



## LEGAZPI CITY WATER DISTRICT (LCWD) SUPPLEMENTAL ANNUAL PROCUREMENT PLAN No. 1 for FY 2018

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>I. OPERATIONS</b>											
	<b>A. Expansion of Water Supply Coverage</b>											
CAPEX Item No. 18-04	Procurement of Hardware and Software - Keep in Touch Program	Commercial Services Department (CSD)	N/A	N/A	N/A	N/A	N/A	N/A	-			- Decrease in Budget: Php125,000.00;
	<b>B. Effective Management of Water Pressure</b>											
CAPEX Item No. 18-07	Various Transmission/Distribution Projects for Pressure Management	Engineering and Operations Department (EOD)	Competitive Bidding	June 22, 2018	June 26, 2018	July 24, 2018	August 6, 2018	Corporate Budget	4,900,000.00		4,900,000.00	Increase in Budget: Php2,400,000.00; Additional budget for the purchase of pressure regulating valves and emergency repair of 16" transmission pipeline
CAPEX Item No. 18-08	Construction of Pipeline Support at Sagumayon Bridge	EOD	N/A	N/A	N/A	N/A	N/A	N/A	-			- Decrease in Budget: Php1,000,000.00;
CAPEX Item No. 18-09	Construction of Pipeline Support at Guevarra Bridge	EOD	N/A	N/A	N/A	N/A	N/A	N/A	-			- Decrease in Budget: Php1,000,000.00;
CAPEX Item No. 18-60	Structural Analysis for the Construction of Pipeline Support at Sagumayon Bridge	EOD	NP-53.9-Small Value Procurement	July 10, 2018	July 16, 2018	July 31, 2018	August 3, 2018	Corporate Budget	100,000.00		100,000.00	Additional CAPEX; Structural analysis for the construction of pipeline support at Sagumayon bridge
CAPEX Item No. 18-61	Structural Analysis for the Construction of Pipeline Support at Guevarra Bridge	EOD	NP-53.9-Small Value Procurement	July 10, 2018	July 16, 2018	July 31, 2018	August 3, 2018	Corporate Budget	100,000.00		100,000.00	Additional CAPEX; Structural analysis for the construction of pipeline support at Guevarra bridge
	<b>C. Building up Source Capacity to Meet Demand</b>											- Dropped from Budget: Php52,750,000.00
CAPEX Item No. 18-14	Water Source Development in Brgy. Matanag One - Unit Deepwell (lot acquisition)	EOD	to be governed by R.A. 8974	N/A	N/A	N/A	N/A	Corporate Budget	100,000.00		100,000.00	- Decrease in Budget: Php700,000.00;
	<b>D. Reduction of Non-Revenue Water (NRW)</b>											
CAPEX Item No. 18-16	Installation of Flow Meters and Data Loggers for Proposed District Metering Areas	EOD	Competitive Bidding	December 14, 2017	January 3, 2018	January 31, 2018	February 10, 2018	Corporate Budget	300,000.00		300,000.00	- Decrease in Budget: Php1,200,000.00;



