

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CAGWAIT

ANNUAL PROCUREMENT PLAN FOR FY 2017

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of Office Supplies	MMO, VM,SB,SBS, MACCO, MADMO, OMAG, MASSO, MBO, MCR, OME, MHO, MPDC, MSWDO, MTO, MENRO,COA, BIR, DAR, MLGOO, POPCOM, MDRRM, MEEDO	PS/PUBLIC BIDDING/SHOPPING	1st-4th Quarter				GoP/GF/Economic /Philhealth Capitation Fund	565,894.89	565,894.89		purchase of office supplies and materials for day-to-day office use and for other programs, activities and projects
	Procurement of Accountable Forms	MCR, MTO	NEGO. PROC. (agency-toagency)	1st-4th Quarter				GoP/GF/Economic	204,880.00	204,880.00		Purchase of accountable forms for use of Municipal Treasurer and Civil Registrar
	Procurement of Animal/Zoological Supplies	OMAG	NEGO. PROC. SVP	1st-4th Quarter				GoP/GF	40,000.00	40,000.00		Purchase of feeds and biologics for operation of the Office of the Mun. Agriculturist
	Procurement of Agricultural & marine Supplies	OMAG	NEGO. PROC. SVP	1st-4th Quarter				GoP/GF	50,000.00	50,000.00		Purchase of various agricultural and marines supplies for operation of the Office of the Mun. Agriculturist
	Procurement of Meals and Snacks/Catering Service utilized for trainings/workshops/meetings	MMO,SB, MADMO, OMAG,MHO,MPDC,MSWDO,MTO, MENRO, MDRRM,KC-NCDDP,BPLS,MLGOO,POP,MNAO,FD P,FMAT,TOURISM, GREAT	NEGO.PROC. SVP	1st-4th Quarter				GoP/GF/KC-NCDDP TRUST FUND/PHILHEALTH CAPITATION FUND	1,573,650.00	1,573,650.00		Purchase of meals and snacks/catering services for the operation of various offices relative to their programs and trainings
	Procurement of Steel Cabinet & Table	SB, KC-NCDDP	NEGO. PROC. SVP	1st Quarter				GoP/GF/KC-NCDDP TRUST FUND	13,000.00	8,000.00	5,000.00	Purchase of Steel Cabinet & Table for KC-NCDDP and SB Office.
	Procurement of computer printer and scanner	KC-NCDDP	NEGO. PROC. SVP	1st Quarter				GoP/KC-NCDDP TRUST FUND	10,000.00	10,000.00		Purchase of computer printer and scanner for KC-NCDDP.

