



HOME GUARANTY CORPORATION
ANNUAL PROCUREMENT PLAN
CY 2017

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.	GOODS AND SERVICES											
1	Corporate Giveaways	Corporate Planning Dept.	Public Bidding	Aug. 2017	Sept. 2017	Oct. 2017	Nov. 2017	COB	4,500,000.00	4,500,000.00		
2	Security Services-Head Office	Administrative Dept	Public Bidding	Aug. 2017	Sept. 2017	Nov. 2017	Nov. 2017	COB	6,949,800.00	6,949,800.00		
3	Security Services-Projects	Asset Management Group	Public Bidding	Aug. 2017	Sept. 2017	Oct. 2017	Nov. 2017	COB	13,500,000.00		13,500,000.00	
4	Janitorial Services-Head Office	Administrative Dept	Public Bidding	Jun. 2017	Jul. 2017	Jul. 2017	Aug. 2017	COB	3,581,735.04	3,581,735.04		
5	Lease of office premises	Administrative Dept	Negotiated Procurement	Nov. 2017	Nov. 2017	Dec. 2017	Dec. 2017	COB	64,668,690.51	64,668,690.51		
6	Maintenance of centralized airconditioning units and other mechanical equipment of Jade Bldg.	Administrative Dept	Small Value Procurement	Sept. 2017	Sept. 2017	Sept. 2017	Sept. 2017	COB	798,000.00	798,000.00		
7	Procurement of Petroleum, Oil and Lubricant requirements for motor vehicles	Administrative Dept	Public Bidding	Aug. 2017	Sept. 2017	Oct. 2017	Nov. 2017	COB	3,502,893.17	3,502,893.17		
8	Procurement of Service Vehicles	Administrative Dept	Public Bidding	Sept. 2017	Oct. 2017	Nov. 2017	Dec. 2017	COB	10,000,000.00		10,000,000.00	
9	Printing of Annual report	Corporate Planning Dept.	Public Bidding	Aug. 2017	Sept. 2017	Oct. 2017	Nov. 2017	COB	1,064,800.00	1,064,800.00		
10	Lease of venue for the 2017 Regional Housing Finance Briefing in Iloilo	Bus. Oevt. & Accts. Evaluation Dept.	Small Value Procurement	Mar. 2017	Mar. 2017	Mar. 2017	Mar. 2017	COB	100,000.00	100,000.00		
11	Lease of venue for the 2017 Regional Housing Finance Briefing in Davao City	Bus. Devt. & Accts. Evaluation Dept.	Small Value Procurement	Mar. 2017	Apr. 2017	Apr. 2017	Apr. 2017	COB	100,000.00	100,000.00		
12	Lease of Venue for Client Appreciation Night	Guaranty Group	Negotiated Procurement	Sept. 2017	Sept. 2017	Oct. 2017	Oct. 2017	COB	1,200,000.00	1,200,000.00		
13	Lease of Venue for the HGC 2017 Corporate Summer Teambuilding Activity	Human Resource Department	Small Value Procurement	May 2017	May 2017	May 2017	May 2017	COB	656,000.00	656,000.00		
14	Rental of tourist buses for HGC Corporate Summer Reambuilding Activity	Human Resource Department	Small Value Procurement	May 2017	May 2017	May 2017	May 2017	COB	160,000.00	160,000.00		
15	Corporate Planning Activities	Corporate Planning Dept.	Negotiated Procurement	Oct. 2017	Nov. 2017	Nov. 2017	Nov. 2017	COB	1,500,000.00	1,500,000.00		
16	Engagement of Licensed appraisers for Subic Freeport Zone	Asset Management Group	Small Value Procurement	Dec. 2016	Apr. 2017	Jul. 2017	Jul. 2017	COB	237,000.00		237,000.00	Carry over from 2016 APP
17	Engagement of licensed appraisers for 675 real estate propertls	Asset Management Group	Small Value Procurement	Jan. 2017	Jan. 2017	Feb. 2017	Feb. 2017	COB	644,000.00		644,000.00	
18	Services of Psychological Testing Center	Human Resource Department	Small Value Procurement	Sept. 2017	Oct. 2017	Nov. 2017	Nov. 2017	COB	180,000.00	180,000.00		



