

# COMMISSION ON POPULATION, REG. VI

## Annual Procurement Plan for FY 2018

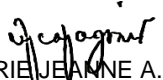
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
			COMPETITIVE BIDDING									
			LIMITED SOURCE BIDDING									
			DIRECT CONTRACTING									
A.I	Hiring of Admin Aide & Janitor	Admin		N/A	N/A	Jan-18	Jan-18	GOP	1,800,000.00	223,164.00		Salaries and wages of Admin Aide and Janitor
A.I	Annual Medical Examination	Admin				Jun-18	Jun-18		80,000.00	80,000.00		Annual Medical Examination of POPCOM VI Staff
A.I	Light & Water	Admin				Jan - Dec			368,000.00	368,000.00		Office Water and Power Supply
A.I	Registration & Insurance of Vehicles; Fidelity Bonds	Admin				Jan - Dec			95,000.00	95,000.00		Registration of vehicles, insurance of building & vehicles and Fidelity Bond of Accountable Officers
A.III.c	Hiring of POPCOM Coordinators and Logistics Officers, Secretary	Technical		N/A	N/A	Jan-18	Jan-18	GOP	1,800,000.00	1,800,000.00		Salaries and wages of 7 POPReps and 1 FP Logistics Coordinator in support to the implementation of RPPF demand generation activities to the LGUs and Pas
A.III.c	Observation Study Tour/Exposure Trip to Region IV Migration Information Center/ Best Practice of Malay Migration Local Committee/TWG members and SB members	Technical				Feb-18	Feb-18	GOP	78,000.00	78,000.00		To expose the Migration Local Committee and local officials to the best practice of other regions on MIC preparation for the creation of MIC in the municipality. Adopt and replicate the best feature of the project. (Airfare)
A.III.c	Rafael Salas Population and Development Award	Technical				Nov-18	Nov-18	GOP	77,000.00	77,000.00		Recognition to LGUs/individuals with exemplary POPDEV performance
A.III.c	PHE Regional and National Conference	Technical				Sep-18	Sep-18	GOP	120,000.00	120,000.00		To showcase PHE Integration good practice of the region and support National PHE Conference
A.III.c	Local & Interregional Knowledge and Resource Sharing with LGUs/Regions	Technical				Mar-18	Mar-18	GOP	100,000.00	100,000.00		Knowledge sharing to areas with best practices on GAD and PPMP
A.III.c	Family Planning Month Celebration	Technical				Aug-18	Aug-18	GOP	9,100.00	9,100.00		To conduct RPPF class with the provision of FP service highlighting the FP theme to couples with unmet need of MFP to selected LGU
A.I/A.III.a/ A.III.b	Telecommunications/Courier	Admin				Jan - Dec		GOP	100,000.00	100,000.00		Telephone Landline/Internet/Mobile/Cellcards
A.I/A.III.a/ A.III.b	Fuel, Lubricants, Oil, Car Supplies	Admin				Jan - Dec		GOP	103,000.00	103,000.00		Fuel/Oil/Lubricants of Existing Vehicles
			REPEAT ORDER									
			SHOPPING									
A.1	Purchase of Aircondition Units	Admin		Feb-18	N/A	Feb-18	Feb-18	GOP	210,000.00		210,000.00	
A.1	Purchase of Vehicle Tires & Batteries	Admin		Jul-18		Jul-18	Jul-18	GOP	70,000.00	70,000.00		

