




TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - Annual Procurement Plan for FY 2018
Region Office 02 (1 Regional Office, 5 Provinces and 1 Regional Training Center)
 Carig Norte, Tuguegarao City

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common- Use Supplies and Materials	Tech./Admin./COA	Procurement Service - DBM	First Quarter to Fourth Quarter				MOOE	P3,666,500.00	P3,666,500.00		Common used Office Supplies and Materials
	Gasoline, Oil and Lubricants	Tech./Admin./COA	Negotiated Procurement / Small Value Procurement		Year - round			MOOE	P500,000.00	P500,000.00		For TESDA-Reg'l. Office vehicles
	Electricity Services	Tech./Admin./COA	Direct Contracting/Negotiated Small Value Procurement		Year - round			MOOE	P2,017,300.00	P2,017,300.00		For the provision of electricity services
	Telephone Services	Tech./Admin./COA	Direct Contracting/Negotiated Small Value Procurement		Year - round			MOOE	P725,862.00	P725,862.00		For the provision of telephone services
	Janitorial Services	Tech./Admin./COA	Direct Contracting/Negotiated Small Value Procurement		Year - round			MOOE	P296,000.00	P296,000.00		For the provision of Janitorial Services
	Representation Expenses	Tech./Admin.	Small Value Procurement		Year - round			MOOE	P700,000.00	P700,000.00		For the provision of representation expenses
	Advertising Expenses	Tech./Admin./COA	Shopping - Sec. 52				MOOE	P280,000.00	P280,000.00		For the provision of social marketing advocacy	
	Repairs and Maintenance	Tech./Admin./COA	Shopping - Sec. 52				MOOE	P3,000,000.00	P3,000,000.00		Repair / Maintenance of buildings, furnitures & equipments , other machineries & eqpt., transportation eqpt.	
	Other General Services	Tech./Admin./COA	Small Value Procurement		Year - round			MOOE	P2,321,360.00	P2,321,360.00		Contract of service for utility services\
	Printing and Publications	Tech./Admin./COA	Shopping - Sec. 52				MOOE	P355,280.00	P355,280.00		For the provision of printing and publications of news and advocacy materials	
	Medical, Dental and Laboratory Expenses	Tech./Admin./	Shopping - Sec. 52				MOOE	P130,000.00	P130,000.00		Provision of medical, dental & laboratory expenses	
	Rent / Lease Expenses	Admin.	Direct Contracting/Negotiated		Year - round			MOOE	P323,000.00	P323,000.00		For the provision of rent expenses for Bldg. & Structure registration on seminars attended, and expenses related to trainings
	Other Professional Services	Tech./Admin./			Year - round			MOOE	P1,000,000.00	P1,000,000.00		Provision of other professional expenses
	Fidelity Bond Premiums	Tech./Admin.	Direct Contracting		Yearly			MOOE	P55,775.00	P55,775.00		Bonding expenses for accountable officers
	Accountable forms expense	Tech./Admin.	Shopping - Sec. 52		Year - round			MOOE	P100,000.00	P100,000.00		Provision of accountable forms needed in the operation
	Transportation and Delivery Expense	Tech./Admin.	Small Value Procurement		Year - round			MOOE	P28,680.00	P28,680.00		Provision of transportation & delivery expense
	Cable, Satellite, Telegraph & Radio Exp.	Tech./Admin.	Direct Contracting/Negotiated		Year - round			MOOE	P35,000.00	P35,000.00		For the provision of learning & information materials
	Insurance Expenses	Admin.	Direct Contracting		Year - round			MOOE	P30,593.00	P30,593.00		Office Vehicle insurance
	Other Subscription Expenses	Tech./Admin.	Direct Contracting		Year - round			MOOE	P16,440.00	P16,440.00		Provision of other subscription expenses
	Other Maintenance & Operating Exp.	Tech./Admin.	Small Value Procurement		Year - round			MOOE	P655,200.00	P655,200.00		For the provision of other maintenance & operating exp.
	Postage and Deliveries	Tech./Admin.	Direct Contracting		Year - round			MOOE	P151,000.00	P151,000.00		For the provision
	Drugs & Medicine Expenses	Tech./Admin.	Shopping		Year - round			MOOE	P276,000.00	P276,000.00		For the provision of drugs and medicine
	Water Expenses	Tech./Admin.	Direct Contracting		Year - round			MOOE	P344,000.00	P344,000.00		For the provision of water expenses
	Internet Subscription Expenses	Tech./Admin.	Direct Contracting		Year - round			MOOE	P74,198.00	P74,198.00		For the provision of internet subscription expenses
	Consultancy Expense	Tech./Admin.	Direct Contracting		Year - round			MOOE	P301,000.00	P301,000.00		For honorarium of experts
	Taxes, duties & Licenses	Tech./Admin.	Direct Contracting		Year - round			MOOE	P27,729.00	P27,729.00		For the provision of taxes, duties & licenses
	Other supplies & Materials Expense	Tech./Admin.	Direct Contracting/Negotiated		Year - round			MOOE	P248,500.00	P248,500.00		Provision of taxes, duties & licenses
	Security Services	Tech./Admin.	Direct Contracting/Negotiated		Year - round			MOOE	P633,000.00	P633,000.00		For the provision of security services
	Legal Expenses	Tech./Admin.	Direct Contracting/Negotiated		Year - round			MOOE	P35,000.00	P35,000.00		For the provision of legal expenses
	Organization Activities	Tech./Admin.	Direct Contracting/Negotiated		Year - round			MOOE	P2,700.00	P2,700.00		Registrations to other organization's activities
TOTAL.....									P18,330,117.00			

Prepared by:

AGUSTINA S. JUAN
 Administrative Officer V


Certified Funds Available:

JOHN EIVOR G. ORRO, CPA
 Accountant IV

Approved by:

DANTE J. NAVARRO
 Regional Director

TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - Annual Procurement Plan for FY 2018
Region Office 02 (Five (5) Training Institutions)
Carig Norte, Tuguegarao City

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of	Sub/Open of	Notice of	Contract		Total	MOOE	CO	
	Common- Use Supplies and Materials	Tech./Admin./ COA	Procurement Service - DBM	First Quarter to Fourth Quarter				MOOE	P1,952,004.84	P1,952,004.84		Common used Office Supplies and Materials
	Gasoline, Oil and Lubricants	Tech./Admin./ COA	Negotiated Procurement / Small Value Procurement	Year - round				MOOE	P301,000.00	P301,000.00		For TESDA-Reg'l. Office vehicles
	Electricity Services	Tech./Admin./ COA	Direct Contracting/Negotiated Small Value Procurement	Year - round				MOOE	P1,587,000.00	P1,587,000.00		For the provision of electricity services
	Telephone Services	Tech./Admin./ COA	Direct Contracting/Negotiated Small Value Procurement	Year - round				MOOE	P118,000.00	P118,000.00		For the provision of telephone services
	Advertising Expenses	Tech./Admin./ COA	Shopping - Sec. 52	Year - round				MOOE	P31,000.00	P31,000.00		For the provision of social marketing advocacy
	Subscription Expense	Tech./Admin./ COA	Direct Contracting/Negotiated Small Value Procurement	Year - round				MOOE	P12,000.00	P12,000.00		For the provision of learning and information materials
	Repairs and Maintenance	Tech./Admin./ COA	DBM-PS	Year - round				MOOE	P968,000.00	P968,000.00		Repair / Maintenance of buildings, furnitures & equipments , other machineries & eqpt., transportation eqpt.
	Other General Services	Tech./Admin./ COA	Small Value Procurement	Year - round				MOOE	P41,000.00	P41,000.00		Contract of service for utility services
	Printing and Publications	Tech./Admin./ COA	Shopping - Sec. 52	Year - round				MOOE	P8,000.00	P8,000.00		For the provision of printing and publications of news and advocacy materials
	Textbook & Instructional Materials Expense	Tech./Admin./ COA	Direct Contracting/Negotiated	Year - round				MOOE	P185,000.00	P185,000.00		For the provision of training supplies and materials, registration on seminars attended, and expenses related to trainings
	Other Professional Services	Tech./Admin./ COA		Year - round				MOOE	P122,000.00	P122,000.00		trainings
	Fidelity Bond Premiums	Tech./Admin./ COA	Direct Contracting	Yearly				MOOE	P106,000.00	P106,000.00		Bonding expenses for accountable officers
	Accountable forms expense	Tech./Admin./ COA	Shopping - Sec. 52	Year - round				MOOE	P12,000.00	P12,000.00		Provision of accountable forms needed in the operation
	Transportation and Delivery Expense	Tech./Admin./ COA	Small Value Procurement	Year - round				MOOE	P20,000.00	P20,000.00		Provision of transportation & delivery expense
	Representation Expense	Tech./Admin./ COA	Shopping - Sec. 52	Year - round				MOOE	P131,000.00	P131,000.00		Provision of representation expense
	Internet Expense	Tech./Admin./	Direct Contracting/Negotiated	Year - round				MOOE	P58,000.00	P58,000.00		Provision of internet expense
	Rent / Lease Expenses	Admin.	Direct Contracting/Negotiated	Year - round				MOOE	P4,000.00	P4,000.00		For the provision of rent expenses for Bldg. & Structure registration on seminars attended, and expenses related to trainings
	Fidelity Bond Premiums	Tech./Admin.	Direct Contracting	Yearly				MOOE	P47,000.00	P47,000.00		Bonding expenses for accountable officers
	Accountable forms expense	Tech./Admin.	Shopping - Sec. 52	Year - round				MOOE				Provision of accountable forms needed in the operation
	Transportation and Delivery Expense	Tech./Admin.	Small Value Procurement	Year - round				MOOE	P15,000.00	P15,000.00		Provision of transportation & delivery expense
	Other Subscription Expenses	Tech./Admin.	Direct Contracting	Year - round				MOOE	P9,000.00	P9,000.00		Provision of other subscription expenses
	Other Maintenance & Operating Exp.	Tech./Admin.	Small Value Procurement	Year - round				MOOE	P7,000.00	P7,000.00		For the provision of other maintenance & operating exp.
	Postage and Deliveries	Tech./Admin.	Direct Contracting	Year - round				MOOE	P3,000.00	P3,000.00		For the provision of Postage & deliveries.
	Taxes, duties & Licenses	Tech./Admin.	Direct Contracting	Year - round				MOOE	P10,000.00	P10,000.00		For the provision of taxes, duties & licenses
	Other supplies & Materials Expense	Tech./Admin.	Direct Contracting/Negotiated	Year - round				MOOE	P57,000.00	P57,000.00		Provision of other supplies & materials
	Other Machinery & Equipment	Tech./Admin.	Direct Contracting/Negotiated	Year - round				MOOE	P85,000.00	P85,000.00		Provision of other s/m
	Auditing Services	Tech./Admin.	Direct Contracting/Negotiated	Year - round				MOOE	P21,000.00	P21,000.00		Provision of Office equipment
	Office Eqpt.	Tech./Admin.	Direct Contracting/Negotiated	Year - round				MOOE	P15,000.00	P15,000.00		Provision of office eqpt.
TOTAL.....									P5,925,004.84			


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