

CIVIL SERVICE COMMISSION REGION 10- Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/P oosting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	OFFICE SUPPLIES- 1st Quarter											
	Common Use Office Supplies	MSD	Shopping	2/5/2018	N/A	2/28/2018	3/1/2018	GoP	109,848.21	109,848.21		
	Common Use Office Supplies	LSD	Shopping	2/5/2018	N/A	2/28/2018	3/1/2018	GoP	62,200.90	62,200.90		
	Common Use Office Supplies	ESD	Shopping	2/5/2018	N/A	2/28/2018	3/1/2018	GoP	124,624.52	124,624.52		
	Common Use Office Supplies	PALD, ORD, ARD	Shopping	2/5/2018	N/A	2/28/2018	3/1/2018	GoP	84,253.59	84,253.59		
	Common Use Office Supplies	HRD	Shopping	2/5/2018	N/A	2/28/2018	3/1/2018	GoP	179,357.94	179,357.94		
	Common Use Office Supplies	PSED	Shopping	2/5/2018	N/A	2/28/2018	3/1/2018	GoP	21,019.22	21,019.22		
	Common Use Office Supplies	CSCFO MIS OR	Shopping	2/5/2018	N/A	2/28/2018	3/1/2018	GoP	78,009.49	78,009.49		
	Common Use Office Supplies	CSCFO LANAO	Shopping	2/5/2018	N/A	2/28/2018	3/1/2018	GoP	86,573.50	86,573.50		
	Common Use Office Supplies	CSCFO MIS OCC	Shopping	2/5/2018	N/A	2/28/2018	3/1/2018	GoP	146,762.88	146,762.88		
	Common Use Office Supplies	CSCFO BUK	Shopping	2/5/2018	N/A	2/28/2018	3/1/2018	GoP	79,816.68	79,816.68		
	Common Use Office Supplies	CSCFO CAMIGUIN	Shopping	2/5/2018	N/A	2/28/2018	3/1/2018	GoP	45,842.63	45,842.63		
	OFFICE SUPPLIES- 2nd Quarter											
	Common Use Office Supplies	MSD	Shopping	3/5/2018	N/A	3/28/2018	3/29/2018	GoP	22,052.81	22,052.81		
	Common Use Office Supplies	LSD	Shopping	3/5/2018	N/A	3/28/2018	3/29/2018	GoP	18,346.11	18,346.11		
	Common Use Office Supplies	ESD	Shopping	3/5/2018	N/A	3/28/2018	3/29/2018	GoP	41,869.84	41,869.84		
	Common Use Office Supplies	PALD, ORD, ARD	Shopping	3/5/2018	N/A	3/28/2018	3/29/2018	GoP	59,685.82	59,685.82		
	Common Use Office Supplies	HRD	Shopping	3/5/2018	N/A	3/28/2018	3/29/2018	GoP	165,109.06	165,109.06		
	Common Use Office Supplies	PSED	Shopping	3/5/2018	N/A	3/28/2018	3/29/2018	GoP	7,964.03	7,964.03		
	Common Use Office Supplies	CSCFO MIS OR	Shopping	3/5/2018	N/A	3/28/2018	3/29/2018	GoP	64,387.76	64,387.76		
	Common Use Office Supplies	CSCFO LANAO	Shopping	3/5/2018	N/A	3/28/2018	3/29/2018	GoP	43,641.00	43,641.00		
	Common Use Office Supplies	CSCFO MIS OCC	Shopping	3/5/2018	N/A	3/28/2018	3/29/2018	GoP	7,962.46	7,962.46		
	Common Use Office Supplies	CSCFO BUK	Shopping	3/5/2018	N/A	3/28/2018	3/29/2018	GoP	18,639.50	18,639.50		
	Common Use Office Supplies	CSCFO CAMIGUIN	Shopping	3/5/2018	N/A	3/28/2018	3/29/2018	GoP	25,921.08	25,921.08		
	OFFICE SUPPLIES- 3rd Quarter											
	Common Use Office Supplies	MSD	Shopping	6/4/2018	N/A	6/27/2018	6/28/2018	GoP	42,593.71	42,593.71		
