:SKD-214	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	6,124.25	6,124.25			
5021306001	1 pc. Battery for Commuter Van: Plate No:SKD-219	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	6,124.25	6,124.25			
5021306001	1 pc. Battery for Isuzu-Crosswind Plate No: SJA-627	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	5,686.80	5,686.80			
5021306001	1 pc. Battery for Toyota Avanza Plate No: SLA-739	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	5,686.80	5,686.80			
5021306001	1 pc. Battery Toyota Avanza Plate No: SAA-6724	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	5,686.80	5,686.80			
5021306001	1 pc. Battery for Montero Sports with Plate No: ABD-6110	OMB-Min	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	6,561.69	6,561.69			
5021306001	1 pc. Battery Isuzu-Crosswind Plate No: SJA-633	OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	5,686.80	5,686.80			
5021306001	1 pc. Battery Toyota Innova Plate No: SAA-6725	OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS/CMB-Website		as the need arises		GOP	6,561.69	6,561.69			
	<b>Y. TAXES, INSURANCE &amp; OTHER FEES TOTAL</b>								<b>110,350.75</b>	<b>110,350.75</b>			
	<b>NATIONAL TELECOMMUNICATION COMMISSION</b>												
5020504000	Communication Radio	OMB-Min		Delegated to Administrative Services						4,500.00	4,500.00		



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<b>LTO REGISTRATION</b>													
4020103001	Motorcycle Registration (SE-6249, SE-6250 and SE-6251)		OMB-Min		Delegated to Administrative Services					1,100.00	1,100.00		
4020103001	Hi-Ace Commuter Van Registration (SKD-219, SKD-214 and SGA-695)		OMB-Min		Delegated to Administrative Services					10,200.00	10,200.00		
4020103001	Isuzu Crosswind Registration (SJA-627)		OMB-Min		Delegated to Administrative Services					2,500.00	2,500.00		
4020103001	Toyota Corolla Registration (SEN-731/NCI-967)		OMB-Min		Delegated to Administrative Services					2,500.00	2,500.00		
4020103001	Toyota Avanza Registration (SLA-739)		OMB-Min		Delegated to Administrative Services					2,500.00	2,500.00		
4020103001	Mitsubishi Montero Sports Insurance (ABD-6110)		OMB-Min		Delegated to Administrative Services					3,500.00	3,500.00		
4020103001	Isuzu-Crosswind Plate No: SJA-633		OMB-CDO		Delegated to Administrative Services					2,500.00	2,500.00		
<b>INSURANCE</b>													
1990205000	Motorcycle Insurance (SE-6249 & SE-6250)		OMB-Min		Delegated to Administrative Services					1,719.08	1,719.08		
1990205000	Hi-Ace Commuter Van Insurance (SKD-219, SKD-214 and SGA-695)		OMB-Min		Delegated to Administrative Services					35,171.67	35,171.67		
1990205000	Isuzu Crosswind Insurance (SJA-627)		OMB-CDO		Delegated to Administrative Services					5,600.00	5,600.00		
1990205000	Toyota Corolla Insurance (SEN-731)		OMB-CDO		Delegated to Administrative Services					4,200.00	4,200.00		
1990205000	Toyota Avanza Insurance (SLA-739)		OMB-CDO		Delegated to Administrative Services					6,100.00	6,100.00		
1990205000	Toyota Avanza Plate No: SAA-6724		OMB-CDO		Delegated to Administrative Services					6,100.00	6,100.00		
1990205000	Mitsubishi Montero Sports Insurance (ABD-6110)		OMB-Min		Delegated to Administrative Services					3,400.00	3,400.00		
1990205000	Isuzu-Crosswind Plate No: SJA-633		OMB-CDO		Delegated to Administrative Services					5,600.00	5,600.00		
1990205000	Toyota Innova Plate No: SAA-6725		OMB-CDO		Delegated to Administrative Services					6,100.00	6,100.00		
<b>EMISSION TESTING</b>													
4020103001	Motorcycle Insurance (SE-6249 & SE-6250)		OMB-Min		Delegated to Administrative Services					760.00	760.00		
4020103001	Hi-Ace Commuter Van Emission Testing (SKD-219, SKD-214 and SGA-695)		OMB-Min		Delegated to Administrative Services					2,550.00	2,550.00		
4020103001	Isuzu Crosswind Emission Testing (SJA-627)		OMB-CDO		Delegated to Administrative Services					750.00	750.00		
4020103001	Toyota Corolla Emission Testing (SEN-731)		OMB-CDO		Delegated to Administrative Services					750.00	750.00		
4020103001	Toyota Avanza Emission Testing (SLA-739)		OMB-CDO		Delegated to Administrative Services					750.00	750.00		
4020103001	Mitsubishi Montero Sports Insurance (ABD-6110)		OMB-Min		Delegated to Administrative Services					750.00	750.00		
4020103001	Isuzu-Crosswind Emission Testing (SJA-633)		OMB-CDO		Delegated to Administrative Services					750.00	750.00		
5021003000	<b>Z. EXTRAORDINARY EXPENSE</b>		OMB-Min & OMB-CDO		Delegated to Administrative Services				GOP	<b>142,000.00</b>	<b>142,000.00</b>		
										<b>270,000.00</b>	<b>270,000.00</b>		
<b>A1. MISCELLANEOUS EXPENSES</b>													
5021003000	OMB-Min Anniversary Celebration 2018		OMB-Min & OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS OMB-Website	2nd Quarter			GOP	120,000.00	120,000.00		
5021003000	Sports and Cultural Activities of OMB-Min employees for the year 2018		OMB-Min & OMB-CDO	NP-SVP (Sec. 53.9)	PHILGEPS OMB-Website	4th Quarter			GOP	150,000.00	150,000.00		

**MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)**

A. TRAVELLING EXPENSES	P	2,138,000.00
B. TRAINING AND SCHOLARSHIP		445,000.00
C. TOTAL COMMON USE OFFICE SUPPLIES, FURNITURES & OFFICE EQUIP'T		7,030,532.34
D. ACCOUNTABLE FORMS		54,000.00
E. GASOLINE, OIL AND LUBRICANT EXPENSES		684,140.00
F. OTHER SUPPLIES EXPENSES		96,000.00
G. WATER EXPENSES		240,000.00
H. ELECTRICITY EXPENSES		3,494,000.00
I. POSTAGE, TRANSPORTATION AND DELIVERIES EXPENSES		451,469.80
J. TELEPHONE EXPENSES-Landline		439,397.19
K. TELEPHONE EXPENSES-Mobile		70,000.00
L. INTERNET SUBSCRIPTION		21,000.00
M. ADVERTISING EXPENSES		87,000.00
N. PRINTING AND BINDING		52,000.00
O. RENT EXPENSE-BUILDING		1,075,789.44
P. RENT EXPENSE-EQUIPMENT		672,626.40
<b>TOTAL MOOE (A-P)</b>	<b>P</b>	<b><u>17,050,955.17</u></b>

**MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)**

Q. REPRESENTATION EXPENSE	P	123,000.00
R. TRANSPORTATION AND DELIVERY EXPENSE		39,000.00
S. SUBSCRIPTION EXPENSE		55,000.00
T. GENERAL SERVICES		6,558,000.00
U. JANITORIAL SERVICES		1,159,380.00
V. SECURITY SERVICES		2,497,440.00
W. OTHER PROFESSION EXPENSE		246,000.00
X. REPAIR & MAINTENANCE		642,363.63
Y. TAXES, INSURANCE & OTHER FEES		110,350.75
Z. EXTRA ORDINARY EXPENSE		142,000.00
A1. MISCELLANEOUS EXPENSE		270,000.00
<b>TOTAL MOOE (Q-A1)</b>	<b>P</b>	<b><u>11,842,534.38</u></b>
<b>GRAND TOTAL MOOE</b>	<b>P</b>	<b><u>28,893,489.55</u></b>

**CAPITAL OUTLAY (CO)**

A. OTHER OFFICE EQUIPMENT, FUNITURE & FIXTURES AND IT EQUIPMENTS		<b>10,969,000.00</b>
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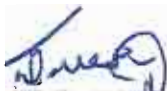
**GRAND TOTAL (MOOE & CO) P 39,862,489.55**  
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Prepared by:

Certified Funds Available /  
 Certified Appropriate Funds Available:


Recommending Approval:

Approved/Disapproved:

  
**RODOLFO P. TORREÓN JR.**  
Admin. Officer III  
 Property/Supply Officer  
 Dated: March 26, 2018

  
**DOREEN PEARL M. MACATANGAY**  
Admin. Officer III  
 Acting Budget Officer

Pursuant to Office Order No: 624 series of 2017 dated  
 August 2017 by Hon. Ombudsman CCMorales

  
**AMELIA O. PELIGRO**  
 Chief Admin. Officer

By the authority of the Deputy  
 Ombudsman for Mindanao

  
**MARIA ILLUMINADA LAPID-VIVA**  
 Assistant Ombudsman  
 Head of Office/Agency

*(DO RME on leave  
 March 24 - April 6, 2018)*