

OFFICE OF THE DEPUTY OMBUDSMAN FOR THE MILITARY AND OTHER LAW ENFORCEMENT OFFICES  
ANNUAL PROCUREMENT PLAN FOR FY 2018

Code (PAP)	PROCUREMENT PROGRAM/PROJECT	UNIT	PMO/End-User	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				Source of Funds	Estimated Budget Php				REMARKS (Brief Description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		UNIT PRICE	TOTAL	MOOE	CO	
	<b>A. GENERAL OFFICE SUPPLIES AND MATERIALS</b>													
2018-APP-0001	2nd Quarter		FAB	PB/AMP		April		RAB	2		900,000.00			For Quarterly office supplies requirement
2018-APP-0002	3rd Quarter		FAB	PB/AMP		July		RAB			900,000.00			
	Ink/Toner for Copiers/Printers & Facsimile Machine													
2018-APP-0003	2nd Quarter		FAB	PB/AMP		April		RAB	Jek		600,000.00			For Quarterly office supplies requirement
2018-APP-0004	3rd Quarter		FAB	PB/AMP		July		RAB			600,000.00			
2018-APP-0005	<b>B. CONSULTANCY SERVICES</b>		OFFICE OF THE DO	PB/AMP		May & November		RAB			480,000.00			For office security purposes
	<b>C. CARPENTRY SERVICES</b>		various offices	AMP		February		RAB			215,000.00			For fabrication of wooden cabinets and tables
	<b>D. UTILITY SERVICE</b>													
2018-APP-0006	Supply & Delivery of Purified Drinking Water		Admin., FAB	PB-CO		March & June		RAB			130,500.00			For drinking water consumption of employees
2018-APP-0007	<b>E. PRINTING SERVICES</b>		CREMEB/FAB	AMP		February - June		RAB			120,000.00			For printing of docket books, case folders & property tag
2018-APP-0008	<b>F. COPYING MACHINE RENTAL</b>		2-DOs OFC 2-CREMEB 2-FIB 1-ADMIN 1-AO's OFC	PB-CO		Annually		RAB			900,000.00			For reproduction of case documents & other documents
	<b>G. SUBSCRIPTIONS</b>													
2018-APP-0009	Newspapers		various offices	SVP		May to December		RAB			50,000.00			For office use
2018-APP-0010	<b>H. UPHOLSTERY AND REPAIR OF FURNITURE</b>		FAB, CREMEB	AMP		April - June		RAB			20,000.00			For repair of worn-out furnitures
2018-APP-0011	<b>I. REPAIR OF EQUIPMENT</b>		various offices	AMP		July - September		RAB			25,000.00			For repair of defective equipment
	<b>J. CONTINUING RENOVATION OF MOLEO OFFICES</b>													
2018-APP-0012	Construction Supplies & Materials		various offices	AMP		June		RAB			200,000.00			For continuing renovation of 2nd Floor Main Building
2018-APP-0013	Electrical & Hardware Supplies		various offices	AMP		June		RAB			50,000.00			
2018-APP-0014	Tinting of Door Glass panels and windows		various offices	AMP		June		RAB			250,000.00			
	<b>K. REPAIR AND MAINTENANCE OF VEHICLES</b>													
2018-APP-0015	Gasoline, Oil, Lubricants & Other Services		FAB	AMP		Annually		RAB			300,000.00			For use of official vehicles
2018-APP-0016	GSIS Vehicle Insurance		FAB	AMP		January - October		RAB			70,000.00			For insurance coverage
2018-APP-0017	LTO Registration		FAB	AMP		February - August		RAB			22,000.00			For renewing LTO registration
2018-APP-0018	Repair and Maintenance of vehicle, purchase of spare parts, supplies, accessories and labor		FAB	AMP		January - December		RAB			220,000.00			for repair and maintenance of motor vehicles
2018-APP-0019	<b>L. PROPERTY INSURANCE</b>		FAB	AMP		June		RAB			100,000.00			For renewal of insurance coverage
	<b>M. OFFICE EQUIPMENT, FURNITURES AND FIXTURES</b>													
2018-APP-0020	MODULAR PARTITION		FAB CREMEB-EL	PB		February - May		RAB			1,700,000.00 1,120,000.00			For improvement of employees' working area