	Common Use Office Supplies	LSD	Shopping	6/4/2018	N/A	6/27/2018	6/28/2018	GoP	30,176.34	30,176.34		
	Common Use Office Supplies	ESD	Shopping	6/4/2018	N/A	6/27/2018	6/28/2018	GoP	83,408.79	83,408.79		
	Common Use Office Supplies	PALD, ORD, ARD	Shopping	6/4/2018	N/A	6/27/2018	6/28/2018	GoP	89,966.57	89,966.57		
	Common Use Office Supplies	HRD	Shopping	6/4/2018	N/A	6/27/2018	6/28/2018	GoP	165,219.39	165,219.39		
	Common Use Office Supplies	PSED	Shopping	6/4/2018	N/A	6/27/2018	6/28/2018	GoP	8,504.24	8,504.24		
	Common Use Office Supplies	CSCFO MIS OR	Shopping	6/4/2018	N/A	6/27/2018	6/28/2018	GoP	65,240.63	65,240.63		
	Common Use Office Supplies	CSCFO LANAO	Shopping	6/4/2018	N/A	6/27/2018	6/28/2018	GoP	60,281.00	60,281.00		
	Common Use Office Supplies	CSCFO MIS OCC	Shopping	6/4/2018	N/A	6/27/2018	6/28/2018	GoP	13,967.64	13,967.64		
	Common Use Office Supplies	CSCFO BUK	Shopping	6/4/2018	N/A	6/27/2018	6/28/2018	GoP	42,377.54	42,377.54		
	Common Use Office Supplies	CSCFO CAMIGUIN	Shopping	6/4/2018	N/A	6/27/2018	6/28/2018	GoP	16,572.95	16,572.95		
	OFFICE SUPPLIES- 4th Quarter											
	Common Use Office Supplies	MSD	Shopping	9/5/2018	N/A	9/28/2018	10/1/2018	GoP	22,087.42	22,087.42		
	Common Use Office Supplies	LSD	Shopping	9/5/2018	N/A	9/28/2018	10/1/2018	GoP	17,188.85	17,188.85		
	Common Use Office Supplies	ESD	Shopping	9/5/2018	N/A	9/28/2018	10/1/2018	GoP	24,005.82	24,005.82		
	Common Use Office Supplies	PALD, ORD, ARD	Shopping	9/5/2018	N/A	9/28/2018	10/1/2018	GoP	42,521.14	42,521.14		
	Common Use Office Supplies	HRD	Shopping	9/5/2018	N/A	9/28/2018	10/1/2018	GoP	159,643.68	159,643.68		
	Common Use Office Supplies	PSED	Shopping	9/5/2018	N/A	9/28/2018	10/1/2018	GoP	11,058.03	11,058.03		
	Common Use Office Supplies	CSCFO MIS OR	Shopping	9/5/2018	N/A	9/28/2018	10/1/2018	GoP	50,769.03	50,769.03		
	Common Use Office Supplies	CSCFO LANAO	Shopping	9/5/2018	N/A	9/28/2018	10/1/2018	GoP	6,331.00	6,331.00		
	Common Use Office Supplies	CSCFO MIS OCC	Shopping	9/5/2018	N/A	9/28/2018	10/1/2018	GoP	7,962.46	7,962.46		
	Common Use Office Supplies	CSCFO BUK	Shopping	9/5/2018	N/A	9/28/2018	10/1/2018	GoP	12,842.01	12,842.01		
	Common Use Office Supplies	CSCFO CAMIGUIN	Shopping	9/5/2018	N/A	9/28/2018	10/1/2018	GoP	12,196.16	12,196.16		
	OFFICE EQUIPMENT											
	Window Type Aircon	MSD	NP-53.9 - Small Value Procurement					GoP	-			
	Computer Desktop	CSCFO Lanao	NP-53.9 - Small Value Procurement					GoP	65,000.00	65,000.00		Core i5 (for Examination filing)
	Table for Computer Desktop	CSCFO Lanao	NP-53.9 - Small Value Procurement					GoP	13,000.00	13,000.00		
	Steel Cabinet	CSCFO Camiguin	NP-53.9 - Small Value Procurement					GoP	15,600.00	15,600.00		w/ 4 drawers

