

PAROLE AND PROBATION ADMINISTRATION - REGION 1
Annual Procurement Plan for FY 2017

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50201010 00	Traveling Expenses	RO & FOs	Small Value	n/a	n/a	n/a	n/a	GoP	836,000.00	836,000.00	-	Personnel Traveling Expenses
50202010 00	Trainings & Seminars	RO & FOs	Direct Contracting	n/a	n/a	n/a	n/a	GoP	80,000.00	80,000.00	-	Trainings/Seminars
		RO	Small Value	n/a	n/a	n/a	n/a	GoP	75,000.00	75,000.00	-	Personnel Enhancement/ Activities
		RO & FOs	Direct Contracting	n/a	n/a	n/a	n/a	GoP	76,000.00	76,000.00	-	GAD Seminars
		RO & FOs	Small Value	n/a	n/a	n/a	n/a	GoP	76,000.00	76,000.00	-	Management Meetings/Seminars
	Trainings / Seminars Venue	RO & FOs	Small Value	n/a	n/a	21-Jun-17	21-Jun-17	GoP	88,000.00	88,000.00	-	Mid-Year General Assembly
		RO & FOs	Small Value	n/a	n/a	25-Sep-17	25-Sep-17	GoP	85,000.00	85,000.00	-	RJ Training
		RO & FOs	Small Value	n/a	n/a	23-Oct-17	23-Oct-17	GoP	70,000.00	70,000.00	-	Trainings/Seminars
		RO & FOs	Small Value	n/a	n/a	20-Nov-17	20-Nov-17	GoP	71,000.00	71,000.00	-	Trainings/Seminars
RO & FOs	Small Value	n/a	n/a	11-Dec-17	11-Dec-17	GoP	85,000.00	85,000.00	-	Year-End General Assembly		
50203010 00	Common-Use Supplies and Equipment	RO & FOs	Procurement Service	n/a	n/a	n/a	n/a	GoP	333,765.00	333,765.00	-	CSE 2017
50203010 00	Common-Use Supplies and Equipment	RO & FOs	Small Value	n/a	n/a	n/a	n/a	GoP	89,765.00	89,765.00	-	CSE 2017
50203010 00	Other Office Supplies and Materials	RO & FOs	Small Value	n/a	n/a	n/a	n/a	GoP	15,470.00	15,470.00	-	Supplies and Materials for Meetings, Trainings and Seminars
50203090 00	Gasoline, Oil and Lubricants	RO	Small Value	n/a	n/a	n/a	n/a	GoP	71,000.00	71,000.00	-	Gasoline consumption
50204020 00	Electricity Services	RO, LCPPO & INPPO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	174,000.00	174,000.00	-	Provided by INEC and LUECO Company
50205010 00	Postage and Couriers	RO & FOs	Small Value	n/a	n/a	n/a	n/a	GoP	153,000.00	153,000.00	-	Mailing of official documents
50205020 01	Telephone-Mobile	Hasads	Direct Contracting	n/a	n/a	n/a	n/a	GoP	72,000.00	72,000.00	-	Sun post-paid plans (RO & FOs)
50205020 02	Telephone-Landline	RO & FOs	Direct Contracting	n/a	n/a	n/a	n/a	GoP	128,000.00	128,000.00	-	Provided by PLDT & GLOBE with Internet Service
50210030 00	Extraordinary Miscellaneous Expenses	RD	Small Value	n/a	n/a	n/a	n/a	GoP	98,000.00	98,000.00	-	Charitable contribution to Organization/ Donation/ Subscription
50211020 00	Auditing Services	RO	Small Value	n/a	n/a	n/a	n/a	GoP	5,000.00	5,000.00	-	COA Auditor Expenses
50211990 00	Other Professional Services	RO & FOs	Direct Contracting	n/a	n/a	n/a	n/a	GoP	2,075,000.00	2,075,000.00	-	Job Contract Service
50212020 00	Janitorial Services	RO & FOs	Direct Contracting	n/a	n/a	n/a	n/a	GoP	185,000.00	185,000.00	-	12 Janitors (11-Field Office; 1-Regional Office)
50212990 00	Other General Services-VPA	VPAs	Small Value	n/a	n/a	n/a	n/a	GoP	100,000.00	100,000.00	-	Monthly TEV-Supervision of VPAs
50213040 01	Repair & Maintenance - Office Bldg.	RO & FOs	Direct Contracting	n/a	n/a	n/a	n/a	GoP	16,000.00	16,000.00	-	Repair for RO & FO

50213060 02	Repair & Maintenance - Office Equipment/IT Equipment	RO & FOs	Shopping	n/a	n/a	n/a	n/a	GoP	148,000.00	148,000.00	-	Repair of Office Equipment & reformat of defective computers of RO & FO
50213060 01	Repair & Maintenance - Motor Vehicle	RO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	12,000.00	12,000.00	-	2 Motor Vehicles
50215020 00	Fidelity Bond Premium	RO	Small Value	n/a	n/a	n/a	n/a	GoP	31,000.00	31,000.00	-	ROI/ ARED/ AOIV/ Acct/ Disbursing Officer/ Property Officer
50299010 00	Advertising	RO	Small Value	n/a	n/a	n/a	n/a	GoP	2,000.00	2,000.00	-	Regional Newsletter (TIMONG)
50299020 00	Printing and Binding	RO & FOs	Small Value	n/a	n/a	n/a	n/a	GoP	22,000.00	22,000.00	-	Monthly/Annual Reports
50299020 00	Representation Expenses	RO & FOs	Small Value	n/a	n/a	n/a	n/a	GoP	213,000.00	213,000.00	-	Official Meetings/ Staff Meetings/ Conferences/ Entertainments
50299060 01	Rents - Bldg & Structures	RO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	391,000.00	391,000.00	-	
50299060 04	Rents - Equipment	RO	Shopping	n/a	n/a	n/a	n/a	GoP	27,000.00	27,000.00	-	
TOTAL:									5,903,000.00			

Prepared by:

Recommending Approval: BIDS AND AWARDS COMMITTEE

Approved by:


CRISTINE JOY M. MUFANO
Administrative Assistant II


MARIA THERESA L. MANZANO
Chair

(on leave)
ADA VI ELLEN CATHERINE B. DELOS SANTOS
Member


ADY W. LEA C. HUFALAR
Member


ALLAN B. ALCALA, CESO V
Regional Director

Funds available:


MARCELO A. GALVEZ, JR.
AO II / Budget Officer


MARCELINE S. MEJIA
Accountant I