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CAPEX Item No. 18-17	Installation of Isolation Valves for DMAs	EOD	Competitive Bidding	December 14, 2017	January 3, 2018	January 31, 2018	February 10, 2018	Corporate Budget	1,200,000.00		1,200,000.00	Decrease in Budget: Php1,800,000.00;
CAPEX Item No. 18-19	Various Pipeline Extension/Replacement for NRW Reduction	EOD	Competitive Bidding	July 10, 2018	July 16, 2018	July 31, 2018	August 3, 2018	Corporate Budget	4,500,000.00		4,500,000.00	Increase in Budget: Php1,000,000.00; Additional fund requirement for the purchase of submersible pumps and motors
CAPEX Item No. 18-20	Purchase of meter reading gadgets and thermal printer	CSD	NP-53.9-Small Value Procurement	January 3, 2018	January 15, 2018	January 31, 2018	February 14, 2018	Corporate Budget	76,381.00		76,381.00	Decrease in Budget: Php76,000.00;
<b>E. Improvement of Water Quality</b>												
CAPEX Item No. 18-22	Lot Acquisition for Chlorine Dioxide Disinfection Systems	EOD	to be governed by R.A. 8974	N/A	N/A	N/A	N/A	Corporate Budget	100,000.00		100,000.00	Decrease in Budget: Php337,500.00;
CAPEX Item No. 18-23	Various Pipeline Extension/Replacement for Water Quality Improvement	EOD	Competitive Bidding	July 4, 2018	July 24, 2018	August 9, 2018	August 22, 2018	Corporate Budget	3,850,000.00		3,650,000.00	Increase in Budget: Php650,000.00; Additional budget requirement
CAPEX Item No. 18-24	Rehabilitation of Mabinit and Bogña Existing Deepwells	EOD	N/A	N/A	N/A	N/A	N/A	N/A				Decrease in Budget: Php250,000.00;
CAPEX Item No. 18-25	Filtration System at Bogña Well No. 10 and 11	EOD	N/A	N/A	N/A	N/A	N/A	N/A				Decrease in Budget: Php2,000,000.00;
CAPEX Item No. 18-26	Installation of Chlorine Dioxide Disinfection Systems	EOD	Competitive Bidding	February 2, 2018	February 22, 2018	March 22, 2018	April 2, 2018	Corporate Budget	1,800,000.00		1,800,000.00	Decrease in Budget: Php500,000.00;
CAPEX Item No. 18-27	Installation of Measuring Devices at PhilHydro Plant	EOD	N/A	N/A	N/A	N/A	N/A	N/A				Decrease in Budget: Php1,250,000.00;
CAPEX Item No. 18-62	Lot Acquisition for Water Treatment Plant for Buyoan Sources	EOD	to be governed by R.A. 8974	N/A	N/A	N/A	N/A	Corporate Budget	4,300,000.00		4,300,000.00	Additional CAPEX; for the construction of water treatment plant to address the high TDS & sulfate level of the water supply



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	<b>F. Strengthening Response Capacity to Restore Water Supply Service</b>											
CAPEX Item No. 18-28	Generator Sets	EOD	Competitive Bidding	July 30, 2018	August 20, 2018	September 5, 2018	September 19, 2018	Corporate Budget	2,900,000.00		2,900,000.00	Increase in Budget: Php1,200,000.00; Additional budget requirement
CAPEX Item No. 18-29	Motorcycle	CSD	N/A	N/A	N/A	N/A	N/A	N/A	-		-	Decrease in Budget: Php142,857.00;
CAPEX Item No. 18-30	Motorcycle Side Car	CSD	N/A	N/A	N/A	N/A	N/A	N/A	-		-	Decrease in Budget: Php99,000.00;
	<b>II. SUPPORT TO OPERATIONS (STO)</b>											
	<b>A. 1-06-04-010 - Buildings</b>											
CAPEX Item No. 18-31	Construction of records area	Administrative Services Department (ASD)	Competitive Bidding	August 1, 2018	August 21, 2018	September 6, 2018	September 19, 2018	Corporate Budget	1,500,000.00		1,500,000.00	Increase in Budget: Php1,250,000.00; Additional fund requirement for the reinforcement of structural support at mezzanine
	<b>B. 1-06-05-030 Information and Communication Technology Equipment</b>											
CAPEX Item No. 18-32	Various IT Equipment	ASD, CSD & EOD	Competitive Bidding	July 30, 2018	August 20, 2018	September 5, 2018	September 18, 2018	Corporate Budget	866,362.00		866,362.00	Increase in Budget: Php157,762.00; Additional budget requirement
	<b>C. 1-06-05-080 Construction and Heavy Equipment</b>											
CAPEX Item No. 18-33	Various Construction Equipment	EOD	Competitive Bidding	April 11, 2018	May 2, 2018	May 29, 2018	June 8, 2018	Corporate Budget	908,000.00		908,000.00	Decrease in Budget: Php1,200,000.00;
	<b>F. 1-08-01-020 Computer Software</b>											
CAPEX Item No. 18-39	Develop and Improve Management Information Systems to Accommodate Systems Automation and Ensure IT/Systems Security	Office of the General Manager (OGM)	N/A	N/A	N/A	N/A	N/A	N/A	-		-	Decrease in Budget: Php490,000.00;
CAPEX Item No. 18-40	Computerization of Property and Supply Management and Inventory System (with Bar Coding feature)	ASD	N/A	N/A	N/A	N/A	N/A	N/A	-		-	Decrease in Budget: Php97,500.00;

