

Department of Labor and Employment
CY 2016 Annual Procurement Plan (APP)

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. GOODS AND SERVICES												
1	Provision of janitorial services to DOLE CO	AS	Public Bidding	4/26/2016	6/17/2016	8/7/2016	8/17/2016	GAA	28,067,000.00	28,067,000.00		The existing janitorial agency will expire its contract on July 2016
2	Provision of Pest Control Services for the DOLE CO for One (1) year	AS	Public Bidding	6/29/2016	8/20/2016	10/10/2016	10/20/2016	GAA	225,729.35	225,729.35		
3	Provision of Courier Services of the DOLE CO for One (1) Year	AS	Public Bidding	11/7/2016	12/29/2016	2/18/2017	2/28/2017	GAA	2,130,000.00	2,130,000.00		LBC Express will start on April 1, 2016
4	Provision of security services to DOLE CO	AS	Public Bidding	11/7/2016	12/29/2016	2/18/2017	2/28/2017	GAA	10,822,000.00	10,822,000.00		New security agency will start on May 2016
5	Supply and Delivery of Bottled Drinking Water for the DOLE CO for One (1) Year	AS	Public Bidding	9/7/2016	10/29/2016	12/19/2016	12/29/2016	GAA	462,000.00	462,000.00		
6	Rental of 25 Units Copying Machines for the DOLE CO for One (1) Year	AS	Public Bidding	9/7/2016	10/29/2016	12/19/2016	12/29/2016	GAA	4,000,000.00	4,000,000.00		
7	Maintenance Service of Airconditioning Units of the DOLE CO for One Year	AS	Public Bidding	7/6/2016	8/27/2016	10/17/2016	10/27/2016	GAA	300,000.00	300,000.00		Contract of Thermozone Philippines Corporation will expire on November 2016
8	Supply and Delivery of Materials for Repair and Renovation of LGLC Phase II	AS	Public Bidding	3/2/2016	4/23/2016	6/13/2016	6/23/2016	GAA	4,619,431.10	4,619,431.10		
9	Outsourcing of manpower services for the DOLE Central Office	FMS	Public Bidding	5/4/2016	6/25/2016	8/15/2016	8/25/2016	GAA	8,000,000.00	8,000,000.00		Contract with Triple 7 will expire on July 19, 2016
10	Printing of Updated Handbook on Workers' Statutory Monetary Benefits	BWC	Public Bidding	3/1/2016	4/22/2016	6/12/2016	6/22/2016	GAA	125,000.00	125,000.00		
11	Printing of the Revised Manual of Operations on AEP Issuance	BLE	Public Bidding	5/4/2016	6/25/2016	8/15/2016	8/25/2016	GAA	100,000.00	100,000.00		
12	Publication of Guidelines on the Understudy Training Program (UTP)	BLE	Public Bidding	7/6/2016	8/27/2016	10/17/2016	10/27/2016	GAA	100,000.00	100,000.00		
13	Printing of PRP Modules and Guidelines	BLE	Public Bidding	4/27/2016	6/18/2016	8/8/2016	8/18/2016	GAA	200,000.00	200,000.00		
14	Reprinting of Existing LMI Publications	BLE	Public Bidding	4/27/2016	6/18/2016	8/8/2016	8/18/2016	GAA	384,700.00	384,700.00		
15	Printing of newly developed CIPs - Green Careers	BLE	Public Bidding	4/27/2016	6/18/2016	8/8/2016	8/18/2016	GAA	100,000.00	100,000.00		
16	Publication of 2016 Philippine Labor News Magazine	LCO	Public Bidding	4/8/2016	4/15/2016	7/20/2016	7/30/2016	GAA	480,000.00	480,000.00		