Computer Desktop	CSCFO Camiguin	NP-53.9 - Small Value Procurement					GoP	65,000.00	65,000.00		Core i5 (for Examination filing)
Scanner Printer with ADF	CSCFO Camiguin	NP-53.9 - Small Value Procurement					GoP	20,000.00	20,000.00		
UPS 650 VA	CSCFO Camiguin	Shopping					GoP	5,600.00	5,600.00		
AVR 220 V	CSCFO Camiguin	Shopping					GoP	7,500.00	7,500.00		
Computer Desktop	CSCFO Bukidnon	NP-53.9 - Small Value Procurement					GoP	65,000.00	65,000.00		Core i5 (for Examination filing)
Fax Machine	CSCFO Bukidnon	NP-53.9 - Small Value Procurement					GoP	18,000.00	18,000.00		
Table, Monoblock	CSCFO Bukidnon	NP-53.9 - Small Value Procurement					GoP	7,394.40	7,394.40		Square, 36" x 36", white, foru seater
Time Recorder	CSCFO Bukidnon	NP-53.9 - Small Value Procurement					GoP	5,502.18	5,502.18		Electronic, stylish/compact design, large, display, 2 color ribbon
UPS 650 VA	PSED	Shopping					GoP	6,000.00	6,000.00		
External Hard Drive (1TB)	PSED	Shopping					GoP	10,000.00	10,000.00		
Steel Cabinet	CSCFO Mis Occ	Shopping					GoP	63,631.36	63,631.36		w/ 4 drawers
UPS 650 VA	CSCFO Mis Occ	Shopping					GoP	5,000.00	5,000.00		
Computer Desktop	CSCFO Mis Occ	NP-53.9 - Small Value Procurement					GoP	65,000.00	65,000.00		Core i5 (for Examination filing)
Continuous Ink Printer	LSD	Shopping					GoP	18,000.00	18,000.00		
Computer Desktop	ESD	NP-53.9 - Small Value Procurement					GoP	70,000.00	70,000.00		core i7 (for Photo booth)
Laptop Computer	ESD	NP-53.9 - Small Value Procurement					GoP	70,000.00	70,000.00		
Laptop Computer	HRD	NP-53.9 - Small Value Procurement					GoP	70,000.00	70,000.00		
All In One Computer	CSCFO Mis Or	NP-53.9 - Small Value Procurement					GoP	90,000.00	90,000.00		core i3
All In One Printer	CSCFO Mis Or	NP-53.9 - Small Value Procurement					GoP	30,000.00	30,000.00		
All In One Tank Printer	HRD	NP-53.9 - Small Value Procurement					GoP	16,900.00	16,900.00		
Laser Pointer	HRD	Shopping					GoP	2,500.00	2,500.00		
Emergency Light	HRD	Shopping					GoP	4,680.00	4,680.00		
Table. White, long	CSCFO Mis Or	Shopping					GoP	1,500.00	1,500.00		
Emergency Light	HRD	Shopping					GoP	6,240.00	6,240.00		
Steel Cabinet	CSCFO Mis Or	Shopping					GoP	12,000.00	12,000.00		
Office Tables	CSCFO Mis Or	Shopping					GoP	4,000.00	4,000.00		
Chairs	CSCFO Mis Or	Shopping					GoP	15,000.00	15,000.00		
