

**Civil Service Commission-National Capital Region- Annual Procurement Plan for FY 2017**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>OFFICE SUPPLIES AND EQUIPMENT FOR REGULAR OPERATIONS</b>											
	Common-Use Supplies and Equipment available at PS	ALL OFFICES	Section 53.5 Neg. Proc. (A to A)	As needed	As needed	As needed	As needed	GAA	3,147,322.01	3,147,322.01		
	Common and Non-Common-Use Supplies and Equipment not available at PS	ALL OFFICES	Section 52.1 b Shopping/Section 53.9 Neg. Proc. (SVP)	As needed	As needed	As needed	As needed	GAA	1,486,820.00	1,486,820.00		
	<b>OFFICE SUPPLIES FOR EXAMINATIONS</b>											
	Common-Use Supplies and Equipment available at PS	ESD	Section 53.5 Neg. Proc. (A to A)	As needed	As needed	As needed	As needed	GAA	300,000.00	300,000.00		
	Common and Non-Common-Use Supplies and Equipment not available at PS	ESD	Section 52.1 b Shopping/Section 53.9 Neg. Proc. (SVP)	As needed	As needed	As needed	As needed	GAA	320,000.00	320,000.00		
	<b>SUPPLIES FOR TRAINING</b>											
	Common-Use Supplies and Equipment available at PS	HRD	Section 53.5 Neg. Proc. (A to A)	As needed	As needed	As needed	As needed		200,000.00	200,000.00		
	Common and Non-Common-Use Supplies and Equipment not available at PS	HRD	Section 52.1 b Shopping/Section 53.9 Neg. Proc. (SVP)	As needed	As needed	As needed	As needed		300,000.00	300,000.00		
	<b>UTILITIES</b>											
	Rental of Photocopying Machine	CSC-HQ	Public Bidding	May-17	May-17	Jun-17	Jun-17	GAA	200,000.00	200,000.00		
	Water Expenses	CSC-HQ	WETI, Direct Contracting					GAA	260,000.00	260,000.00		
	Electricity Expenses	CSC-HQ	WETI, Direct Contracting					GAA	1,900,000.00	1,900,000.00		
	Traveling Expenses	CSC-HQ	Section 53.9 Neg. Proc. (SVP)					GAA	640,000.00	640,000.00		
	Telephone	CSC-HQ	WETI, Direct Contracting					GAA	500,000.00	500,000.00		
	Internet Subscription	CSC-HQ	Public Bidding	Jun-17	Jun-17	Jul-17	Jul-17	GAA	300,000.00	300,000.00		
	Cable Subscription	CSC-HQ	Section 53.9 Neg. Proc. (SVP)					GAA	9,000.00	9,000.00		
	<b>GENERAL SERVICES</b>											
	Janitorial Services	CSC-HQ	Public Bidding	January	January	January	February	GAA	1,350,000.00	1,350,000.00		
	Security Services	CSC-HQ	Public Bidding	January	January	January	February	GAA	1,050,000.00	1,050,000.00		
	Pest Control Service		Section 53.9 Neg. Proc. (SVP)					GAA	300,000.00	300,000.00		
	Aircon Maintenance	CSC-HQ	Section 53.9 Neg. Proc. (SVP)	As needed	As needed	As needed	As needed	GAA	30,000.00	30,000.00		
	Repair and Maintenance-Machinery and Equipment	CSC-HQ	Section 53.9 Neg. Proc. (SVP)	As needed	As needed	As needed	As needed	GAA	110,000.00	110,000.00		
	Repair and Maintenance-Motor Vehicles	CSC-HQ	Section 53.9 Neg. Proc. (SVP)	As needed	As needed	As needed	As needed	GAA	80,000.00	80,000.00		
	Hardware Materials for Repair of PPE		Section 53.9 Neg. Proc. (SVP)	As needed	As needed	As needed	As needed	GAA	100,000.00	100,000.00		
	<b>TRAINING EXPENSES</b>											
	Training and Scholarship Expenses	ALL OFFICES	Section 53.9 Neg. Proc. (SVP)	As needed	As needed	As needed	As needed	GAA	630,000.00	630,000.00		
	Cultural and Athletic Activities	ALL OFFICES	Section 53.9 Neg. Proc. (SVP)	As needed	As needed	As needed	As needed	GAA	651,113.75	651,113.75		
	Health and Wellness	ALL OFFICES	Section 53.9 Neg. Proc. (SVP)	As needed	As needed	As needed	As needed		250,000.00	250,000.00		
	Procurement of PPE											
	Procurement of Office Chairs	ALL OFFICES	Section 53.9 Neg. Proc. (SVP)	Apr-17				GAA	700,000.00	700,000.00		
	Procurement of Airconditioning Units	COA, DPWH, MANILA, HO	Section 53.9 Neg. Proc. (SVP)	Apr-17				GAA	630,000.00	630,000.00		
	Procurement of Furnitures and Dividers	LSD,ESD	Section 53.9 Neg. Proc. (SVP)	Jun-17				GAA	800,000.00	800,000.00		
	Procurement of Materials for Hanging Cabinets	PSEO	Section 53.9 Neg. Proc. (SVP)	Jun-17					25,000.00	25,000.00		
	Procurement of CSC Polo Shirts for 2 PPT Exams	ESD	Section 53.9 Neg. Proc. (SVP)	February and September 2017				GAA	100,000.00	100,000.00		