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A.III.c	Creation of Migration Informaton Center with OFW Help Desk	Technical		Jun-18		Jun-18	Jun-18	GOP	40,000.00	40,000.00		Meeting with the Migration TWG of Malay, Aklan to discuss mechanisms on the creation of MIC. This will serve for the continues updating of the migration data, cater and address the issues of both internal and international migrants
A.III.c	Orientation on GAD to POPCOM VI staff family mmbers/relatives with RFPF classes	Technical		Dec-18		Dec-18	Dec-18	GOP	5,000.00	5,000.00		Awareness of GAD concepts among Family Members.
A.III.c	Enhancement of GAD Corner and Provision af additional GAD Related Materials	Admin		Jul-18		Jul-18	Jul-18	GOP	25,000.00	25,000.00		Purchase of GAD related materials
A.III.c	Conduct KATROPA to Barangay Tanod with FP service to selected barangays in Iloilo City	Technical		Jul-18		Jul-18	Jul-18	GOP	41,000.00	41,000.00		Involvement on responsibility sharing in household management and planning the family
A.III.c	Family Planning Month Celebration	Technical		Aug-18	N/A	Aug-18	Aug-18	GOP	32,800.00	32,800.00		To conduct RFPF class with the provision of FP service highlighting the FP theme to couples with unmet need of MFP to selected LGU
A.I/A.III.a/ A.III.b	Comonly Used Supplies & Materials -Non PS	Admin		Jan-Dec		Jan - Dec		GOP	85,000.00	85,000.00		
<b>NP-53.6 SCIENTIFIC, SCHOLARLY, ARTISITC WORK, EXCLUSIVE TECHNOLOGY AND MEDIA SERVICES</b>												
A.III.b	PPMP Painting of Advocacy Mural on POPCOM VI Perimeter Fence	Technical		N/A	N/A	Mar-18	Mar-18	GOP	23,000.00	23,000.00		Program advocacy to highlight PPMP core messages and values
A.III.c	Printing of the Migration Census Manual of Operations	Technical		N/A	N/A	Mar-18	Mar-18	GOP	50,000.00	50,000.00		Migration Manual of Operation will serve as a guide and reference on the conduct of migration census of interested LGUs. IEC advocacy material for POPDEV.
A.III.c	Annual Report 2017	Technical		N/A	N/A	Jun-18	Jun-18	GOP	30,000.00	30,000.00		Printing and Reproduction of the Regional Annual Report with LGU Accomplishments
A.III.c	Assessment of Teenage Pregnancy Interventions of POPCOM Regional and Local Offices in Western Visayas	Technical		N/A	N/A	Apr-18	Apr-18	GOP	250,000.00	250,000.00		Study on the impact of U4U Teen Trail in reducing risky behaviors and other AHD related activities
A.III.c	Creation of Migration Information Center with OFW Help Desk (Malay, Aklan)	Technical		N/A	N/A	01-Jun	01-Jun	GOP	32,000.00	32,000.00		Migration TWG, Aklan. This will serve for the continues updating of the migration data, cater and address the issues of both internal and international migrants
<b>NP-53.9 SMALL VALUE PROCUREMENT</b>												
A.I	Repairs and Maintenance - Building/Equipment/Vehicle	Admin		Feb-Dec	N/A	Feb - Dec		GOP	520,000.00	520,000.00		Repair & Maintenance of Vehicle, Equipments and Building
A.III.c	Family Planning Month Celebration	Technical		Aug-18	N/A	Aug-18	Aug-18	GOP	52,500.00	52,500.00		To conduct RFPF class with the provision of FP service highlighting the FP theme to couples with unmet need of MFP to selected LGU
A.III.c	Information and Service Delivery Network	Technical		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GOP	240,000.00	240,000.00		Quarterly Meeting of 12 established ISDN teams in all LGUs including Neg Occ.(Aklan, Antique, Capiz, Guimaras, Iloilo City, Iloilo Province, Cauayan, Bago, Talisay & Passi)
A.III.c	U4U with Service Delivery	Technical		Mar-18	N/A	Mar-18	Mar-18	GOP	70,000.00	70,000.00		U4U Teen Trail to young parents/sexually active fecund and Jr. KATROPA to sexually active young males cum Service Delivery (especially to highly urbanized area where vulnerable sector of adolescents are)
				Jun-18	N/A	Jun-18	Jun-18	GOP				
				Sep-18	N/A	Sep-18	Sep-18	GOP				
				Dec-18	N/A	Dec-18	Dec-18	GOP				
A.III.c	IEC Materials and Collaterals for PPMP	Technical		Jun-18	N/A	Jun-18	Jun-18	GOP	288,660.00	288,660.00		Production of varied PPMP IEC materials
A.III.c	POPDEV Media Award	Technical		Nov-18	N/A	Nov-18	Nov-18	GOP	10,000.00	10,000.00		To recognize local media supporting PPMP in their coverage

