



Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (Explaining changes from the APP)			
				Pre-Proc Conf	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Ope n of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO		
I. Traveling Expenses																						
5-02-01-010	Travel Expenses - Local																101	625,000	625,000			
5-02-01-020	Travel Expenses - Foreign																					
II. Training Expenses																						
5-02-01-020	ICT Training Expenses																					
5-02-02-010	Training Expenses																101	232,000	232,000			
III. Supplies & Materials																						
5-02-03-010	ICT Office Supplies																					
5-02-03-010	Office Supplies Expenses		NP(Agency to Agency) Shopping														101	500,000	500,000			
5-02-03-990	Other Supplies Expenses																					
5-02-03-090	Gasoline Expenses		DC														101	110,000	110,000			
IV. Utilities																						
5-02-04-010	Water Expenses		DC														101	30,000	30,000			
5-02-04-020	Electricity Expenses		DC														101	350,000	350,000			
V. Communications																						
5-02-05-010	Postage and Deliveries		DC														101	30,000	30,000			
5-02-05-020	Telephone Expenses - Landline		DC														101	300,000	300,000			
5-02-05-020	Telephone Expenses - Mobile		DC														101	-	-			
5-02-05-030	Internet Expenses		DC														101	100,000	100,000			
5-02-05-040	Cable, Satellite, Telegraph & Radio		DC																			
VI. General Services																						
5-02-11-010	Legal Services		DC																			
5-02-11-020	Auditing Expenses		Shopping														101	-	-			
5-02-12-020	Janitorial Services		DC															150,000	150,000			
5-02-12-030	Security Services		Public Bidding														101	-	-			
5-02-12-990	Other General Services		Public Bidding														101	550,000	550,000			
VII. Insurance & Licenses																						
5-02-15-010	Taxes, Duties & Licenses		NP(Agency to Agency)														101	30,000	30,000			
5-02-15-020	Fidelity Bond Premium		NP(Agency to Agency)														101	50,000	50,000			
5-02-15-030	Insurance Expenses																101	70,000	70,000			
VIII. Repair and Maintenance																						
5-02-13-040	Repair & Maint. - Office Building		SVP/Shopping														101	100,000	100,000			
5-02-13-060	Repair & Maint. - Motor Vehicles		SVP/Shopping														101	100,000	100,000			
IX. Others																						
5-02-10-020	Extraordinary Expenses																101	94,000	94,000			
5-02-99-030	Representation Expenses																101	50,000	50,000			
5-02-99-050	Rents-Buildings & Structures																101	50,000	50,000			
5-02-99-060	Membership Dues & Contr. To Org																101	-	-			
5-02-99-070	Other Subscription Expenses																101	10,000	10,000			
5-02-99-080	Donations																101	-	-			
5-02-99-990	Other MOOE																					
X. Capital Outlay																						
5-06-04-050-03	Information and Comm. Technology Equipment		SVP/Shopping															150,000		150,000		
5-06-04-050-07	Communications Equipment		Bidding															1,624,000		1,624,000		
GRAND TOTAL																			5,305,000	3,531,000	1,774,000	

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