Movable Ladder	CSCFO Mis Or	Shopping					GoP	4,000.00	4,000.00		
External Hard Drive (1TB)	CSCFO Mis Or	Shopping					GoP	6,000.00	6,000.00		
Airconditioning Unit	CSCFO Mis Or	Shopping					GoP	50,000.00	50,000.00		
Vacuum Cleaner	CSCFO Mis Or	Shopping					GoP	2,000.00	2,000.00		
Steel Cabinet	PALD	Shopping					GoP	25,740.00	25,740.00		
Computer Desktop	PALD	Shopping					GoP	130,000.00	130,000.00		core i5
External Hard Drive (1TB)	PALD	Shopping					GoP	6,500.00	6,500.00		
DSLR Camera with Tripod and Camera Bag	PALD	NP-53.9 - Small Value Procurement					GoP	78,000.00	78,000.00		
Computer Desktop	MSD	NP-53.9 - Small Value Procurement					GoP	70,000.00	70,000.00		
Computer Printer	MSD	Shopping					GoP	25,000.00	25,000.00		
Scanner		Shopping					GoP	20,000.00	20,000.00		
							GoP	-	-		
							GoP	-	-		
							GoP	-	-		
CONSUMABLES											
Samsung Toner Cartridge, MLT-D116L	LSD	Shopping					GoP	16,000.00	16,000.00		
Toner Cartridge, HP P1002	LSD	Shopping					GoP	16,000.00	16,000.00		
Epson Ink, Black (T6641)	LSD	Shopping					GoP	4,076.40	4,076.40		
Epson Ink, Cyan (T6642)	LSD	Shopping					GoP	1,528.80	1,528.80		
Epson Ink, Magenta (T6643)	LSD	Shopping					GoP	1,528.80	1,528.80		
Epson Ink, Yellow (T6644)	LSD	Shopping					GoP	1,528.80	1,528.80		
Toner Cartridge, Canon LBP 2900	LSD	Shopping					GoP	16,000.00	16,000.00		
Samsung Toner Cartridge, MLT-D116L	CSCFO Lanao	Shopping					GoP	25,600.00	25,600.00		
Samsung Imaging Unit, MLT R116	CSCFO Lanao	Shopping					GoP	10,400.00	10,400.00		
Epson Ink, Black (T6641)	CSCFO Lanao	Shopping					GoP	2,160.00	2,160.00		
Epson Ink, Cyan (T6642)	CSCFO Lanao	Shopping					GoP	1,800.00	1,800.00		
Epson Ink, Magenta (T6643)	CSCFO Lanao	Shopping					GoP	1,800.00	1,800.00		
Epson Ink, Yellow (T6644)	CSCFO Lanao	Shopping					GoP	1,800.00	1,800.00		
Facsimile Ink Film (Brother Fax 827s)	CSCFO Camiguin	Shopping					GoP	5,600.00	5,600.00		
Toner Cartridge, HP 12A, Laserjet Printer 1020	CSCFO Camiguin	Shopping					GoP	10,000.00	10,000.00		
Samsung Toner Cartridge, MLT-D116L	CSCFO Camiguin	Shopping					GoP	12,400.00	12,400.00		
Flash Drive, 16GB	CSCFO Bukidnon	Shopping					GoP	5,447.52	5,447.52		
Ink Cartridge, HP 704 (Black)	CSCFO Bukidnon	Shopping					GoP	4,604.16	4,604.16		
Ink Cartridge, HP 704 (Tri color)	CSCFO Bukidnon	Shopping					GoP	4,604.16	4,604.16		