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17	Conversion of DOLE AV Recordings from Mini-DVDs to DVDs	LCO	Public Bidding	2/24/2016	4/16/2016	6/6/2016	6/16/2016	GAA	104,000.00	104,000.00		
18	Subscription of Newspapers and Magazines for the DOLE CO for One (1) Year	LCO	Public Bidding	6/1/2016	7/23/2016	9/12/2016	9/22/2016	GAA	1,000,000.00	1,000,000.00		Contract with JJJ Newspaper will expire on October 4, 2016
19	Development of the DOLE - Data Warehouse System	BLE	Public Bidding	4/27/2016	6/18/2016	8/8/2016	8/18/2016	PESO	1,200,000.00	1,200,000.00		
20	Purchase of ICT equipment (computers, printers, projectors, laptop)	BLE	Public Bidding	6/1/2016	7/23/2016	9/12/2016	9/22/2016	PESO	27,000,000.00		27,000,000.00	
21	Audio Visual Presentation for SBP, PESO Accomplishment and other Employment Facilitation Services	BLE	Public Bidding	6/30/2016	8/21/2016	10/11/2016	10/21/2016	PESO	700,000.00	700,000.00		
22	Provision for medical insurance coverage for 40 Labor Attaches, 15 Legal Dependents and 38 Administrative Staff	ILAB	Public Bidding	Continuing activity from CY 2015				Labatt Fund	20,000,000.00	20,000,000.00		
23	Development/ Customization of a DOLE- BLR OURS	BLR	Public Bidding	2/5/2016	3/28/2016	5/18/2016	5/28/2016	ICT	1,000,000.00	1,000,000.00		
24	Purchase of e-Learning Authoring Software - Adobe Captivate 9	HRDS	Public Bidding	4/19/2016	6/10/2016	7/31/2016	8/10/2016	ICT	880,000.00	880,000.00		
									111,999,860.45	84,999,860.45	27,000,000.00	
25	Purchase of Various Computer Software (MS Office Standard 2016, MS Office Professional, etc)	PS	NP - Agency to Agency	Thru DBM-PS				ICT	13,145,000.00		13,145,000.00	
26	Purchase of 5 units biometric devices	HRDS	Negotiated Procurement	4/26/2016	6/17/2016	8/7/2016	8/17/2016	GAA	360,000.00		360,000.00	Two (2) failed biddings
27	Purchase of office supplies	CO	NP - Agency to Agency	Thru DBM-PS				GAA	11,596,000.00	11,596,000.00		
28	Printing of accountable forms	CO	NP - Agency to Agency	Thru APO Printing				GAA	67,000.00	67,000.00		
									25,168,000.00	11,663,000.00	13,505,000.00	
29	Purchase of ICT Equipment for DOLE Proper	PS	Direct Contracting	Thru DBM-PS-MITHI (4th Qtr)				ICT	15,260,000.00		15,260,000.00	
30	Purchase of ICT Equipment for Local Area Network	PS	Direct Contracting	Thru DBM-PS-MITHI (4th Qtr)				ICT	2,400,000.00		2,400,000.00	
31	Purchase of Equipment for the Implementation of Electronic National Government Accounting System (e-NGAS) to ROs and FOs	PS	Direct Contracting	Thru DBM-PS-MITHI (4th Qtr)				ICT	12,215,000.00		12,215,000.00	
32	Purchase of Corporate Compensation Survey 2015 (16 Pieces)	BLE	Direct Contracting	Sole publisher is ECOP				GAA	384,000.00	384,000.00		

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33	Publication of DOLE 5-Year Accomplishment under the Aquino Administration in Three (3) Major Newspapers namely: Philippine Star, Manila Bulletin and Philippine Daily Inquirer	LCO	Direct Contracting	Thru Manila Bulletin, PDI and Phil. Star (2nd Qtr)				GAA	700,000.00	700,000.00		
34	Purchase of airline tickets for international and local travels of various DOLE Offices	CO	Direct Contracting	Thru JPNB				GAA	21,434,000.00	21,434,000.00		
35	Purchase of Fuel, Oil and Lubricants	CO	Direct Contracting	Thru Petron using Fleet Card				GAA	3,999,000.00	3,999,000.00		
36	Taxes, Duties and Licenses	CO	Direct Contracting	Thru GSIS				GAA	546,000.00	546,000.00		
37	Insurance Expenses (building and vehicles)	CO	Direct Contracting	Thru GSIS				GAA	3,954,000.00	3,954,000.00		
38	Water Services for DOLE-CO	CO	Direct Contracting	Thru Maynilad				GAA	4,853,000.00	4,853,000.00		
39	Electricity Services	CO	Direct Contracting	Thru Meralco				GAA	15,338,000.00	15,338,000.00		
40	Telephone, Landline	CO	Direct Contracting	Thru PLDT / Eastern Telecom				GAA	5,057,000.00	5,057,000.00		
41	Internet Subscriptions	CO	Direct Contracting	Thru PLDT / Eastern Telecom / Innove				GAA	1,907,000.00	1,907,000.00		
42	Cable Services	CO	Direct Contracting	Thru Skycable / Destiny				GAA	397,000.00	397,000.00		
								88,444,000.00	58,569,000.00	29,875,000.00		
43	Leased of Venue for various DOLE Trainings / Activities	CO	NP - Lease of Venue	January - December				GAA	13,141,000.00	13,141,000.00	-	
								13,141,000.00	13,141,000.00	-		
44	BLE Advocacy and IEC Program	BLE	Shopping	6/1/2016	6/9/2016	6/12/2016	6/14/2016	GAA	50,000.00	50,000.00		
45	Printing of IEC materials on Advocacy on Anti-Illegal Recruitment and Trafficking	BLE	Shopping	7/6/2016	7/14/2016	7/17/2016	7/19/2016	GAA	50,000.00	50,000.00		
46	Advertising Services for the Publication of Department Orders / IRRs / Labor Advisories Issues	BWC	Shopping	As need arises				GAA	74,000.00	74,000.00		
47	Purchase of food supplies for various DOLE activities	CO	Shopping	January - December				GAA	326,000.00	326,000.00		
48	Purchase of other supplies and materials	CO	Shopping	As need arises				GAA	4,000,000.00	4,000,000.00		
49	Telephone, Mobile (including the provision of cellcards for the DOLE Officials and authorized employees for CY2016)	CO	Shopping	Quarterly				GAA	2,344,000.00	2,344,000.00		
50	Purchase of drugs and medicines	CO	Shopping	As need arises				GAA	259,000.00	259,000.00		
								7,103,000.00	7,103,000.00	-		
51	Repair and Maintenance of Motor Vehicles	CO	SVP	January - December				GAA	1,943,000.00	1,943,000.00		As need arises