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19	Purchase of 4,000 sets of dignity/hygiene kit for Marawi	Administrative Dept	Negotiated Procurement/ Emergency	Jul. 2017	Jul. 2017	Jul. 2017	Jul. 2017	COB	2,000,000.00	2,000,000.00		
20	Common Use Supplies	Administrative Dept	Negotiated Procurement	Quarterly purchase at Procurement Service				COB	3,784,103.54	3,784,103.54		DBM- Procurement Service
21	Filing Shelves/Steel racks	Administrative Dept	Small Value Procurement	Aug. 2017	Aug. 2017	Sept.2017	Sept.2017	COB	240,700.00		240,700.00	
22	Various Furniture and Fixtures	Administrative Dept	Small Value Procurement	As needed	As needed	As needed	As needed	COB	302,000.00		302,000.00	
23	Airconditioning unit	Administrative Dept	Public Bidding	Sept. 2017	Oct. 2017	Nov. 2017	Dec. 2017	COB	2,000,000.00		2,000,000.00	
24	Digital Camera/Accessories	Corporate Planning Dept.	Small Value Procurement	Aug. 2017	Aug. 2017	Sept.2017	Sept.2017	COB	589,800.00		589,800.00	
25	Scanner	Various groups	Small Value Procurement	Sept. 2017	Oct. 2017	Nov. 2017	Dec. 2017	COB	631,550.00		631,550.00	
26	Various office equipment	Various groups	Small Value Procurement	As needed	As needed	As needed	As needed	COB	838,750.00		838,750.00	
27	Conference and Discussion System	Administrative Dept	Public Bidding	Sept. 2017	Oct. 2017	Nov. 2017	Dec. 2017	COB	1,900,000.00		1,900,000.00	
28	Data Digital Storage (ODS) 4 20gb	Management Services Dept	Small Value Procurement	Sept. 2017	Sept. 2017	Oct. 2017	Oct. 2017	COB	66,000.00		66,000.00	
29	Training Services for Quality and Information Management System (QISMS)	Management Services Dept	Small Value Procurement	Feb. 2017	Feb. 2017	Feb. 2017	Mar. 2017	COB	95,000.00	95,000.00		
30	Purchase of multi-copy paper	Administrative Dept	Small Value Procurement	Quarterly purchase				COB	300,000.00	300,000.00		
	Information System Technology											
	Software and Systems:											
31	Graphic Software	Management Services Dept	Small Value Procurement	Sept. 2017	Sept. 2017	Oct. 2017	Oct. 2017	COB	250,000.00		250,000.00	
32	Electronic Data Management Software	Management Services Dept	Small Value Procurement	Oct. 2017	Oct. 2017	Nov. 2017	Nov. 2017	COB	450,000.00		450,000.00	
33	Systems Development (Integrated System)	Management Services Dept	Public Bidding	Sept. 2017	Oct. 2017	Nov. 2017	Dec. 2017	COB	2,000,000.00		2,000,000.00	
34	Supply of Firewall with Analyzer Appliance	Management Services Dept	Small Value Procurement	Apr. 2017	Apr. 2017	May 2017	May 2017	COB	880,000.00		880,000.00	
35	Supply of ISO 9001 & 27001 compliant Unified Management Platform Software license	Management Services Dept	Small Value Procurement	Mar. 2017	Mar. 2017	Apr. 2017	Apr. 2017	COB	740,000.00	740,000.00		
36	Upgrade/Renewal of Licenses	Management Services Dept	Public Bidding	Sept. 2017	Oct. 2017	Nov. 2017	Dec. 2017	COB	2,555,000.00	2,555,000.00		