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	<b>II. SUPPORT TO OPERATIONS (STO)</b>											
	<b>B. 1-06-05-03II Information and Communication Technology Equipment</b>											
CAPEX Item No. 18-64	Server and IT Security Equipment	OGM	Competitive Bidding	July 12, 2018	August 1, 2018	August 29, 2018	September 10, 2018	Corporate Budget	5,300,000.00		5,300,000.00	Additional CAPEX Replacement of the aging server
	<b>III. GENERAL ADMINISTRATION AND SUPPORT (GAS)</b>											
	<b>A. 1-06-04-010 Buildings</b>											
CAPEX Item No. 18-46	Relocation and Construction of PCB Temporary Storage Facility	ASD	N/A	N/A	N/A	N/A	N/A	N/A	-		-	Decrease in Budget: Php330,000.00;
CAPEX Item No. 18-47	Construction/Improvement of LCWD Vehicles Parking Area, Employees' Lounge and Additional Warehouse Storage Space	ASD	N/A	N/A	N/A	N/A	N/A	N/A	-		-	Decrease in Budget: Php1,250,000.00;
	<b>B. 1-06-05-020 Office Equipment</b>											
CAPEX Item No. 18-51	Audio Visual and Board Room Improvement	OGM	Competitive Bidding	February 14, 2018	February 28, 2018	March 16, 2018	April 2, 2018	Corporate Budget	216,000.00		216,000.00	Decrease in Budget: Php24,000.00;
CAPEX Item No. 18-52	Air condition unit - for server room	OGM	Competitive Bidding	February 14, 2018	February 28, 2018	March 16, 2018	April 2, 2018	Corporate Budget	165,000.00		165,000.00	Decrease in Budget: Php75,000.00;
CAPEX Item No. 18-53	Various Office Equipment	ASD	Competitive Bidding	January 8, 2018	January 19, 2018	February 2, 2018	February 7, 2018	Corporate Budget	900,000.00		900,000.00	Decrease in Budget: Php312,000.00;
	<b>C. 1-06-05-030 Information and Communication Technology Equipment</b>											
CAPEX Item No. 18-54	Various IT Equipment	ASD, Finance Services Department (FSD) & OGM	Competitive Bidding	December 5, 2017	December 26, 2017	January 10, 2018	January 22, 2018	Corporate Budget	754,433.00		754,433.00	Decrease in Budget: Php735,567.00;
	<b>D. 1-06-05-070 Communication Equipment</b>											
CAPEX Item No. 18-55	General Plant Facilities - Communication Equipment	ASD	N/A	N/A	N/A	N/A	N/A	N/A	-		-	Decrease in Budget: Php500,000.00;
	<b>F. 1-06-07-010 Furniture and Fixtures</b>											
CAPEX Item No. 18-57	Various Furnitures and Fixtures	ASD, CSD, FSD & OGM	Competitive Bidding	January 9, 2018	January 29, 2018	February 9, 2018	February 19, 2018	Corporate Budget	241,500.00		241,500.00	Decrease in Budget: Php181,262.00;