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52	Repair and Maintenance of various DOLE Offices	CO	SVP			January - December		GAA	7,686,000.00	7,686,000.00		As need arises
53	Repair and maintenance of equipment of various DOLE Offices	CO	SVP			January - December		GAA	1,308,000.00	1,308,000.00		As need arises
54	Repair and Maintenance of Other PPE of various DOLE Offices	CO	SVP			January - December		GAA	275,000.00	275,000.00		As need arises
55	Repair and maintenance of PABX System	AS	SVP			January - December		GAA	100,000.00	100,000.00		As need arises
56	Printing of National PESO Congress ID	BLE	SVP			August		PESO	100,000.00	100,000.00		
57	Printing of BEST PESO (Magazine Type)	BLE	SVP			October		PESO	60,000.00	60,000.00		
58	Printing of SPES Integrated Manual of Operation (IMO)	BLE	SVP			February		PESO	100,000.00	100,000.00		
59	Printing of PESO IRR	BLE	SVP			January - March		PESO	100,000.00	100,000.00		
60	Procurement of customized jacket for advocating tripartism, social dialogue and Labor Education in Celebration of BLR's 5th Founding Anniversary	BLR	SVP			January		GAA	150,000.00	150,000.00		
61	Procurement of service for the Resource Speaker for In-House Training Workshop on Root Cause Analysis	IAS	SVP			February		GAA	78,400.00	78,400.00		
62	Purchase of Tshirt and USB for SPES Orientation	BLE	SVP			March		SPES	202,500.00	202,500.00		
63	One page advertisement in two newspaper for the 2016 Labor Day Celebration	LCO	SVP			April		GAA	300,000.00	300,000.00		
									12,402,900.00	12,402,900.00	-	
B. CONSULTANCY SERVICES												
64	Engagement of ICT Consultants that shall develop and deploy a web-based SPES IS	BLE	Public Bidding			Continuing activity from CY 2015		GAA	3,000,000.00	3,000,000.00		
65	Engagement of Consultant who will review the existing Labor Market Information (LMI) Module for sixty (60) days	BLE	Public Bidding	4/26/2016	6/17/2016	8/7/2016	8/17/2016	GAA	136,000.00	136,000.00		
									3,136,000.00	3,136,000.00		
C. INFRASTRUCTURE												
66	Renovation of AS Office	AS	Public Bidding	7/4/2016	8/25/2016	10/15/2016	10/25/2016	GAA	1,522,000.00	1,522,000.00		
67	Renovation of FMS	FMS	Public Bidding			Continuing activity from CY 2015		GAA	4,499,945.19	4,499,945.19		
68	Renovation of BWC	BWC	Public Bidding			Continuing activity from CY 2015		GAA	457,064.13	457,064.13		
									6,479,009.32	6,479,009.32		
									267,873,769.77	197,493,769.77	70,380,000.00	

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<p><i>Reviewed/Prepared by BAC Secretariat:</i> I certify that I have reviewed this APP and it is consolidated in accordance with the submitted PPMPs</p> <p style="text-align: center;"> DESIREE E. ESTRELLA BAC Secretariat Head</p> <p>Date: <u>2/26/16</u></p>				<p><i>Reviewed by Budget Division:</i> I certify that I have reviewed this APP and it is in accordance with the Monthly Cash Program/National Expenditure Program.</p> <p style="text-align: center;"> EMELITA L. MERCADO Budget Division, FMS</p> <p>Date: <u>4/1/2016</u></p>				<p><i>Recommending Approval Central BAC:</i> I certify that I have reviewed this APP and it is recommended for approval.</p> <p style="text-align: center;"> ATTY. ROMEO M. MONTEFALCO, JR. Vice Chairperson, Central BAC</p> <p>Date: _____</p>				<p><i>Approved:</i> I certify that I have reviewed this APP and it is recommended for approval.</p> <p style="text-align: center;"> ROSALINDA DIMAPILIS-BALDO Secretary</p> <p>Date: _____</p>			

as of March 30, 2016 / 11:35 am)