



Republic of the Philippines
Department of Justice
PAROLE AND PROBATION ADMINISTRATION

Region IX

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ANNUAL PROCUREMENT PLAN for FY 2018

Code (PAP)	Procurement Program/Project	PMO/ End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
				Ads/Post.of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Supplies & Materials												
50203010	Common-Use Office Supplies and Materials	Regional Office (RO) & 11 Field Offices (FO)	Shopping	N/A	N/A	N/A	N/A	GoP	337,781.00	337,781.00	-	Procurement done separately by RO & Fos Quarterly.
10605020	Common-Use Office Equipment	Regional Office & 11 Field Offices	Shopping	N/A	N/A	N/A	N/A	GoP	239,800.00	239,800.00	-	Procurement done separately by RO & FOs as the need arises for equipment purchase.
50203010	Gasoline, Oil & Lubricants	Regional Office	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	58,080.00	58,080.00	-	Gasoline/Diesel/Oil Consumption
B. Printing & Binding												
50299020	Printing and Binding	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	51,000.00	51,000.00	-	Annual Reports and Therapeutic Community Ladderized Program (TCLP) and PPA Forms. Also includes Printing of Tarpaulins
C. Repair & Maintenance												
50213060	Repair & Maintenance - Motor Vehicle	Regional Office	Small Value Procurement	N/A	N/A	N/A	As the need Arises	GoP	31,000.00	42,525.00	-	As the Need Ar ses for 2 Vehicles
5021305003	Repair and Maintenance-IT Equipment	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	As the need Arises	GoP	2,000.00	2,000.00	-	As the Need Arises
5021305002	Repair and Maintenance-Office Equipment	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	As the need Arises	GoP	20,000.00	20,000.00	-	As the Need Arises
5021304001	Repair and Maintenance-Office Building	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	As the need Arises	GoP	11,000.00	11,000.00	-	As the Need Arises
D. Trainings/Workshops/Catering Services												
50202010	GENDER SENSITIVITY TRAINING (GST)	VPA's and new Probation and Parole Officers - Regionwide	Small Value Procurement	Within February 2018	Within February 2018	Within February 2018	Within February 2018	GoP	135,000.00	135,000.00	-	Catering and Accomodation for three (3) days for 40 pax

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50202010	REGIONAL VPAA 1st QUARTER CONFERENCE	Volunteer Probation Assistants' Association (VPAA) Officials and VPA Coordinator	Small Value Procurement	Within February 2018	Within February 2018	Within February 2018	Within February 2018	GoP	3,000.00	3,000.00	-	Catering for one (1) day for 15 pax.
50202010	LEADERSHIP TRAINING	RD, ARD, Chief of Offices/OICs	Small Value Procurement	Within March 2018	Within March 2018	Within March 2018	Within March 2018	GoP	18,000.00	18,000.00	-	Catering for one (1) day for 15 pax.
50202010	WOMEN'S MONTH CELEBRATION AND TEAM BUILDING ACTIVITY for RO personnel and Central Cluster personnel	Regional Office and Central Cluster organic personnel	Small Value Procurement	Within March 2018	Within March 2018	Within March 2018	Within March 2018	GoP	18,000.00	18,000.00	-	Meals, Snacks, Transportation, Materials & other Miscellaneous Expenses for one (1) day for 25 pax.
50202010	REGIONAL MANAGEMENT CONFERENCE (REMACON) FOR 1ST QUARTER	3rd Level officials, Chief of Offices, OICs & Program Coordinators	Small Value Procurement	Within March 2018	Within March 2018	Within March 2018	Within March 2018	GoP	32,000.00	32,000.00	-	Catering and Accomodation for 16 pax for two (2) days.
50202010	REGIONAL VPAA 2nd QUARTER CONFERENCE	Volunteer Probation Assistants' Association (VPAA) Officials and VPA Coordinator	Small Value Procurement	Within May 2018	Within May 2018	Within May 2018	Within May 2018	GoP	3,000.00	3,000.00	-	Catering for one (1) day for 15 pax
50202010	EMPLOYEE ORIENTATION COURSE	Newly hired personnel	Small Value Procurement	Within June 2018	Within June 2018	Within June 2018	Within June 2018	GoP	36,000.00	36,000.00	-	Catering for three (3) days for 12 pax
50202010	THERAPEUTIC COMMUNITY LADDERIZED PROGRAM TRAINING for VPAs and new personnel	VPAs and new Probation and Parole Officers - Regionwide	Small Value Procurement	Within October 2018	Within October 2018	Within October 2018	Within October 2018	GoP	175,000.00	175,000.00	-	Catering and Accomodation for five (5) days for 35 pax
50202010	43rd DOJ-PPA ANNIVERSARY, WITH GAD/WELLNESS/SENIOR CITIZEN/PWDs PROGRAM AND TRAINING	All organic personnel of the region	Small Value Procurement	Within June 2018	Within June 2018	Within July 2018	Within July 2018	GoP	169,200.00	169,200.00	-	Catering and Accomodation for three (3) days for all personnel
50202010	WORKSHOP ON PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) & REGIONAL MANAGEMENT CONFERENCE (REMACON)	3rd Level officials, Chief of Offices, OICs & Program Coordinators	Small Value Procurement	Within August 2018	Within August 2018	Within August 2018	Within August 2018	GoP	51,000.00	51,000.00	-	Catering and Accomodation for three (3) days for 17 pax
50202010	REGIONAL VPAA 3rd QUARTER CONFERENCE	Volunteer Probation Assistants' Association (VPAA) Officials and VPA Coordinator	Small Value Procurement	Within August 2018	Within August 2018	Within August 2018	Within August 2018	GoP	3,000.00	3,000.00	-	Catering for one (1) day for 15 pax