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2018-APP-0021	SR. EXECUTIVE TABLE, hardwood, 1800 x 900 x 760cm	3	2-FAB 1-AO's OFC	PB/AMP	June - August				RAB	25,000.00	75,000.00			For incoming AO & Chief Administrative Officers
2018-APP-0022	SR. EXECUTIVE CHAIR, leatherette, high back w/ gas lift mechanism, high end	3	1-AO's OFC 2-FAB	PB/AMP	June - August				RAB	14,000.00	42,000.00			For incoming AO & Chief Administrative Officers
2018-APP-0023	CLOSE STEEL SHELVES w/ compartment, gauge 20, powder-coated, 52" H x 75"W x 15" O	20	20-FAB	PB/AMP	June - August				RAB	35,000.00	700,000.00			For organizing office supplies
2018-APP-0024	STEEL FILING CABINET, 4-drawers, vertical, gauge 22, powder-coated, 59" x 19" x 28.5"	19	5-CREMEB-MU 5-FAB 5-PIAAPB-C 4-PIAAPB-B	PB/AMP	June - August				RAB	10,500.00	199,500.00			For use of incoming employees & replacement of worn-out units
2018-APP-0025	STEEL STORAGE CABINET w. 2 swing-out doors, gauge 20, powder-coated	6	4-PIAAPB-B 2-FAB	PB/AMP	June - August				RAB	13,000.00	78,000.00			For use in storing case records
2018-APP-0026	JR. EXECUTIVE TABLE, melamine w. 2-detached mobile pedestal, 150 x 70 x 75 cm.	12	2-PIAAPB-C 6-PIAAPB-B 4-CREMEB-REC	PB/AMP	June - August				RAB	13,250.00	159,000.00			For use of incoming employees & replacement of worn-out units
2018-APP-0027	CLERICAL TABLE, melamine, w built-in side drawers, powder-coated finish, 120 x 70 x 75 cm.	8	3-FAB 2-PIAAPB-C 2-CREMEB 1-PIAAPB-B	PB/AMP	June - August				RAB	8,800.00	70,400.00			For use of incoming employees & replacement of worn-out units
2018-APP-0028	MOBILE PEDESTAL DRAWERS	1	1-PACPB	PB-AMP	June - August				RAB	5,999.00	5,999.00			for use in Public Assistance
2018-APP-0029	TABLE TOP GLASS (for conference table/office table)	4	2-PIAAPB-C 2-CREMEB-Dir	PB-AMP	February - May				RAB	10,000.00	40,000.00			For use of Acting Directors
2018-APP-0030	CONFERENCE TABLE, round, 4-seater w/ chairs, hardwood	1	1-FIB	PB-AMP	June - August				RAB	35,000.00	35,000.00			For meeting purposes & other official functions
2018-APP-0031	CONFERENCE TABLE, boat-shape, 8-seater	1	1-PIAAPB-C	PB-AMP	June - August				RAB	20,000.00	20,000.00			for meeting purposes
2018-APP-0032	MONOBLOCK TABLE, 6-seater, beige color	8	8-FAB	PB-AMP	June - August				RAB	1,750.00	14,000.00			for meeting purposes
2018-APP-0033	TABLE, computer, slim-type	7	7-PIAAPB-B	PB/AMP	June - August				RAB	3,500.00	24,500.00			for use of officers & employees
2018-APP-0034	JR. EXECUTIVE CHAIR, leatherette, high back w gas lift mechanism, mid-end, chrome base	23	5-PIAAPB-C 4-PIAAPB-D 4-CREMEB-REC 10-FAB	PB/AMP	June - August				RAB	7,500.00	172,500.00			for replacement of worn-out units & for incoming employees
2018-APP-0035	CLERICAL CHAIR, leatherette, mid-back	11	11-FAB	PB/AMP	June - August				RAB	7,000.00	77,000.00			for replacement of worn-out units & for incoming employees
2018-APP-0036	VISITOR'S CHAIR	8	2-CREMEB-EU 4-FAB 2-AO's OFC	PB/AMP	June - August				RAB	3,000.00	24,000.00			For use of Evaluation Unit/CREMEB, AO's Ofc. & FAB incoming Chief Admin. Officers