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	8 pcs. Tarpaulin for Araw ng Cagwait Celebration & Civil Registration Month Celebration	MMO, MCR	Small Value Proc.	1st Quarter				GoP/GF	7,300.00	7,300.00		Purchase of tarpaulin for Araw ng cagwait celebration and civil registration month celebration
	32 pcs. Plaque	MMO	Small Value Proc.	1st Quarter				GoP/GF	47,200.00	47,200.00		Purchase of plaque for D'GREAT program awardubg during Araw ng cagwait celebration
	4000 packs beefsteak for Araw ng Cagwait celebration	MMO	Small Value Proc.	1st Quarter				GoP/GF	100,000.00	100,000.00		For araw ng cagwait celebration
	4000 packs fried chicken joy for Araw ng Cagwait celebration	MMO	Small Value Proc.	1st Quarter				GoP/GF	100,000.00	100,000.00		For araw ng cagwait celebration
	various Drugs and Medicines	MDRRM	Small Value Proc.	1st Quarter				GoP/GF	13,316.25	13,316.25		preemptive evacuation
	various supplies and materials for Araw ng Cagwait Celebration	MMO	Small Value Proc.	1st Quarter				GoP/GF	41,066.00	41,066.00		For araw ng cagwait celebration
	334 cases softdrinks for Araw ng Cagwait Celebration	MMO	Small Value Proc.	1st Quarter				GoP/GF	45,090.00	45,090.00		For araw ng cagwait celebration
	250 packs meals and snacks for Araw ng Cagwait celebration	MMO	Small Value Proc.	1st Quarter				GoP/GF	100,000.00	100,000.00		For araw ng cagwait celebration
	Rental of light and sounds system for Araw ng Cagwait celebration	MMO	Small Value Proc.	1st Quarter				GoP/GF	15,000.00	15,000.00		For araw ng cagwait celebration
	12 sacks rice for Araw ng Cagwait celebration	MMO	Small Value Proc.	1st Quarter				GoP/GF	27,600.00	27,600.00		For araw ng cagwait celebration
	various materials for propagation of seedlings	MENRO	Small Value Proc.	1st Quarter				GoP/TF NGP	5,650.00	5,650.00		For National Greening Project of the DENR
	Rental of chairs and tables	MMO	Small Value Proc.	1st Quarter				GoP/GF	1,025.00	1,025.00		For araw ng cagwait celebration
	1 unit computer laptop	MMO	Small Value Proc.	1st Quarter				GoP/GF	25,970.00		25,970.00	For eSRE
	20 pcs. Lei for Araw ng Cagwait celebration	MMO	Small Value Proc.	1st Quarter				GoP/GF	1,000.00	1,000.00		For araw ng cagwait celebration
	Procurement of various food supplies, medicines	MDRRM	NEGO. PROC. SVP	1st Quarter				GoP/GF	150,000.00	150,000.00		Preemptive evacuation during calamities
	Procurement of Drugs and medicines	MHO	PUBLIC BIDDING/NEGO. PROC. SVP	1st-4th Quarter				GoP/Philhealth Capitation Fund/GF	608,524.29	608,524.29		Purchase of various drugs and medicines for the operation of Municipal Health Office.
	Procurement of medical, dental and laboratory supplies	MHO	NEGO. PROC. SVP	1st-4th Quarter				GoP/Philhealth Capitation Fund/GF	87,550.00	87,550.00		Purchase of various medical, dental and laboratory supplies for the operation of Municipal Health Office

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	Procurement of Fuel, Oil and Lubricants	MAYOR, OMAG, MHO, MTO, MENRO, COA, MDRRMO, MEEDO, PNP, BFP	NEGO. PROC. SVP	1st-4th Quarter				GoP/GF/Economic	1,185,464.70	1,185,464.70		For mobilization, pnp mobile, boat patrol, foot patrol, emergency and rescue vehicle, ambulance, garbage truck, COA service vehicle & LCE service vehicle
	Repair and Maintenance of 1 unit Ambulance, Garbage Truck, Service Vehicle of the LCE, Emergency and Rescue Vehicle, delivery van, motorcycle of MTO, OMAG & MEEDO	MHO, MMO, MDRRM, MENRO, OMAG, MTO, MEEDO	NEGO. PROC. SVP, EMERGENCY CASES	1st-4th Quarter				GoP/Philhealth Capitation Fund/GF/Economic Enterprise	526,500.00	526,500.00		Repair/purchase of spare parts/materials for various gov't. vehicle.
	Procurement of materials/supplies for repair and maintenance of buildings	MMO	NEGO. PROC. SVP	1st-4th Quarter				GoP/GF	300,000.00	300,000.00		Purchase of supplies and materials for repair and maint. of office buildings
	Procurement of materials/supplies for repair and maintenance of infrastructure assets (parks, plaza and monument)	MMO	NEGO. PROC. SVP	1st-4th Quarter				GoP/GF	300,000.00	300,000.00		Purchase of supplies and materials for repair and maint. of infrastructure asset
	Procurement of materials/supplies for the repair and maintenance of machinery and equipment	MMO, SBS, MACCO, MADMO, OMAG, MASSO, MSWDO, MTO, MEEDO	NEGO. PROC. SVP	1st-4th Quarter				GoP/GF/Economic	141,000.00	141,000.00		Purchase of supplies and materials for repair and maint. of machinery and equipment of various offices
	Procurement of other supplies and materials	SB, MEEDO	PS/SHOPPING	1st-4th Quarter				GoP/GF/Economic	265,000.00	265,000.00		Procurement of supplies and materials for day-to-day office use and other programs, activities and projects
	Electricity Expenses	MMO, MEEDO	Direct Contracting	1st-4th Quarter				GoP/GF/Economic	2,500,000.00	2,500,000.00		Electricity Expense for 1 year
	Postage and Deliveries	MMO, SBS	Direct Contracting	1st-4th Quarter				GoP/GF	2,500.00	2,500.00		For postage and delivery requirement under the Office of the Mayor and Secretary to the SB.