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	<b>G.1-03-01-020 Computer Software</b>											
CAPEX Item No. 18-59	Information System Software - Enterprise Resource Planning	FSD	N/A	N/A	N/A	N/A	N/A	N/A	-			Decrease in Budget: Php3,000,000.00
CAPEX Item No. 18-63	Read and Bill Program Upgrade	CSD	NP-53.9-Small Value Procurement	July 7, 2018	July 12, 2018	July 25, 2018	July 30, 2018	Corporate Budget	50,000.00		50,000.00	Additional CAPEX; New Capex for the update of read and bill program for accommodation of septage fee
	<b>IV. OTHERS</b>											
Acct. No. 5-02-02-010	Training Expenses	ASD	Competitive Bidding	Monthly	Monthly	Monthly	Monthly	Corporate Budget	1,380,779.00	1,380,779.00		Increase in Budget: Php230,000.00; Additional budget requirement
Acct. No. 5-02-03-020	Accountable Forms Expenses	FSD	NP-53.5 Agency-to-Agency	N/A	N/A	September 12, 2017	September 18, 2017	Corporate Budget	332,360.00	332,360.00		Increase in Budget: Php100,000.00; Additional budget requirement
Acct. No. 5-02-03-090	Fuel, Oil and Lubricants Expenses	ASD, CSD, EOD	Competitive Bidding	Monthly	Monthly	Monthly	Monthly	Corporate Budget	1,743,468.00	1,743,468.00		Increase in Budget: Php860,000.00
Acct. No. 5-02-03-210	Semi-Expendable Machinery and Equipment Expenses	All	Competitive Bidding	August 1, 2018	August 21, 2018	September 6, 2018	September 19, 2018	Corporate Budget	1,297,188.00	1,297,188.00		Increase in Budget: Php62,767.00; Reclassification of items originally budgeted as CAPEX but whose actual amount exceeded the P15,000.00 capitalization threshold
Acct. No. 5-02-05-020	Telephone Expenses	ASD	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Corporate Budget	530,163.00	530,163.00		Increase in budget: Php10,800.00; Additional budget requirement
Acct. No. 5-02-05-030	Internet Subscription Expenses	ASD	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Corporate Budget	278,672.00	278,672.00		Increase in Budget: Php80,000.00; Additional budget requirement
Acct. No. 5-02-05-040	Cable, Satellite, Telegraph and Radio Expenses	ASD	NP-53.9-Small Value Procurement	July 20, 2018	July 26, 2018	August 7, 2018	August 10, 2018	Corporate Budget	8,748.00	8,748.00		Increase in Budget: Php5,000.00; Additional budget requirement
Acct. No. 5-02-09-010	Generation, Transmission and Distribution Expenses	EDD	Competitive Bidding	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	12,149,843.00	12,149,843.00		Increase in Budget: Php5,740,000.00; Additional fund requirement for Power/ Fuel Purchased for Pumping



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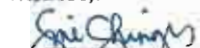
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Acct. No. 5-12-12-030	Security Services	ASO	Competitive Bidding	July 3, 2018	July 16, 2018	August 1, 2018	August 15, 2018	Corporate Budget	990,000.00	990,000.00		Increase in Budget: Php60,000.00
Acct. No. 5-12-13-030	Repair and Maintenance - Infrastructure Assets	EOD	Competitive Bidding	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	16,016,557.00	16,016,557.00		Increase in Budget: Php3,862,500.00; Additional budget for repainting of wells

• See attached Request for Budget Realignment No. 1 and Request for Supplemental Budget No. 1 dated June 21, 2018

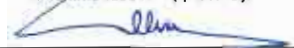
### DEFINITION

1. **PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. **PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing)
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs
8. **Remarks** - brief description of program or project


Prepared by:

  
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 Head, BAC Secretariat

Recommended for Approval by:

  
 AVE FLORINDA A. BULBAN  
 BAC Chairperson

Approved by:

  
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 Chairperson, Board of Directors