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2018-APP-0037	STEEL OPEN-TYPE SHELVES, 8-layers, adjustable shelves, gauge 22, powder-coated	25	13-CREMEB-REC	PB/AMP	June - August				RAB	13,500.00	337,500.00			for storage of resolved cases
2018-APP-0038	STEEL OPEN-TYPE SHELVES, 4-layers, adjustable shelves, gauge 22, powder-coated	3	1-CREMEB-REC	PB/AMP	June - August				RAB	8,000.00	24,000.00			for document filing
2018-APP-0039	TELEPHONE UNITS	7	4-FAB 1-PIAAPB 1-FIB 1-CREMEB	AMP	March - April				RAB	750.00	5,250.00			for official communication use
2018-APP-0040	FAX MACHINE, monochrome printing	1	1-PIAAPB (Prosecution)	AMP	April - May				RAB	10,000.00	10,000.00			For faster communication
2018-APP-0041	AUTOMATED DATER MACHINE w/ inscription	14	11-FAB 3-CREMEB	AMP	February - April				RAB	3,000.00	42,000.00			for official use of employees
2018-APP-0042	PUSH CART, 300 kg., flatbed	2	2-FAB	AMP	April - May				RAB	4,000.00	8,000.00			for use in transporting supplies & equipment to various offices
2018-APP-0043	STAPLING MACHINE, heavy-duty, standard	7	1-PIAPPB-A 2-PIAPPB-B 2-CREMEB-REC 1-FAB 1-PIAPPB-C	AMP	May - June				RAB	3,000.00	21,000.00			For use in stapling thick documents
2018-APP-0044	LAMINATING MACHINE	1	1-FAB	AMP	May - June				RAB	5,000.00	5,000.00			for official use of IIRM/FAB
2018-APP-0045	NUMBERING MACHINE, heavy-duty	20	15-CREMEB-REC 5-PIAAPB-B	AMP	May - June				RAB	3,500.00	70,000.00			For paginating case records
2018-APP-0046	DOCUMENT BAG, can fit standard OMS case folders (1-leatherette, 1- w/ wheels) for court hearing	2	1-PIAAPB-PROS 1-CREMEB-REC	AMP	May - June				RAB	10,000.00 15,000.00	25,000.00			For use of prosecutors during court hearings
2018-APP-0047	LOYALTY MEMORABILIA		FAB	AMP	March				RAB		20,000.00			for incentive purposes
2018-APP-0048	VOICE RECORDER w/ built-in USB, 4GB memory	8	1-PIAAPB-B 1-PIAAPB-A 1-PIAAPB-C 1-PIAAPB-PROSECUTION	AMP	June - July				RAB	7,700.00	61,600.00			for use of investigators
2018-APP-0049	DASHBOARD CAMERA	9	9-FAB	AMP	May - June				RAB	8,000.00	72,000.00			For Field investigation use.
2018-APP-0050	DSLR CAMERA with wide zoom lens	1	1-DO's OFC	AMP	April - May				RAB	120,000.00	120,000.00			For use in presentation during conferences/hearings
2018-APP-0051	PROJECTOR, short-throw	1	1-FAB	AMP	June - July				RAB	9,600.00	9,600.00			For use in BAC meetings
2018-APP-0052	DOCUMENT CAMERA	2	1-FAB 1-FIB	AMP/PS	June - July				RAB	27,000.00	54,000.00			For use in BAC meetings