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	Telephone Expenses - Mobile	MMO, VM, SB, SBS, MACCO, OMAG, MASSO, MBO, ENGR, MHO, MPDC, MSWDO, KC-NCDDP, MLGOO, POPCOM, MDRRMO, MEEDO	Direct Contracting	1st-4th Quarter				GoP/GF/Economic	273,440.00	273,440.00		Mobile Phone Subscription/Prepared cell cards for use and operation of different offices.
	Internet Expense	MMO, SB, MPDO, MDRRM, OMAG	Direct Contracting	1st-4th Quarter				GoP/GF	79,200.00	79,200.00		Internet Expense for 1 year
	60 sacks rice for peace and order program	MMO	NEGO. PROC. SVP	1st-4th Quarter				GoP/GF	138,000.00	138,000.00		Rice subsidy for peace safekeeping forces.
	Support to Disaster Preparedness training/seminar/workshop/orientation/MDRRMC Meeting	MDRRM	NEGO. PROC. SVP/SHOPPING	1st-4th Quarter				GoP/GF	580,000.00	580,000.00		Meals and snacks and supplies for training.
	Catering Services and Accommodation for 30 participants during the Conduct of ICS Level III Training	MDRRM	PUBLIC BIDDING	1st Quarter				GoP/GF	187,500.00	187,500.00		Meals and snacks and accommodation for 30 participants for ICS Level III Training
	Procurement of 1 unit Disaster response and rescue vehicle	MDRRM	Public Bidding	2nd Quarter				GoP/GF	1,400,000.00		1,400,000.00	Purchase of 1 unit disaster response and rescue vehicle
	Procurement of uniform for volunteers and MDRRMC	MDRRM	PUBLIC BIDDING	2nd Quarter				GoP/GF	185,000.00	185,000.00		Purchase of volunteers uniform and MDRRMC
	Procurement of 1 unit TV 40 inches	MDRRM	NEGO. PROC. SVP	2nd Quarter				GoP/GF	35,000.00	35,000.00		Purchase of 1 unit TV 40 inches
	Procurement of emergency response kit tools and equipment	MDRRM	NEGO. PROC. SVP	3rd Quarter				GoP/GF	45,973.06	45,973.06		Purchase of emergency response kit tools and equipment
	Procurement of 1 unit CPU and 1 unit aircon for installation of DRR elibrary	MDRRM	NEGO. PROC. SVP	3rd Quarter				GoP/GF	50,000.00	50,000.00		Installation of DRR elibrary
	Preparation/Production/Posting of municipal hazard maps	MDRRM	NEGO. PROC. SVP	3rd Quarter				GoP/GF	30,000.00	30,000.00		Hazard maps prepared, reproduced, and posted.
	Installation of signages to no build zone	MDRRM	NEGO. PROC. SVP	3rd Quarter				GoP/GF	30,000.00	30,000.00		Signages installed
	Procurement of food packs, drugs and medicines and other basic needs during disaster	MDRRM	NEGO. PROC. EMERGENCY CASES	1st-4th Quarter				GoP/GF	1,399,702.74	1,399,702.74		Provide relief assistance and other basic needs to affected calamities and other support services as early and immediate response during disaster
	Rehabilitation of roads, lifelines and infrastructure	MDRRM	PUBLIC BIDDING	1st-4th Quarter				GoP/Economic	630,000.00	630,000.00		repair of roads and other infrastructure

