



Republic of the Philippines
Department of Justice
PAROLE AND PROBATION ADMINISTRATION
REGION IX

F.S. Pajares Ave., Pagadian City
Telefax No. (062) 925-0127 E-mail: pparegion9@yahoo.com

REVISED ANNUAL PROCUREMENT PLAN for FY 2017

Code (PAP)	Procurement Program/Project	PMO/ End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Supplies & Materials												
50203010	Common-Use Office Supplies and Materials	Regional Office (RO) & 11 Field Offices (FO)	Shopping	N/A	N/A	N/A	N/A	GoP	326,850.75	326,850.75	-	Procurement done separately by RO & Fos Quarterly.
10605020	Common-Use Office Equipment	Regional Office & 11 Field Offices	Shopping	N/A	N/A	N/A	N/A	GoP	190,038.00	190,038.00	-	Procurement done separately by RO & FOs as the need arises for equipment purchase.
50203010	Gasoline, Oil & Lubricants	Regional Office	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	45,232.00	45,232.00	-	Gasoline/Diesel/Oil Consumption
B. Printing & Binding												
50299020	Printing and Binding	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	46,200.00	46,200.00	-	Annual Reports and Therapeutic Community Ladderrized Program (TCLP) and PPA Forms. Also includes Printing of Tarpaulins
C. Repair & Maintenance												
50213060	Repair & Maintenance - Motor Vehicle	Regional Office	Small Value Procurement	N/A	N/A	N/A	As the need Arises	GoP	42,525.00	42,525.00	-	As the Need Arises for 2 Vehicles
5021305003	Repair and Maintenance-IT Equipment	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	As the need Arises	GoP	2,000.00	2,000.00	-	As the Need Arises
5021305002	Repair and Maintenance-Office Equipment	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	As the need Arises	GoP	20,000.00	20,000.00	-	As the Need Arises
5021304001	Repair and Maintenance-Office Building	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	As the need Arises	GoP	11,000.00	11,000.00	-	As the Need Arises
D. Trainings/Workshops/Catering Services												
50202010	SEMINAR ON PSIR Writing	All Probation and Parole Officers - Regionwide	Small Value Procurement	Within April 2017	Within April 2017	Within April 2017	Within April 2017	GoP	75,000.00	75,000.00	-	Catering and Accomodation for two (3) days for 25 pax @1000/pax/day

Code (PAP)	Procurement Program/Project	PMO/ End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010	REGIONAL VPAA 1st QUARTER CONFERENCE	Volunteer Probation Assistants' Association (VPAA) Officials and VPA Coordinator	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00	-	Catering for one (1) day for 15 pax @200/pax/day.Two (2) Snacks and one (1) Meal
50202010	TEAM BUILDING ACTIVITY for RO personnel and Central Cluster personnel	Regional Office and Central Cluster organic personnel	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00	-	Meals, Snacks, Transportation, Materials & other Miscellaneous Expenses for 15 pax for one (1) day at 1,000.00/pax/day
50202010	REGIONAL MANAGEMENT CONFERENCE (REMACON) FOR 1ST QUARTER	3rd Level officials, Chief of Offices, OICs & Program Coordinators	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	36,000.00	36,000.00	-	Catering and Accomodation for 18 pax for Two (2) days @1,000.00/pax/day.
50202010	REGIONAL VPAA 2nd QUARTER CONFERENCE	Volunteer Probation Assistants' Association (VPAA) Officials and VPA Coordinator	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00	-	Catering for one (1) day for 15 pax @200/pax/day.Two (2) Snacks and one (1) Meal
50202010	VISMINS SPORTSFEST (Registration Fee)	Selected Personnel of the Region	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	104,000.00	104,000.00	-	Activity will be organized by DOJ-PPA Region VI. Venue is in Murcia, Negros Occidental. Limited budget includes transportation & registration fee for 17 pax. The difference in the actual expenses shall be shouldered by the Parole & Probation Administration Employees Association (PPAEA) of Region IX.
50202010	41ST DOJ-PPA ANNIVERSARY, ECHO ORIENTATION/SEMINAR ON AMENDED IQPR, RA 9184, UPDATES ON TCLP & MID-YEAR ASSESSMENT	All organic personnel of the region and selected Volunteer Probation Assistants	Small Value Procurement	Within June 2017	Within June 2017	Within July 2017	Within July 2017	GoP	270,000.00	270,000.00	-	Budget includes catering & accomodation for 54 pax for Five (5) Days @1000/pax/day (inclusive of food and accomodation) .
50202010	WORKSHOP ON PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) & REGIONAL MANEGEMENT CONFERENCE (REMACON)	3rd Level officials, Chief of Offices, OICs & Program Coordinators	Small Value Procurement	Within August 2017	Within August 2017	Within August 2017	Within August 2017	GoP	54,000.00	54,000.00	-	Catering and Accomodation for three (3) days @1,000/pax/day (inclusive of food and accomodation).
50202010	REGIONAL VPAA 3rd QUARTER CONFERENCE	Volunteer Probation Assistants' Association (VPAA) Officials and VPA Coordinator	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00	-	Catering for one (1) day for 15 pax @200/pax/day.Two (2) Snacks and one (1) Meal
50202010	SEMINAR-WORKSHOP ON RESTORATIVE JUSTICE	All personnel who had already undergone TCLP Basic Training	Small Value Procurement	Within August 2017	Within August 2017	Within September 2017	Within September 2017	GoP	52,000.00	52,000.00	-	Catering and Accomodation for two (2) days for 26 pax @1,000.00/pax/day.

