

PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
ANNUAL PROCUREMENT PLAN FOR FY 2017

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) :												
1 COMMUNICATION SERVICES												
	Lease of Standard C-Band Space Segment	PANP	Public Bidding	As per approved schedule of bidding process	As per approved schedule of bidding process	As per approved schedule of bidding process	As per approved schedule of bidding process	GAA	12,531,000.00	12,531,000.00		Lease of Standard C-Band Space Segment for PCDO's Philippine Administrative Network (PANP)
	Postage, and Deliveries	AS		Delegated to the Administrative Service			Jan - Dec.	GAA	109,000.00	109,000.00		
	Telephone Expenses - Landline	AS		To renew the services of the existing service provider			Jan - Dec.	GAA	2,122,000.00	2,122,000.00		
	Telephone Expenses - Mobile	AS		Delegated to the Administrative Service			Jan - Dec.	GAA	5,074,000.00	5,074,000.00		Provision of cellular phone lines for PCDO officials and administrative officers
	Internet Expenses	AS	Direct Contracting	Delegated to the Administrative Service			Jan - Dec.	GAA	3,328,000.00	3,328,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	AS	Direct Contracting	Delegated to the Administrative Service			Jan - Dec.	GAA	6,682,000.00	6,682,000.00		
2 REPAIRS AND MAINTENANCE												
	Office Building	AS	Public Bidding	As per approved schedule of bidding process	As per approved schedule of bidding process	As per approved schedule of bidding process	Jan - Dec.	GAA	6,160,000.00	6,160,000.00		Repair and maintenance of Media Accreditation and Relations Division, Presidential News Desk and Administration and Finance
		AS	Alternative	Delegated to Administrative Service					823,000.00	823,000.00		Repair and maintenance of Office Building
	Office Equipment	AS	Alternative	Delegated to Administrative Service			Jan - Dec.	GAA	1,720,000.00	1,720,000.00		Repair and maintenance of PCDO equipment, furniture and fixtures, etc.
	Motor Vehicles	AS	Alternative	Delegated to Administrative Service			Jan - Dec.	GAA	3,838,000.00	3,838,000.00		Repair and maintenance of Motor Vehicles
3 SUPPLIES AND MATERIALS												
	Common Use Supplies and Materials available at Procurement Service and other source	AS	Alternative	Delegated to the Administrative Service			Jan - Dec.	GAA	11,585,000.00	11,585,000.00		To be procured by the Administrative Service as the need arises (includes plumbing, carpentry, painting, electrical, Motor Vehicle supplies, etc.)
	Gasoline, Oil and Lubricants	AS	Alternative	Delegated to the Administrative Service			Jan - Dec.	GAA	6,659,000.00	6,659,000.00		Supply of Gasoline, Oil and Lubricants for PCDO vehicles
4 WATER, ILLUMINATION AND POWER SERVICES												

Water Services	AS	Direct Contracting	Delegated to Administrative Service				Jan - Dec.	GAA	1,549,000.00	1,549,000.00		PCDO water supply
Electricity Services	AS	Direct Contracting	Delegated to Administrative Service				Jan.-Dec.	GAA	6,926,000.00	6,926,000.00		PCDO Power supply
5 TRAINING EXPENSES	AS	Alternative	Delegated to Administrative Service				Jan - Dec.	GAA	2,228,000.00	2,228,000.00		Training/Workshop/Seminar/Convention/Conference and Live Out Training
6 RENTS												
Rent Expenses	AS	Alternative	Delegated to Administrative Service				Jan - Dec.	GAA	8,083,000.00	8,083,000.00		
7 TAXES, INSURANCE PREMIUMS AND OTHER FEES												
Taxes, Duties and Licenses	AS	Alternative	Delegated to Administrative Service				Jan. - Dec.	GAA	174,000.00	174,000.00		
Fidelity Bond Premiums	AS	Alternative	Delegated to Administrative Service				Jan. - Dec.	GAA	250,000.00	250,000.00		
Insurance Expenses	AS	Alternative	Delegated to Administrative Service				Jan. - Dec.	GAA	318,000.00	318,000.00		
8 OTHER SERVICES												
Advertising Expenses	AS	Alternative	Delegated to Administrative Service				Jan. - Dec.	GAA	68,000.00	68,000.00		
Subscription Expenses	AS	Alternative	Delegated to Administrative Service				Jan. Dec.	GAA	1,562,000.00	1,562,000.00		
Janitorial Services	AS	Public Bidding	As per approved schedule of bidding process	As per approved schedule of bidding process	As per approved schedule of bidding process	As per approved schedule of bidding process	GAA	2,563,000.00	2,563,000.00			
Security Services	AS	Public Bidding	As per approved schedule of bidding process	As per approved schedule of bidding process	As per approved schedule of bidding process	As per approved schedule of bidding process	GAA	3,088,000.00	3,088,000.00			
9 OTHER MAINTENANCE AND OPERATING EXPENSES							GAA					
Cultural and athletic activities:	AS	Alternative	Delegated to Administrative Service					GAA	20,000.00	20,000.00		
Gender and Development (GAD) activities												
Organizational Focused	AS	Alternative	Delegated to Administrative Service					GAA	705,000.00	705,000.00		
Client-Focused		Alternative	Delegated to Administrative Service					GAA	1,469,500.00	1,469,500.00		
Operation Center (Media Ng Bayan)	OPCEN							1,000,000.00	1,000,000.00			
10 CAPITAL OUTLAY												
1. ICT EQUIPMENT												
a) Procurement of Office Productivity Tools:	AS	Public Bidding	As per approved	As per approved	As per approved	As per approved	GAA	4,506,000.00		4,506,000.00		Replacement of outdated desktop computers assigned to office personnel

b) Expansion of the Integrated PCOO Computerization Project: ICT Machinery and Equipment		Public Bidding	schedule of	schedule of	schedule of	schedule of	GAA				
			As per approved schedule of	As per approved schedule of	As per approved schedule of	As per approved schedule of					
1. Asset Management System	AS	Alternative	Delegated to Administrative Service				GAA	580,000.00	580,000.00	Development of Asset Management System to efficiently monitor and manage the office's property and equipment and to facilitate the recording of Memorandum Receipts of Equipment and generate other Inventory listings.	
2. Private Exchange System Installation	AS	Alternative	Delegated to Administrative Service				GAA	271,000.00	271,000.00	To improve the communication system, generate bigger savings to the communication expenses, protect and secure the communication system of the office	
3. Other Hardware Components	AS	Public Bidding	As per approved schedule of	As per approved schedule of	As per approved schedule of	As per approved schedule of	GAA	2,323,000.00	2,323,000.00	For the livestreaming (real time) of speeches of the President and briefings and interviews of PCOO Secretary	
2. AIRCON UNITS		Public Bidding	As per approved schedule of	As per approved schedule of	As per approved schedule of	As per approved schedule of	GAA	1,363,000.00	1,363,000.00	Replacement of old aircon units of different offices.	
3. TRANSPORTATION AND OTHER PPE	AS	Alternative	Delegated to Administrative Service				GAA	55,000.00	55,000.00	Replacement of motorcycle unit to serve the messengerial requirements of the office.	
							GRAND TOTAL	99,732,500.00	99,634,500.00	9,096,000.00	

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