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	Procurement of various materials for the repair & Maint. Of water system	MEEDO	PUBLIC BIDDING/NEGO. PROC. SVP	1st-4th Quarter				GoP/Economic	328,450.00	328,450.00		Purchase of various materials Repair and maint. Of cagwait water system
	Procurement of water meter, tools and other appurtenances	MEEDO	PUBLIC BIDDING/NEGO. PROC. SVP	1st-4th Quarter				GoP/Economic	300,000.00		300,000.00	Purchase of water meter, tools and other appurtenances
	Procurement of various materials for the repair & Maint. Of public market and slaughterhouse	MEEDO	PS/NEGO. PROC. SVP	1st-4th Quarter				GoP/Economic	70,720.00	70,720.00		Purchase of various materials Repair and maint. Of public market and slaughterhouse
	Procurement of various materials for the repair & Maint. Of LGU white beach resort	MEEDO	PS/NEGO. PROC. SVP	1st-4th Quarter				GoP/Economic	147,660.00	147,660.00		Purchase of various materials Repair and maint. Of public market and slaughterhouse
	Procurement of various materials for the repair & Maint. Of Public Terminal	MEEDO	PS/NEGO. PROC. SVP	1st-4th Quarter				GoP/Economic	20,000.00	20,000.00		Purchase of various materials Repair and maint. Of public terminal
	Procurement of various materials for the repair & Maint. Of Memorial Park	MEEDO	PS/NEGO. PROC. SVP	1st-4th Quarter				GoP/Economic	20,000.00	20,000.00		Purchase of various materials Repair and maint. Of memorial park
	Procurement of various materials as Municipal Development Assistance to Barangangays, POs and public schools	VM & SB	NEGO. PROC. SVP	1st-4th Quarter				GoP/GF	205,000.00	205,000.00		Purchase of various materials as Municipal Development Assistance to Barangangays, POs and public schools
	Procurement of events production and entertainment, rental of equipments, meals and snacks, supplies and materials, fuel, tarpaulin, video and photography, fireworks during Kaliguan Festival celebration	MMO	PUBLIC BIDDING/NEG.PROCU. SVP/DIRECT CONTRACTING	2nd Quarter				GoP/GF	3,374,651.00	3,374,651.00		Purchase of events production and entertainment, rental of equipments, purchase of meals and snacks, supplies and materials, fuel, tarpaulin, video and photography, fireworks during Kaliguan Festival celebration

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	Other Maintenance & Operating Expenses	MMO, VM,SB,SBS, MACCO, MADMO, OMAG, MASSO, MBO, MCR, OME, MHO, MPDC, MSWDO, MTO, MENRO,COA, BIR, DAR, MLGOO, POPCOM, MDRRM, MEEDO, ELECTION RESERVE	PS/PUBLIC BIDDING/SHOPPING/N EGO PROC. SVP	1st-4th Quarter				GoP/GF/Economic/Philhealth Capitation Fund/KC	4,739,317.12	4,739,317.12		purchase of supplies and materials, vegetable seeds, nursery supplies, food stuff, tarpaulin printing, t-shirt printing, rental of venue and other services for programs, activities and projects of different offices
	Procurement of computer desktop, laptop, printer and other computer parts and accessories	MEEDO	PUBLIC BIDDING	1st Quarter				GoP/Economic	112,500.00		112,500.00	Purchase of computer desktop, laptop, printer and other computer parts and accessories
	Procurement of cellphone, computer desktop, laptop, printer and other computer parts, accessories and supplies	MMO, MADMO, MCR	PUBLIC BIDDING	1st Quarter				GoP/GF	181,350.00	56,350.00	125,000.00	Purchase of cellphone, computer desktop, laptop, printer and other computer parts and accessories
	Procurement of camera, flatscreen TV, swivel chair, keyboard and sound system speaker	MMO, VM, SB, MEEDO	NEGO. PROC. SVP	1st - 2nd Quarter				GoP/Economic/GF	121,000.00		121,000.00	Purchase of camera, flatscreen TV, keyboard with sound system speaker, swivel chair for the operation and maintenance of the different offices.
	Procurement of aircondition units	MMO, MCR, MEEDO	NEGO. PROC. SVP	1st & 2nd Quarter				GoP/Economic/GF	151,030.00		151,030.00	Purchase of aircondition units for the operation and maintenance of office.
	Procurement of 1 unit delivery van	MEEDO	PUBLIC BIDDING	2nd Quarter				GoP/Economic	200,000.00		200,000.00	Purchase of 1 unit delivery van for economic enterprise
	Procurement of 1 unit generator 30KVA	MEEDO	PUBLIC BIDDING	1st Quarter				GoP/Economic	250,000.00		250,000.00	Purchase of 1 unit generator 30 KVA for economic enterprise
	Procurement of various materials for the rehabilitation of market stalls and drainage	MEEDO	PUBLIC BIDDING	2nd Quarter				GoP/Economic	100,000.00		100,000.00	Purchase of various materials for the rehabilitation of market stalls and drainage