Administrative Code (EO 292)	LSD	Shopping				GoP	1,000.00	1,000.00		
Civil Code Textbook (Obligations and Contract)	LSD	Shopping				GoP	2,143.20	2,143.20		
Civil Code Textbook (Persons and Family Relations)	LSD	Shopping				GoP	2,184.00	2,184.00		
Civil Code Textbook (Property)	LSD	Shopping				GoP	2,298.00	2,298.00		
Civil Code Textbook (Special Contracts)	LSD	Shopping				GoP	2,709.60	2,709.60		
Civil Code Textbook (Succession)	LSD	Shopping				GoP	1,485.60	1,485.60		
Civil code, Codal Provision, pocket size	LSD	Shopping				GoP	512.40	512.40		
Civil Procedure Textbook	LSD	Shopping				GoP	1,694.40	1,694.40		
Criminal Prcedure Textbook	LSD	Shopping				GoP	1,452.00	1,452.00		
Rules on Evidence Textbook	LSD	Shopping				GoP	571.20	571.20		
English-Tagalog Dictionary by Leo James English	LSD	Shopping				GoP	3,500.00	3,500.00		
Bouvier's Law Dictionary Volume 1	LSD	Shopping				GoP	1,500.00	1,500.00		
Bouvier's Law Dictionary Volume 2	LSD	Shopping				GoP	1,500.00	1,500.00		
Local Government Code and its Implementing Rules and Regulation (Annotated)	LSD	Shopping				GoP	2,000.00	2,000.00		
REPRODUCTION SERVICES										
Reproduction of Hearing Notes Form, Short	LSD	Shopping				GoP	3,868.75	3,868.75		
CSC 10 Letterhead, A4	HRD	Shopping				GoP	51,480.00	51,480.00		
CSC 10 Letterhead, Long	HRD	Shopping				GoP	65,286.00	65,286.00		
CSC 10 Letterhead, Short	HRD	Shopping				GoP	49,140.00	49,140.00		
CSCFO Mis Or Letterhead, A4	CSCFO Mis Or	Shopping				GoP	9,980.00	9,980.00		
CSCFO Mis Or Letterhead, Long	CSCFO Mis Or	Shopping				GoP	9,980.00	9,980.00		
Service Cards	CSCFO Mis Or	Shopping				GoP	23,800.00	23,800.00		
Checklist on Appointments	CSCFO Mis Or	Shopping				GoP	8,400.00	8,400.00		
Production of Qualification Standard	CSCFO Mis Or	Shopping				GoP	300,000.00	300,000.00		
CSCFO Mis Or Letterhead, A4	PALD/ORD/ARD	Shopping				GoP	15,730.00	15,730.00		
CSCFO Mis Or Letterhead, Long	PALD/ORD/ARD	Shopping				GoP	10,881.00	10,881.00		
Service Cards	PALD	Shopping				GoP	5,000.00	5,000.00		
CSC 10 Letterhead, A4	MSD/ESD/LSD	Shopping				GoP	15,000.00	15,000.00		
CSC 10 Letterhead, Long	MSD/ESD/LSD	Shopping				GoP	15,000.00	15,000.00		
CSCFO Mis Occ Letterhead, A4	CSCFO Mis Occ	Shopping				GoP	9,980.00	9,980.00		
CSCFO Mis Occ Letterhead, Long	CSCFO Mis Occ	Shopping				GoP	9,980.00	9,980.00		
CSCFO Lanao Letterhead, A4	CSCFO Lanao	Shopping				GoP	9,980.00	9,980.00		
CSCFO Lanao Letterhead, Long	CSCFO Lanao	Shopping				GoP	9,980.00	9,980.00		
CSCFO Camiguin Letterhead, A4	CSCFO Camiguin	Shopping				GoP	9,980.00	9,980.00		
CSCFO Camiguin Letterhead, Long	CSCFO Camiguin	Shopping				GoP	9,980.00	9,980.00		
CONSTRUCTION PROJECTS										
Renovation of CR @ 2nd Floor (PALD Office)	MSD	NP-53.9 - Small Value Procurement				GoP	50,000.00	50,000.00		
Perimeter Fence, Canopy, Exterior, Ceiling, Gutter, Pantry	CSCFO Bukidnon	NP-53.9 - Small Value Procurement				GoP	362,809.20	362,809.20		
Airconditioning Unit	CSCFO Bukidnon	NP-53.9 - Small Value Procurement				GoP	36,000.00	36,000.00		Wall Monted, Split type, inverter
Electric Transformer	CSCFO Bukidnon	NP-53.9 - Small Value Procurement				GoP	360,000.00	360,000.00		
Repaintng of PSED Office	PSED	NP-53.9 - Small Value Procurement				GoP	5,000.00	5,000.00		
Installation of Hanging Cabinet	PSED	NP-53.9 - Small Value Procurement				GoP	25,000.00	25,000.00		
Fence for New Building	CSCFO Mis Occ	NP-53.9 - Small Value Procurement				GoP	200,000.00	200,000.00		
Landscaping for the New Building	CSCFO Mis Occ	NP-53.9 - Small Value Procurement				GoP	20,000.00	20,000.00		
Office Tables for the New Building	CSCFO Mis Occ	NP-53.9 - Small Value Procurement				GoP	25,000.00	25,000.00		
Racks for 201 Files	CSCFO Mis Occ	NP-53.9 - Small Value Procurement				GoP	50,000.00	50,000.00		
REPAIRS AND MAINTENANCE										
Repair and Maintenance of Airconditioning Units of CSC 10 and CSCFO Mis Or	MSD	NP-53.9 - Small Value Procurement				GoP	110,000.00	110,000.00		
Repair and Maintenance of Building Fixtures	MSD	NP-53.9 - Small Value Procurement				GoP	200,000.00	200,000.00		
Repair and Maintenance of Office Building	MSD	NP-53.9 - Small Value Procurement				GoP	500,000.00	500,000.00		
Repair and Maintenance of Office Equipment	MSD	NP-53.9 - Small Value Procurement				GoP	200,000.00	200,000.00		
Repair and Maintenance of Service Vehicle	MSD	Direct Contracting				GoP	300,000.00	300,000.00		
Repair of Windows (LSD Room)	LSD	NP-53.9 - Small Value Procurement				GoP	20,000.00	20,000.00		
Repair of Hearing Room Ceiling	LSD	NP-53.9 - Small Value Procurement				GoP	20,000.00	20,000.00		
OTHERS										
Security Services	MSD	Competitive Bidding				GoP	650,000.00	650,000.00		