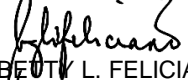
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A.III.c	Elderly Week Celebration	Technical		Oct-18	N/A	Oct-18	Oct-18	GOP	122,170.00	122,170.00		RFPF inputs and referrals of FP Acceptors to the selected partner agency or CSO in the celebration of Elderly Week
A.III.c	National Disability and Rehabilitation Week 2018	Technical		Jul-18	N/A	Jul-18	Jul-18	GOP	122,170.00	122,170.00		RFPF inputs with service delivery to the selected agency or CSO in NDRP Week 2018
A.III.c	Local & Interregional Knowledge and Resource Sharing with LGUs/Regions	Technical		Mar-18	N/A	Mar-18	Mar-18	GOP	10,000.00	10,000.00		Knowledge sharing to areas with best practices on GAD and PPMP
A.III.c	Conduct KATROPA to Barangay Tanod with FP service to selected barangays in Iloilo City	Technical		Jul-18	N/A	Jul-18	Jul-18	GOP	30,000.00	30,000.00		Involvement on responsibility sharing in household management and planning the family
A.III.c	Conduct of Assessment on Basic GAD Concepts among POPCOM VI Staff, COs and JOs	Admin		Mar-18	N/A	Mar-18	Mar-18	GOP	7,000.00	7,000.00		To assess the level of knowledge and understanding of POPCOM VI Staff, COs and JOs on Basic Concepts for further intervention
A.III.c	Support to GAD Responsive PPAs of 8 LGUs along PPMP Program	Technical		Apr-Dec	N/A	Apr-Dec	Apr-Dec	GOP	408,700.00	408,700.00		Financial support to be given to 8 LGUs with GAD responsive program and activities on a first com, first serve basis
A.III.c	Observation Study Tour/Exposure Trip to Region IV Migration Information Center/ Best Practice of Malay Migration Local Committee/TWG members and SB members (Tanay, Rizal & Manila) -VanRental	Technical		Feb-18	N/A	Feb-18	Feb-18	GOP	42,000.00	42,000.00		To expose the Migration Local Committee and local officials to the best practice of other regions on MIC preparation for the creation of MIC in the municipality. Adopt and replicate the best feature of the project.
			<b>NP-53.10 LEASE OF REAL PROPERTY AND VENUE</b>									
A.I.	Level II - Continuous Training on Gender Analysis Framework, Tools and Policy Development (Sn Joaquin, Iloilo)	Technical		NA	N/A	May-18	May-18	GOP	67,200.00	67,200.00		Capacitate POPCOM Staff on how to manage stress and anger to cope with extreme work and environmental pressure
A.I.	Orientation on GAD Basic Concepts to POPReps, Cos, Jos and New POPCOM Staff Level 1 (Sn Joaquin, Iloilo)	Technical		NA	N/A	May-18	May-18	GOP	67,200.00	67,200.00		To increase the level of understanding on GAD Basic Concepts
A.III.a	Population Health and Nutrition Sub-committee Meeting (Iloilo City)	Technical		NA	N/A	May-18	May-18	GOP	54,000.00	54,000.00		issues on population, health, nutrition and environment. The output of this activity are the agreements and population related policies/resolutions to be endorsed to SDC/RDC
A.III.c	Engagement of Partner Agencies to RFPF Program	Technical		NA	N/A	May-18	May-18	GOP	249,500.00	249,500.00		Support to Partner Agencies in conducting RFPF classes and health fair in support to EO 12
A.III.c	Pre-Marriage Counselling Forum (Iloilo City)	Technical		NA	N/A	Aug-18	Aug-18	GOP	70,000.00	70,000.00		Dissemination of new JMC Guidelines
A.III.c	TOT on Parent Trail (Aklan, Passi, Cauayan, Iloilo City)	Technical		NA	N/A	Mar-18	Mar-18	GOP	70,000.00	70,000.00		Dissemination of new JMC Guidelines
A.III.c	TOT on Parent Trail (Aklan, Passi, Cauayan, Iloilo City)	Technical		NA	N/A	Apr-18	Apr-18	GOP	210,000.00	210,000.00		Trainings on the New Shape Module
A.III.c	Regional AHD Film Festival - Regional Awarding (Iloilo City)	Technical		NA	N/A	May-18	May-18	GOP	90,000.00	90,000.00		Training on Film Making and Production of Films for AHYD Advovacy Regional AHYD Film Fest Films will be shown in the buses playing the route in Western Visayas along with AHD Advertisement
A.III.c	Regional AHD Film Festival - Film Dissemination (Iloilo City)	Technical		NA	N/A	Aug-18	Aug-18	GOP	81,000.00	81,000.00		Training on Film Making and Production of Films for AHYD Advovacy Regional AHYD Film Fest Films will be shown in the buses playing the route in Western Visayas along with AHD Advertisement
A.III.c	Launching of Migration Data Source Book (Malay, Aklan)	Technical		N/A	N/A	Feb-18	Feb-18	GOP	37,500.00	37,500.00		Forum to showcase the result of the Migration Census conducted and highlight the use of evidence-based data in local development planning to address migration data issues and concerns
A.III.c	Observation Study Tour/Exposure Trip to Region IV Migration Information Center/ Best Practice of Malay Migration Local Committee/TWG members and SB members (Tanay, Rizal & Manila)	Technical		N/A	N/A	Feb-18	Feb-18	GOP	72,000.00	72,000.00		To expose the Migration Local Committee and local officials to the best practice of other regions on MIC preparation for the creation of MIC in the municipality. Adopt and replicate the best feature of the project.