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	Procurement of various supplies and materials, meals and snacks, including radio, radio base and other radio parts and accessories for DA Fish Coral Project	OMAG	PS/PUBLIC BIDDING/SHOPPING/NEGO PROC. SVP	1st-4th Quarter				GoP/Trust Fund	305,383.00	305,383.00		Purchase of various supplies and materials, meals and snacks, including radio and its peripherals for DA Fish Coral Project
	Procurement of various food stuff as ingredients for food and delicacies	CAGWAIT LIVELIHOD CENTER	NEGO. PROC. SVP	1st Quarter				GoP/DOLE Trust Fund	96,014.00	96,014.00		Procurement of various utensils and ingredients for food and delicacies livelihood program of DOLE & Municipality of Cagwait
	Procurement of rootcrops, spices, fruits and vegetables as ingredients for food and delicacies	CAGWAIT LIVELIHOD CENTER	NEGO. PROC. SVP	1st Quarter				GoP/DOLE Trust Fund	35,770.00	35,770.00		Purchase of rootcrops, spices, fruits and vegetables as ingredients for food and delicacies livelihood program of DOLE & Municipality of Cagwait
	Procurement of meat as ingredients for food and delicacies	CAGWAIT LIVELIHOD CENTER	NEGO. PROC. SVP	1st Quarter				GoP/DOLE Trust Fund	11,595.00	11,595.00		Purchase of meat as ingredients for food and delicacies livelihood program of DOLE & Municipality of Cagwait
	Procurement of various utensils for food and delicacies livelihood program of DOLE	CAGWAIT LIVELIHOD CENTER	NEGO. PROC. SVP	1st Quarter				GoP/DOLE Trust Fund	59,397.00	59,397.00		Purchase of various utensils for food and delicacies livelihood program of DOLE & municipality of Cagwait
	Catering Services for Orientation and Objective Workshop, Operating Management and Business Planning and Starter Kit & Other Operational Materials Turn-Over	CAGWAIT LIVELIHOD CENTER	NEGO. PROC. SVP	1st Quarter				GoP/DOLE Trust Fund	10,150.00	10,150.00		Catering Services for Orientation and Objective Workshop, Operating Management and Business Planning and Starter Kit & Other Operational Materials Turn-Over for food and delicacies livelihood program of DOLE.
	Procurement of 1 unit Fire safety Vault	MTO	NEGO. PROC. SVP	1st Quarter				GoP/GF	50,000.00		50,000.00	Procurement of 1 unit Fire safety Vault for Municipal Treasurer's Office.