Code (PAP)	Procurement Program/Project	PMO/ End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010	CIVIL SERVICE MONTH CELEBRATION for RO & Central Cluster personnel	Regional Office & Central Cluster Personnel	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	18,000.00	18,000.00	-	Meals, Snacks, Transportation, Materials & other Miscellaneous Expenses for 18 pax for one (1) day at 1,000.00/pax/day
50202010	TEAM BUILDING ACTIVITY for Southern Cluster personnel	Southern Cluster Organic Personnel	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00	-	Meals, Snacks, Transportation, Materials & other Miscellaneous Expenses of 12 pax for one (1) day at 1,000.00/pax/day.
50202010	TEAM BUILDING ACTIVITY for Northern Cluster personnel	Northern Cluster organic personnel	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00	-	Meals, Snacks, Transportation, Materials & other Miscellaneous Expenses of 10 pax for one (1) day at 1,000.00/pax/day.
50202010	GENDER SENSITIVITY TRAINING (GST)	Newly hired personnel and selected Volunteer Probation Assistants from all over the region.	Small Value Procurement	Within October 2017	Within October 2017	Within October 2017	Within October 2017	GoP	90,000.00	90,000.00	-	Catering and Accomodation for 40 VPAs & new personnel for two(2) days @1,000/pax/day (inclusive of food and accomodation) with Honorarium for Resource Speaker and Training Materials for 20,000.00.
50202010	REGIONAL VPAA 4th QUARTER CONFERENCE	Volunteer Probation Assistants' Association (VPAA) Officials and VPA Coordinator	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00	-	Catering for for one (1) day for 15 pax @200/pax/day.Two (2) Snacks and one (1) Meal
50202010	REGIONAL MANAGEMENT CONFERENCE (REMACON) for the 4th QUARTER	3rd Level officials, Chief of Offices, OICs & Program Coordinators	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	36,000.00	36,000.00	-	Catering and Accomodation for 18 pax for Two (2) days @1,000.00/pax/day (inclusive of food and accomodation).
50202010	REGIONAL VPA CONVENTION	Volunteer Probation Assistants from all over the region, Chief of Field Offices and Central Cluster personnel	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	118,000.00	118,000.00	-	Volunteer Probation Assistants Association (VPAA) shall organize & procure for the activity. Budget @4,500.00/pax for 24 PPA Chiefs, OICs, Central and Regional Office employees includes registration fee of organic personnel and 10,000.00 for other miscellaneous expenses/contingency for three- day activity . VPAs shall pay their own registration fee of 1500/pax.
50202010	YEAR-END ASSEMBLY/ASSESSMENT	All Organic and Job Order Personnel of the Region	Small Value Procurement	Within November 2017	Within November 2017	Within December 2017	Within December 2017	GoP	110,000.00	110,000.00	-	Catering, Accomodation & Other Miscellaneous Expenses for 55 personnel for Two (2) Days @1,000/pax/day.
50202010	TCLP LIVE-IN TRAINING PHASE 1 of Zamboanga del Sur PPO No. 2.	Zamboanga del Sur PPO No. 2	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,000.00	9,000.00	-	p

