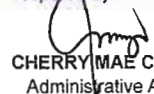


ANNUAL PROCUREMENT PLAN FOR FY 2018

Name of Agency: **NATIONAL TELECOMMUNICATIONS COMMISSION, Region 13, Doongan Road, Butuan City**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Entity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	Remarks (Explaining changes from the APP)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
CAPITAL OUTLAY													
A. Information and Communications Technology equipment													
	Desktop Computer	NTC employees	Bidding	For proc				GAA 2018	150,000.00		150,000.00	For replacement of desktop computers owned by NSW-BOC	
B. Communication Equipment													
		Monitoring Unit	Bidding	For procurement				GAA 2018	1,624,000.00		1,624,000.00	For rapidly deployable communication equipment to be use for in times of disaster	
TOTAL									1,774,000.00	-	1,774,000.00		

Prepared by:


CHERRY MAE C. PLAZA
 Administrative Aide VI

Certified Correct:


ROSALIDA C. ABOY
 Chief Administrative Officer

Approved by:


Engr. ROMEO M. MIGUEL
 OIC, Regional Director

DEFINITION

- 1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- 2. PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- 3. PMO/End User** - Unit as proponent of program or project
- 4. Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- 6. Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. Estimated Budget** - Agency approved estimate of project/program costs
- 8. Remarks** - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

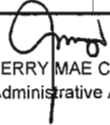
Breakdown into mooe and co for tracking purposes: alligned with budoeit
 Any remark that will help GPPB track programs and projects

ANNUAL PROCUREMENT PLAN FOR FY 2018

Name of Agency: NATIONAL TELECOMMUNICATIONS COMMISSION, Region 13, Doongan Road, Butuan City

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	Date of Receipt of Invitation		Remarks (Explaining changes from the APP)		
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/Turnover	Total	MOOE		CO	Contract Signing		Delivery/ Accept	
	A.Total Common Use		Shopping															730,000.00	730,000.00	0				
	Supplies& Equipment																							
	B. Other MOOE																							
	Traveling expenses																		568,000.00	568,000.00				
	Training expenses																		131,000.00	131,000.00				
	Fuel, Oil & Lubricants																		100,000.00	100,000.00				
	Water expense																		70,000.00	70,000.00				
	Electricity expense																		538,000.00	538,000.00				
	Postage & courier services																		47,000.00	47,000.00				
	Mobile																		36,000.00	36,000.00				
	Landline																	100,000.00	100,000.00					
	Internet Subscription		Bidding															16,000.00	16,000.00					
	Auditing services																		10,000.00	10,000.00				
	Janitorial services																		78,000.00	78,000.00				
	Security services																		445,000.00	445,000.00				
	Rent-Building & Structure																		63,000.00	63,000.00				
	Rent-Office Equipment																		30,000.00	30,000.00				
	R & M-Fur. & Equipment																		2,000.00	2,000.00				
	R & M-Motor vehicle																		65,000.00	65,000.00				
	Taxes, duties & Licenses																		6,000.00	6,000.00				
	Fidelity Bond Premium																		40,000.00	40,000.00				
	Insurance Expenses																		35,000.00	35,000.00				
	Membership Dues & Cont.																		1,000.00	1,000.00				
	Other subscription exp.																		7,000.00	7,000.00				
	Other MOOE																		50,000.00	50,000.00				
	TOTAL																		3,168,000.00	3,168,000.00	0.00			

Prepared by:


CHERRY MAE C. PLAZA
Administrative Aide VI

Approved by:


Engr. ROMEO M. MIGUEL
OIC-Regional Director

DEFINITION

1. **PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government
2. **PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
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Remarks
Programs and projects should be aligned with budget

Breakdown into mooe
Any remark that will help GPPB track