CSC Dry Seal (with CSC logo)	Field Offices	Shopping				GoP	15,000.00	15,000.00	
Team Building	HRD	NP-53.9 - Small Value Procurement				GoP	500,000.00	500,000.00	with T-shirt (collar)
Picnic sa Kalikasan	HRD	NP-53.9 - Small Value Procurement				GoP	45,500.00	45,500.00	with T-shirt (collar)
Fun Run	HRD	NP-53.9 - Small Value Procurement				GoP	55,000.00	55,000.00	
Outreach Program	HRD	NP-53.9 - Small Value Procurement				GoP	30,000.00	30,000.00	
Family Day	HRD	NP-53.9 - Small Value Procurement				GoP	100,000.00	100,000.00	
Christmas Party	HRD	NP-53.9 - Small Value Procurement				GoP	80,000.00	80,000.00	
Catering Services	HRD	NP-53.9 - Small Value Procurement				GoP	1,000,000.00	1,000,000.00	
Training Bags	HRD	NP-53.9 - Small Value Procurement				GoP	360,000.00	360,000.00	
Window Blinds	CSCFO Mis Or	NP-53.9 - Small Value Procurement				GoP	50,000.00	50,000.00	
CCTV	MSD	NP-53.9 - Small Value Procurement				GoP	100,000.00	100,000.00	
First Aid Kit	Field Offices	Shopping				GoP	25,000.00	25,000.00	
Plastic Boxes	CSCFO Mis Or	Shopping				GoP	10,500.00	10,500.00	
Keyboard Vacuum Cleaner	MSD	Shopping				GoP	5,000.00	5,000.00	
Venetian Blind	MSD	NP-53.9 - Small Value Procurement				GoP	15,000.00	15,000.00	for Cashier
Top Glass Table	MSD	NP-53.9 - Small Value Procurement				GoP	10,000.00	10,000.00	for Cashier
Upgrade Computer Memory (Drive D)	MSD	Shopping				GoP	6,000.00	6,000.00	for Supply Officer PC
Printing for Citizen's Charter	CSCFO Mis Occ	Shopping				GoP	30,000.00	30,000.00	
						GoP	-		

Prepared and Consolidated by:



REYGEE B. ROJO
AO V

Reviewed by:



MARILYN T. SANCHEZ
CHRS- MSD

Recommending Approval



ALONA B. CARUMBA
Director II/ BAC Chairman

Approved by:



ADAMS D. TORRES
Director IV