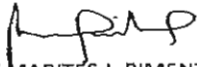
Code (PAP)	Procurement Program/Project	PMO/ End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010	TCLP LIVE-IN TRAINING PHASE 1 of Zamboanga Sibugay PPO.	Zamboanga Sibugay PPO	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00	-	RO Counterpart for 25 clients for four (4) days @120/client/day.
50202010	TCLP LIVE-IN TRAINING of Zamboanga City PPO No. 1.	Zamboanga City PPO No. 1	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00	-	RO Counterpart for 25 clients for four (4) days @120/client/day.
50202010	TCLP LIVE-OUT TRAINING of Basilan PPO.	Basilan PPO	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00	-	RO Counterpart for 20 clients for one (1) day/month @50/client/day.
50202010	TCLP LIVE-OUT TRAINING of Sulu PPO.	Sulu PPO	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,000.00	9,000.00	-	RO Counterpart for 15 clients for one (1) day/month @50/client/day.
50202010	TCLP LIVE-IN TRAINING of Zamboanga City PPO No. 2.	Zamboanga City PPO No. 2	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,000.00	9,000.00	-	RO Counterpart for 25 clients for three (3) days @120/client/day.
50202010	TCLP LIVE-IN TRAINING of Zamboanga del Norte PPO - Roxas Reporting Center)	Zamboanga del Norte PPO - Roxas Reporting Center	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,000.00	9,000.00	-	RO Counterpart for 25 clients for three (3) days @120/client/day.
50202010	TCLP LIVE-IN TRAINING of Pagadian City PPO.	Pagadian City PPO	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,600.00	3,600.00	-	RO Counterpart for 10 clients for three (3) days @120/client/day.
50202010	TCLP LIVE-IN TRAINING of Zamboanga del Sur PPO 1.	Zamboanga del Sur PPO 1	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	7,200.00	7,200.00	-	RO Counterpart for 20 clients for three (3) days @120/client/day.
50202010	TCLP LIVE-IN TRAINING of Dapitan City PPO.	Dapitan City PPO	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00	-	RO Counterpart for 25 clients for four (4) days @120/client/day.
50202010	TCLP LIVE-IN TRAINING of Dipolog City PPO	Dipolog City PPO	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,000.00	9,000.00	-	RO Counterpart for 25 clients for three (3) days @120/client/day.
50202010	TCLP LIVE-IN TRAINING of Zamboanga del Norte PPO- Liloy Reporting Center.	Zamboanga del Norte PPO- Liloy Reporting Center	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,000.00	9,000.00	-	RO Counterpart for 25 clients for three (3) days @120/client/day.
E Other Operating Expenses												
50204010	Water Services (Purified-by gallon)	Regional Office & 10 Field Offices	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	7,200.00	7,200.00	-	Purified/Distilled Water Consumption
50204010	Water Services (pipeline)	Regional Office	Direct Contracting	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00	-	Operating Expenses. Provided by Pagadian City Water District (Sole Distributor)
50204020	Electricity Services	Regional Office & Zamboanga Sibugay PPO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	276,000.00	276,000.00	-	Operating Expenses. Provided by Zamsureco (Sole Distributor)
50205010	Postage and Couriers (Mailing Services)	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	218,400.00	218,400.00	-	Operating Expenses (Mailing of official documents)

Code (PAP)	Procurement Program/Project	PMO/ End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50205020	Mobile/Cellular Cards	Regional Office & 10 Field Offices	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	117,600.00	117,600.00	-	Operating Expenses.
50205020	Telephone-Landline/ Internet Connection	Regional Office & 8 Field Offices	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	188,400.00	188,400.00	-	Operating Expenses.
50205040	Cable Subscription	Regional Office	Direct Contracting	N/A	N/A	N/A	N/A	GoP	5,400.00	5,400.00	-	Operating Expenses.
50299050	Rents - Building & Quarter	Regional Office & Zamboanga Sibugay PPO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	90,000.00	90,000.00	-	Rental of Regional Office and Zambo Sibugay PPO Offices. Rental of quarter for 3rd Level Officials
50212020	Janitorial Services	Regional Office & 11 Field Offices	Small Value Procurement	N/A	N/A	N/A	N/A	GoP	193,200.00	193,200.00	-	12 Janitors
									2,907,845.75	2,907,845.75	-	

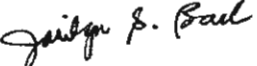
Prepared By:


ADAIV BEVERLY M. SALAHIT
 Property & Supply Officer-Designate


Noted By:


AOIV MARITES J. PIMENTEL
 AOIV/BAC SECRETARIAT

Recommending Approval:


CPPO JOSILYN S. BAE
 BAC CHAIRPERSON

Funds Available:


AOII AGNES A. CALIOLIO
 AOII/BUDGET OFFICER


JAMES NICHOLAS U. MAGLASANG
 ACCOUNTANT 1

Approved by:


ARD LIZABEL D. CAOILE, MNSA
 REGIONAL OFFICER-IN-CHARGE