	Procurement of Steel Filing Cabinets and Fabrication of S-Card Cabinets	CCG, DOH, DPWH, MAKATI, OP, QCG	Section 53.9 Neg. Proc. (SVP)	May-17				GAA	917,000.00	917,000.00		
	Pressure Washer	MSD	Section 53.9 Neg. Proc. (SVP)	Apr-17				GAA	30,000.00	30,000.00		
	Refrigerator	MANILA, DPWH	Section 53.9 Neg. Proc. (SVP)	Apr-17				GAA	30,000.00	30,000.00		
	Procurement of Service Motor Vehicle	CSC-HQ	Public Bidding	Apr-17				GAA	1,600,000.00	1,600,000.00		
	PROCUREMENT FOR SUPPLIES, MATERIALS, EQUIPMENT and SERVICES FOR PROGRAMS											
	Luzon Friendship Games	MSD	Section 53.9 Neg. Proc. (SVP), Shopping, Lease of Venue	Apr-17					620,000.00	820,000.00		
	Fun Run	PALD	Section 53.9 Neg. Proc. (SVP), Shopping, Lease of Venue	Apr-17					1,900,000.00	1,900,000.00		
	Team Building Activity	HRD	Section 53.9 Neg. Proc. (SVP), Shopping, Lease of Venue	May-17					605,000.00	605,000.00		
	Honor Awards Program	PALD	Section 53.9 Neg. Proc. (SVP), Shopping, Lease of Venue	Sep-17					95,000.00	95,000.00		
	CSC-NCR Family Day	HRD	Section 53.9 Neg. Proc. (SVP), Shopping, Lease of Venue	Oct-17					242,000.00	242,000.00		
	Year End Act. 'y	HRD	Section 53.9 Neg. Proc. (SVP), Shopping, Lease of Venue	Dec-17					84,000.00	84,000.00		
	ARTA Programs	FOSIC	Section 53.9 Neg. Proc. (SVP), Shopping, Lease of Venue	As needed	As needed	As needed	As needed		600,000.00	600,000.00		
	PRIVE HRV Programs	PSED	Section 53.9 Neg. Proc. (SVP), Shopping, Lease of Venue	As needed	As needed	As needed	As needed		350,000.00	350,000.00		
	Capacity Building Seminar on Procurement	BAC	Section 53.9 Neg. Proc. (SVP), Shopping, Lease of Venue	Jan-17					250,000.00	250,000.00		
	Retiling of stairs, landings, select areas of 6th and 5th floor	MSD	Section 53.9 Neg. Proc. (SVP)	Jun-17					300,000.00	300,000.00		
	Construction of New Records Bldg.	MSD	Agency to Agency						20,000,000.00	20,000,000.00		
	Transportation expenses and accomodation to PAGBA Conf.	MSD	Section 53.9 Neg. Proc. (SVP)	As needed					320,000.00	320,000.00		
	Labor and Materials for the replacement of ceiling of LSD and CDMEEX,ESD	MSD	Section 53.9 Neg. Proc. (SVP)	As needed					200,000.00	200,000.00		
	Labor and Materials for Refurbishment of Offices	MSD	Section 53.9 Neg. Proc. (SVP)	As needed					500,000.00	500,000.00		
	Lease of Photocopying Machines for MSD, ESD, HRD, LSD, PSED for 1 year	MSD	Public Bidding	May-17					200,000.00	200,000.00		
	Supply of Purified Drinking Water for 1 year	MSD	Section 53.9 Neg. Proc. (SVP)	May-17								
	New Internet Subscription for 2 years	MSD	Section 53.9 Neg. Proc. (SVP)	May-17								

Supply of Tissue with provision of tissue holder for 1 year	MSD	Section 53.9 Neg. Proc. (SVP)	May-17								
Stainless trash bins	MSD	Section 53.9 Neg. Proc. (SVP)	May-17								
Lease of printers	ALL OFFICES	Section 53.9 Neg. Proc. (SVP)	May-17					500,000.00	500,000.00		
Document Scanner	ESD, FOSIC, MSD	Section 53.9 Neg. Proc. (SVP)	Jul-17					150,000.00	150,000.00		
Refurbishment Gardens (Exterior and Interior)	MSD	Section 53.9 Neg. Proc. (SVP)	Jul-17					300,000.00	300,000.00		
TOTAL								46,362,255.76	46,362,255.76		

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