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50202010	GENDER SENSITIVITY AND ITAPS TRAINING	All personnel	Small Value Procurement	Within April 2018	Within April 2018	Within April 2018	Within April 2018	GoP	120,000.00	120,000.00	-	Catering and Accomodation for three (3) days for 36 pax
50202010	CIVIL SERVICE MONTH CELEBRATION for RO & Central Cluster personnel	Regional Office & Central Cluster Personnel	Small Value Procurement	Within September 2018	Within September 2018	Within September 2018	Within September 2018	GoP	16,000.00	16,000.00	-	Meals, Snacks, Transportation, Materials & other Miscellaneous Expenses for 18 pax for one (1) day at 1,000.00/pax/day
50202010	TEAM BUILDING ACTIVITY for Southern Cluster personnel	Southern Cluster Organic Personnel	Small Value Procurement	Within September 2018	Within September 2018	Within September 2018	Within September 2018	GoP	12,000.00	12,000.00	-	Meals, Snacks, Transportation, Materials & other Miscellaneous Expenses of 12 pax for one (1) day at 1,000.00/pax/day.
50202010	TEAM BUILDING ACTIVITY for Northern Cluster personnel	Northern Cluster organic personnel	Small Value Procurement	Within October 2018	Within October 2018	Within October 2018	Within October 2018	GoP	10,000.00	10,000.00	-	Meals, Snacks, Transportation, Materials & other Miscellaneous Expenses of 10 pax for one (1) day at 1,000.00/pax/day.
50202010	TRAINING ON FACILITATION SKILLS for PPOs	All Probation and Parole Officers	Small Value Procurement	Within September 2018	Within September 2018	Within September 2018	Within September 2018	GoP	45,000.00	45,000.00	-	Catering, Accomodation & Other Miscellaneous Expenses for Two (2) Days
50202010	PAROLE AND PROBATION OFFICERS BASIC COURSE	New Probation Officers	Small Value Procurement	Within October 2018	Within October 2018	Within October 2018	Within October 2018	GoP	175,000.00	175,000.00	-	Catering, Accomodation & Other Miscellaneous Expenses for five (5) Days
50202010	REGIONAL VPAA 4th QUARTER CONFERENCE	Volunteer Probation Assistants' Association (VPAA) Officials and VPA Coordinator	Small Value Procurement	Within November 2018	Within November 2018	Within November 2018	Within November 2018	GoP	3,000.00	3,000.00	-	Catering for for one (1) day for 15 pax
50202010	REGIONAL MANAGEMENT CONFERENCE (REMACON) for the 4th QUARTER	3rd Level officials, Chief of Offices, QICs & Program Coordinators	Small Value Procurement	Within November 2018	Within November 2018	Within November 2018	Within November 2018	GoP	10,000.00	10,000.00	-	Catering and Accomodation for 17 pax for Two (2) days
50202010	YEAR-END ASSEMBLY/ASSESSMENT	All Organic and Job Order Personnel of the Region	Small Value Procurement	Within November 2018	Within November 2018	Within December 2018	Within December 2018	GoP	94,000.00	94,000.00	-	Catering, Accomodation & Other Miscellaneous Expenses for personnel for Two (2) Days
50202010	TCLP LIVE-IN TRAINING PHASE 1 of Zamboanga del Sur PPO No. 2.	Zamboanga del Sur PPO No. 2	Small Value Procurement	Within April 2018	Within April 2018	Within April 2018	Within April 2018	GoP	15,000.00	15,000.00	-	RO Counterpart: for 25 clients for four (4) days.
50202010	RESTORATIVE JUSTICE (RJ) SEMINAR/WORKSHOP for VPAs for one (1) day of Zamboanga del Sur PPO 2	Zamboanga del Sur PPO No. 2	Small Value Procurement	Within July 2018	Within July 2018	Within July 2018	Within July 2018	GoP	2,250.00	2,250.00	-	RO Counterpart for 15 VPAs for one (1) day.
50202010	BASIC VPA TRAINING for one (1) day of Zamboanga del Sur PPO 2	Zamboanga del Sur PPO No. 2	Small Value Procurement	Within June 2018	Within June 2018	Within June 2018	Within June 2018	GoP	3,000.00	3,000.00	-	RO Counterpart for 20 VPAs for one (1) day.

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50205040	Cable Subscription	Regional Office	Direct Contracting	N/A	N/A	N/A	N/A	GoP	5,400.00	5,400.00	-	Operating Expenses.
50299050	Rents - Building & Quarter	Regional Office & Zamboanga Sibugay PPO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	396,000.00	396,000.00	-	Rental of Regional Office and Zambo Sibugay PPO Offices. Rental of quarter for 3rd Level Officials
50212020	Janitorial Services	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	193,200.00	193,200.00	-	12 Janitors
50211990	Other Professional Services (Job-Order Personnel)	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,254,000.00	1,254,000.00	-	16 Job-Order personnel
F. Capital Outlay												
10606010	Procurement of Office Motor Vehicle	Regional Office	Public Bidding	Within April 2018	Within May 2018	Within June 2018	Within June 2018	GoP	1,100,000.00	-	1,100,000.00	
									6,294,656.00	5,194,656.00	1,100,000.00	

Prepared By:


BEVERLY M. SALAS
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Noted By:


MARITES J. PIMENTEL
 AOII/BAC SECRETARIAT

Recommending Approval:

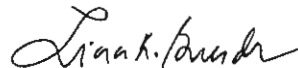

JOSILYN S. BAEL
 BAC CHAIRPERSON

Funds Available:

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 AOII/BUDGET OFFICER


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