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37	Windows licenses	Management Services Dept	Agency to Agency	Not Applicable				COB	500,000.00		500,000.00	DBM Procurement Services
38	IPPBX System	Management Services Dept	Public Bidding	Sept. 2017	Oct. 2017	Nov. 2017	Dec. 2017	COB	4,293,500.00		4,293,500.00	
39	Offsite Back Up and Disaster Recovery System	Management Services Dept	Public Bidding	Sept. 2017	Oct. 2017	Nov. 2017	Dec. 2017	COB	1,500,000.00		1,500,000.00	
40	Backup Fiber optic Internet Connection	Management Services Dept	Small Value Procurement	Aug. 2017	Aug. 2017	Sept. 2017	Sept. 2017	COB	800,000.00		800,000.00	
Hardware:												
41	Network Rehabilitation/Rewiring	Management Services Dept	Small Value Procurement	Sept. 2017	Sept. 2017	Oct. 2017	Oct. 2017	COB	1,000,000.00		1,000,000.00	
42	Network Switches and Hubs	Management Services Dept	Small Value Procurement	Oct. 2017	Oct. 2017	Nov. 2017	Nov. 2017	COB	500,000.00		500,000.00	
43	Supply of Fire Suppression System for the HGC Data Center	Management Services Dept	Small Value Procurement	May 2017	May 2017	Jun. 2017	Jun. 2017	COB	187,000.00		187,000.00	
44	Laptop	Management Services Dept	Small Value Procurement	Sept. 2017	Sept. 2017	Oct. 2017	Oct. 2017	COB	500,000.00		500,000.00	
45	Printers	Management Services Dept	Small Value Procurement	Sept. 2017	Oct. 2017	Nov. 2017	Nov. 2017	COB	250,000.00		250,000.00	
46	Multimedia Projectors	Management Services Dept	Small Value Procurement	Sept. 2017	Oct. 2017	Nov. 2017	Nov. 2017	COB	100,000.00		100,000.00	
47	Blade Servers	Management Services Dept	Public Bidding	Sept. 2017	Sept. 2017	Oct. 2017	Oct. 2017	COB	1,500,000.00		1,500,000.00	
ICT MachIneries and Equipment												
48	Generator Set-Data Center	Management Services Dept	Small Value Procurement	Aug. 2017	Sept. 2017	Oct. 2017	Oct. 2017	COB	1,000,000.00		1,000,000.00	
49	CCTV Upgrade	Management Services Dept	Small Value Procurement	Oct. 2017	Nov. 2017	Dec. 2017	Dec. 2017	COB	250,000.00		250,000.00	
TOTAL									145,346,322.26	98,436,022.26	46,910,300.00	
B. CONSULTING SERVICES												
1	Procurement of Consulting Services to develop HGC's Medium Term Competency Based Learning & Development Plan	Human Resource Department	Public Bidding	Jul. 2017	Jul. 2017	Aug. 2017	Aug. 2017	COB	749,614.00	749,614.00		
2	Development of Total Compensation Framework	Human Resource Department	Public Bidding	Aug. 2017	Sept. 2017	Oct. 2017	Oct. 2017	COB	2,000,000.00	2,000,000.00		
3	Work Measurement Studies	Human Resource Department	Small Value Procurement	Aug. 2017	Sept. 2017	Oct. 2017	Oct. 2017	COB	750,000.00			
TOTAL									3,499,614.00	2,749,614.00		

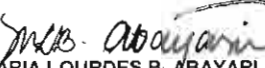


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C.	OTHERS											
	1 Procurement of Comprehensive Health Care Plan	Human Resource Department	Public Bidding	May 2017	Jun. 2017	Jul. 2017	Jul. 2017	COB				Budget of P2.3 Million Is under Personnel Services
	GRAND TOTAL								148,845,936.26	101,185,636.26	46,910,300.00	

Submitted by:



BERNADETTE T. ILAGAN
Member, BAC Secretariat


MARIA LOURDES B. ABAYARI
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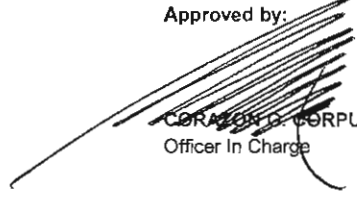

TERESITO CAYO A. BUTARDO
Head, BAC Secretariat

Recommending Approval:

For the Bids and Awards Committee


JIMMY B. SARONA
Chairman, Bids and Awards Committee

Approved by:


CORAZON D. BORPUZ
Officer In Charge