



BUREAU OF LOCAL GOVERNMENT FINANCE

**Regional Office 10
Cagayan de Oro City**

**ANNUAL PROCUREMENT PLAN
for Calendar Year 2017**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Supplies and Materials Expenses												
	Office Supplies	Office	DBM-PS/Shopping		January - December 2017			GAA	81,000.00	81,000.00		
	ICT Supplies	Office	DBM-PS/Shopping		January - December 2017			GAA				
	Fuel, Oil and Lubricant	Office	Continuous/Shopping		January - December 2017			GAA	67,000.00	67,000.00		
	Other Supplies and Materials	Office	DBM-PS/Shopping		January - December 2017			GAA	54,000.00	54,000.00		
Utility Expenses												
	Water	Office	Continuous/Shopping		January - December 2017			GAA	30,000.00	30,000.00		
	Electricity	Office	Continuous		January - December 2017			GAA	241,000.00	241,000.00		
Communication Expenses												
	Postage and Courier Expenses	Office	Continuous/Shopping		January - December 2017			GAA	40,000.00	40,000.00		
	Telephone Expenses	Office										
	Mobile	Office	Continuous		January - December 2017			GAA	28,000.00	28,000.00		
	Landline	Office	Continuous		January - December 2017			GAA	27,000.00	27,000.00		
	Internet Subscription	Office	Continuous		January - December 2017			GAA	27,000.00	27,000.00		
General Services												
	Other General Services	Office	Shopping		January - December 2017			GAA				
	Office Equipment	Office	Shopping		January - December 2017			GAA	5,000.00	5,000.00		
	Repairs and Maintenance (Furniture and Fixtures)	Office	Shopping		January - December 2017			GAA				
	Insurance Expenses	Office	Continuous		January - December 2017			GAA	19,000.00	19,000.00		
Other Maintenance												
	Motor Vehicles	Office	Shopping/Direct Contracting		January - December 2017			GAA				
TOTAL									619,000.00	619,000.00		

Prepared by: *PA. Ablon*
PAOLO A. ABLON
 Local Assessment Operations Officer I / Acting Supply Officer

Recommending Approval:
Marjorie L. Manlegro
MARJORIE L. MANLEGRO
 Chairman, Bids and Awards Committee

Approved by:
Hermingilda G. Garsula
HERMINGILDA G. GARSULA
 OIC - Regional Director