



University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Orquieta | Panaon

ANNUAL PROCUREMENT PLAN FOR CY 2018 (University System)

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Ads/Post of IBIREI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PhP)		Remarks (brief description of Program/Project)	
									Total	MOOE		CO
GOODS AND SERVICES												
Common-Use Supplies and Equipment												
GS01	1st Quarter	SPMU	NP-53.9 - Small Value Procurement	March	March	March	March	STF/GF	296,441.31	296,441.31		
	2nd Quarter	SPMU	NP-53.9 - Small Value Procurement	May	May	May	May	STF/GF	254,689.08	254,689.08	Supplies and Equipment	
	3rd Quarter	SPMU	NP-53.9 - Small Value Procurement	July	July	July	July	STF/GF	236,793.48	236,793.48		
	4th Quarter	SPMU	NP-53.9 - Small Value Procurement	October	October	October	October	STF/GF	132,006.96	132,006.96		
GS02	Supplies and Materials for Panaon Training Center	OVPFD	NP-53.9 - Small Value Procurement	March	March	March	March	STF	203,081.88	203,081.88	Supplies and Materials	
GS03	Procurement of Conceptual Development Video Presentation for USTP Alubijid Campus	VCASA	Competitive Bidding	March	March	March	March	STF/GF	1,482,000.00	1,482,000.00	IT Equipment and Supplies & Materials	
GS04	Newspaper Advertisement	VPALA	NP-53.9 - Small Value Procurement	February	February	February	February	STF/GF	412,000.00	412,000.00	Advertisement	
GS05	Lease of Office Space	VPALA	NP-53.9 - Small Value Procurement	February	February	February	February	STF/GF	330,000.00	330,000.00	Office Lease	
GS06	Printing Services	OVPFD	NP-53.9 - Small Value Procurement	March	March	March	March	STF/GF	100,000.00	100,000.00		
	1st Quarter	OVPFD	NP-53.9 - Small Value Procurement	March	March	March	March	STF/GF	100,000.00	100,000.00		
	2nd Quarter	OVPFD	NP-53.9 - Small Value Procurement	May	May	May	May	STF/GF	176,000.00	176,000.00		
	4th Quarter	OVPFD	NP-53.9 - Small Value Procurement	October	October	October	October	STF/GF	176,000.00	176,000.00	Printing Services	
GS07	Advertising Services	OVPFD	NP-53.9 - Small Value Procurement	April	April	April	April	STF/GF	100,000.00	100,000.00		
GS08	Catering Services	OVPFD & BOR	NP-53.9 - Small Value Procurement	March	March	March	March	STF/GF	907,000.00	907,000.00		
	1st Quarter	OVPFD & BOR	NP-53.9 - Small Value Procurement	March	March	March	March	STF/GF	907,000.00	907,000.00	Catering Services	
	2nd Quarter	OVPFD & BOR	NP-53.9 - Small Value Procurement	May	May	May	May	STF/GF	543,600.00	543,600.00		
	3rd Quarter	OVPFD & BOR	NP-53.9 - Small Value Procurement	July	July	July	July	STF/GF	797,600.00	797,600.00		
	4th Quarter	BOR	NP-53.9 - Small Value Procurement	October	October	October	October	STF/GF	192,000.00	192,000.00		
TOTAL									6,339,212.71	4,857,212.71	1,482,000.00	

Prepared by

MELANIE A. JALOVER
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Recommending Approval

ATTY. DIONIZO O. ALBINA
BAC Chairperson

Funds Available:

CHERRY ANN D. SALUSOD, CPA
Accountant III

Approved:

DR. ROSALITA O. QUIRINO
OIC, University President