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A.III.c	Workshop on the conduct of Situational Analysis of Migration Data for inclusion to planning document (CDP and AIP) (Malay, Aklan)					Jul-18	Jul-18	GOP	85,000.00	85,000.00		Workshop on the Situational Analysis of Migration data that will help the planners to come up with an evidence-based development plan as part of program intervention. Output of the workshop will be included to the CDP and AIP
A.III.c	Launching and Popularization of the project " Establishment and Strengthening of Migration Database" to the Provinces and Cities in Region VI (Iloilo City)	Technical		N/A	N/A	Apr-18	Apr-18	GOP	90,000.00	90,000.00		Promotional and advocacy activity to capacitate the LGUs on the establishment and strengthening of Migration Database highlighting the use of PSA approved data gathering tool, migration census result of Malay, Aklan and the importance of monitoring the movement of people. Encourage the LGUs to conduct migration census for database and planning purposes.
A.III.c	Establishment and Maintenance of Socio-Economic Profile to LGUs (local population office) without data bank (Iloilo City)	Technical		N/A	N/A	May-18	May-18	GOP	75,000.00	75,000.00		Training and mentoring to LGUs on the establishment and maintenance of Socio Economic Profile to LGUs without existing databank
A.III.c	PHE Regional and National Conference (Iloilo City)	Technical		N/A	N/A	Mar-18	Mar-18	GOP	100,000.00	100,000.00		To showcase PHE Integration good practice of the region and support National PHE Conference
A.III.c	Dissemination on Demographic Dividend (Iloilo City)	Technical		N/A	N/A	Oct-18	Oct-18	GOP	97,000.00	97,000.00		Conduct forum on Demographic Dividend to P/CPOs and PAs to initiate action and support
A.III.c	POPDEV Media Award (Iloilo City)	Technical		N/A	N/A	Nov-18	Nov-18	GOP	50,000.00	50,000.00		To recognize local media supporting PPMP in their coverage
A.III.c	Orientation on GAD to POPCOM VI staff family members/relatives with RFPF classes (Iloilo City)	Technical		N/A	N/A	Dec-18	Dec-18	GOP	60,500.00	60,500.00		Awareness of GAD concepts among Family Members.
A.III.c	Local & Interregional Knowledge and Resource Sharing with LGUs/Regions (Manila, Dumaguete & Siquijor)	Technical		N/A	N/A	Mar-18	Mar-18	GOP	115,200.00	115,200.00		Knowledge sharing to areas with best practices on GAD and PPMP
A.III.c	TOT on Junior KATROPA (Aklan)	Technical		N/A	N/A	Mar-18	Mar-18	GOP	126,000.00	126,000.00		Mainstreaming the importance of GAD among young boys as advocates and future parents
A.III.c	Regional Population Management Conference (Iloilo City, Capiz, Aklan, Antique, Guimaras, Negros Occidental, Bacolod City)			N/A	N/A	Jan & Jul	Jan & Jul	GOP	600,000.00	600,000.00		Meeting with Provincial/City Population and health Officers. Presentation of updates from P/CPOs and discuss matters relating to PPMP. This also involves monitoring and evaluation of their respective programs and projects. This includes updating, mentoring, and harmonizing of LGUs especially for RFPF
A.III.c	Agency Planning and Assessment	Technical		N/A	N/A	Jul & Dec	Jul & Dec	GOP	74,000.00	74,000.00		Assessment of the programs and projects and formulation of work and financial plan
									10,018,200.00			

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