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	Opening of cagwait white beach access road to daang lungsod	MMO, OME	PUBLIC BIDDING	1st Quarter				GoP/GF	2,000,000.00		2,000,000.00	Road construction from Cagwait White Beach Access road to Daang Lungsod
	Development of Memorial Park	MMO, OME	PUBLIC BIDDING	3rd Quarter				GoP/GF	1,000,000.00		1,000,000.00	Development of Memorial Park
	Construction of crisis center at municipal compound	MMO, OME	PUBLIC BIDDING	2nd Quarter				GoP/GF	1,000,000.00		1,000,000.00	Construction of crisis center at municipal compound
	Procurement of materials for upper inabatan river watershed management and development	MMO, MENRO	PUBLIC BIDDING/NEGO. PROC. SVP	3rd Quarter				GoP/GF	600,000.00		600,000.00	Purchase of various materials for upper inabatan river watershed management and development
	Procurement of materials for the improvement of slaughterhouse facility and services	MMO, MEEDO	PUBLIC BIDDING/NEGO. PROC. SVP	3rd Quarter				GoP/GF	500,000.00		500,000.00	Purchase of various materials for the improvement of slaughterhouse facility and services
	Construction of separate toilet for male and female in all elementary schools	MMO, OME	PUBLIC BIDDING	2nd Quarter				GoP/GF	323,000.00		323,000.00	Construction of separate toilet for male and female in all elementary schools
	Construction of new tract oveal at Aras-asan Elementary School and repair of existing track alley at CCES	MMO, OME	PUBLIC BIDDING	2nd Quarter				GoP/GF	200,000.00		200,000.00	Construction of new tract oveal at Aras-asan Elementary School and repair of existing track alley at CCES
	Construction of two storey seminar/training center phase one and other tourism support facilities	MMO, OME	PUBLIC BIDDING	1st Quarter				GoP/GF/DOH Trust Fund	8,236,335.43		8,236,335.43	Construction of two storey seminar/training center phase one and other tourism support facilities
	Filling/Improvement of Front & Back Yard of Cagwait Display Center	MMO, OME	PUBLIC BIDDING	1st Quarter				GoP/GF	500,000.00		500,000.00	Filling/Improvement of Front & Back Yard of Cagwait Display Center
	Development of Eco Park	MMO, MENRO	PUBLIC BIDDING/NEGO. PROC. SVP	1st - 4th Quarter				GoP/GF	850,939.51		850,939.51	Purchase of materials for the development of eco park.
	Procurement of Computer Units Parts and Accessories	MASSO	NEGO. PROC. SVP	2nd Quarter				GoP/GF	33,100.00		33,100.00	Purchase of Computer Units Parts and Accessories
	Procurement of materials Completion of TB DOTS Building	MHO/MEO	NEGO. PROC. SVP	2nd Quarter				GoP/GF	44,937.00		44,937.00	Purchase of materials Completion of TB DOTS Building

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	Procurement of New Born Screening Kit	AWO/Wetting Clinic	REGO. PROC. (AGENCY TO AGENCY)		1st-4th Quarter			GoP/Wetting Clinic Fund/2nd Women's Health Fund	220,000.00	220,000.00		Pur Ser Clin
	Procurement of materials for the repair of HE building	LSB	REGO. PROC. SVP		1st-2nd Quarter			GoP/SEF	49,000.00	49,000.00		Pur the Anu Sch
	Procurement of materials for the repair of 1 Unit Classrooms	LSB	REGO. PROC. SVP		1st-2nd Quarter			GoP/SEF	40,000.00	40,000.00		Pur the cla file
	Repair and maintenance of Copier machine	LSB	REGO. PROC. SVP		1st-2nd Quarter			GoP/SEF	6,000.00	6,000.00		Re ma Pur
	Procurement of 1 Unit Flat screen	LSB	REGO. PROC. SVP		3rd Quarter			GoP/SEF	13,800.00		13,800.00	Pur son file
	Catering Services during the conduct of district athletic meet, unit meet, provincial meet	LSB	PUBLIC BIDDING/REGO. PROC. SVP		1st -4th Quarter			GoP/SEF	352,200.00	352,200.00		Pur the dist file
	Procurement of various supplies and materials for health and nutrition program	LSB	REGO. PROC. SVP		3rd Quarter			GoP/SEF	15,000.00	15,000.00		Pur anc nut
	Procurement of various supplies and materials as support to ALS	LSB	REGO. PROC. SVP		1st-2nd Quarter			GoP/SEF	15,000.00	15,000.00		Pur anc ALS
	TOTAL								41,016,295.99	22,873,084.00	18,142,031.94	

Prepared by:


 ROSALEE S. CAMADONGA
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Recommended for Approval:


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 LETICIA YU LOZANA, CPA
 Municipal Mayor