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2018-APP-0053	AIR PURIFIER, 35-45 sqm coverage, dehumidifier and purifier, NANO HEPA filtering system, LED function button, multiple stage filtration process	15	1-CREMEB 2-FAB 4-PIAAPB-A 3-PIAAPB-B 3-PIAAPB-C	AMP	July - August				RAB	35,000.00	525,000.00			For air sanitation purposes
2018-APP-0054	EXHAUST FAN	1	1-FIB	AMP	July - August				RAB	5,000.00	5,000.00			for heat exhaustion & elimination of four odors
2018-APP-0055	TEMPERED GLASS WHITEBOARD	8	1-FIB 1-PIAAPB-A 1-PIAAPB-B 1-PIAAPB-C 1-PIAAPB-PROS 1-FAB 1-CREMEB 1-PACPB	AMP	September - October				RAB	20,000.00	160,000.00			For use during meetings/conferences
2018-APP-0056	PRESSURE WASHER	1	1-FAB	AMP	September - October				RAB	10,000.00	10,000.00			For use in cleaning motor vehicles
2018-APP-0057	SCANNER, portable	2	1-PACPB 1-CREMEB-DIR	AMP	September - October				RAB	12,000.00	24,000.00			For official use requiring scanned documents
2018-APP-0058	SCANNER, heavy-duty	1	1-FAB	AMP	September - October				RAB	55,000.00	55,000.00			For official use requiring scanned documents
2018-APP-0059	PAPER SHREDDER, heavy-duty, 18-sheet capacity, strip-cut, 14 gal waste basket capacity	5	1-FIB 1-PIAAPB-C 1-CREMEB/MU 2-PIAAPB-A	AMP	September - October				RAB	80,000.00	400,000.00			For proper paper disposal
2018-APP-0060	PRINTING CALCULATOR	1	1-FAB	AMP	February - April				RAB	4,350.00	4,350.00			for use in mathematical computation
2018-APP-0061	VACUUM CLEANER, wet & dry	1	1-FAB	AMP	February - April				RAB	10,000.00	10,000.00			For use in cleaning motor vehicles
2018-APP-0062	LADDER, 4-step, aluminum, light weight 6-step	2	1-CREMEB 1-PACPB	AMP	February - April				RAB	6,000.00 8,000.00	14,000.00			For retrieval of case records
2018-APP-0063	CONFERENCE CHAIR, wood	20	20-FIB	PB/AMP	June - August				RAB	5,000.00	100,000.00			For use in conferences/meetings
2018-APP-0064	COMPACTOR	1	1-CREMEB	PB/AMP	July - August				RAB	1,730,000.00	1,730,000.00			For storage of voluminous case records
2018-APP-0065	DIGITAL DUPLICATOR  N. IT EQUIPMENT	1	1-FAB	AMP	April				RAB	650,000.00	650,000.00			for reproduction of letterhead mailing envelopes and office forms
2018-APP-0066	LAPTOP COMPUTER with carry bag	6	1-PIAAPB-PROS 4-FAB 1-AO's OFC	PB/AMP	June - August				RAB	80,300.00	481,800.00			For use of officials & field investigators

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2018-APP-0067	DESKTOP COMPUTER	40	2-FIB 9-CREMEB 4-PACPB 3-PIAAPB-A 18-FAB 4-PIAAPB-B	PB/AMP	June - August				RAB	60,000.00	2,400,000.00			For use of new employees & replacement of worn-out units
2018-APP-0068	PRINTER, heavy-duty, laser	59	2-FIB 8-CREMEB 18-FAB 5-PACPB 4-PIAAPB-A 12-PIAAPB-B 8-PIAAPB-C 2-DO's OFC	PB/AMP	June - August				RAB	14,000.00	826,000.00			For use of new employees & replacement of worn-out units
2018-APP-0069	PRINTER, heavy-duty (for LAN use)	1	1-CREMEB-REC	PB/AMP	June - August				RAB	150,000.00	150,000.00			for official use of CREMEB-replacement of worn-out unit
2018-APP-0070	PRINTER, multi-function	2	1-CREMEB-DIR 1-PIAAPB-A	PB/AMP	June - August				RAB	80,000.00	160,000.00			for official use of CREMEB & PIAAPB-A
2018-APP-0071	USB, 16GB	34	3-CREMEB 6-PACPB 6-PIAAPB-A 9-PIAAPB-C 7-PIAAPB-B 3-PIAAPB-PROS	AMP	February - April				RAB	1,000.00	34,000.00			for office use
2018-APP-0072	EXTERNAL HARD DRIVE, 1TB	1	1-CREMEB	AMP	February - April				RAB	3,750.00	3,750.00			
2018-APP-0073	PRINTER, DOT MATRIX	1	1-FAB	PB/AMP	June - August				RAB	42,000.00	42,000.00			For printing of payroll, payship
2018-APP-0074	PHOTOCOPIING MACHINE, heavy-duty with sorter	1	1-DO's OFC	PB/AMP	April - June				RAB	700,000.00	700,000.00			For use in the reproduction of official documents
2018-APP-0075	P CONTAINER VAN	1	1-CREMEB	PB/AMP	August - October				RAB	170,000.00	170,000.00			for official use of CREMEB
2018-APP-0075	Q IP BASED SURVEILLANCE SYSTEM	1	1-CREMEB	PB/AMP	August - October				RAB	850,000.00	850,000.00			for official use of CREMEB
<b>TOTAL</b>											<b>21,070,249.00</b>			
Provision for Inflation/Price Escalation (10% of the total APP)												<b>2,107,024.90</b>		
<b>GRAND TOTAL</b>												<b>23,177,273.90</b>		

SUBMITTED BY:  
  
ALAN R. CAÑARES  
Chairman, Bids and Awards Committee

FUNDS AVAILABLE:  
  
MARIVIC CABARRUBIA  
Administrative Officer V (Budget Officer III)

APPROVED BY:  
  
CYRIL D. RAMOS  
Deputy Ombudsman