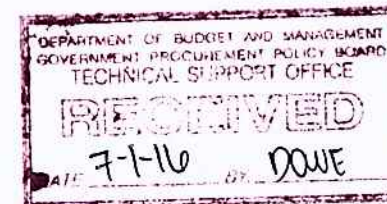


CENTRAL BOARD OF ASSESSMENT APPEALS Annual Procurement Plan for FY 2016



9:02 AM

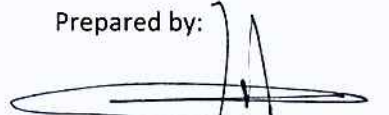
Code [PAP]	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks			
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO				
	COMMUNICATIONS								-						
	Telecommunications		Not Applicable	Renewal of existing service providers as per GPPB Resolution No. 019-2006 dtd Dec. 6, 2006											
	Landline (CBAA Main)	CBAA Main	Not Applicable								GOP GAA	78,000.00	78,000.00		
	Landline (CBAA VFO)	VFO	Not Applicable								GOP GAA	14,400.00	14,400.00		
									-						
	SUBSCRIPTION								-						
	Newspaper	CBAA Main	Small Value Procurement	January to December 2016				GOP GAA	12,000.00	12,000.00		Daily subscription of newspaper for CBAA Officials			
									-						
	PROFESSIONAL SERVICES								-						
	Janitorial	CBAA Main	Direct contracting	January to June 2016				GOP GAA	150,072.00	150,072.00		For CBAA Main Office			
									-						
	LEASING								-						
	Photocopier	CBAA Main	Small Value Procurement	January to December 2016				GOP GAA	78,000.00	78,000.00		Lease of multifunction copier			
	Cebu Field Office	VFO	NP-Lease of Real Property	January to December 2016				GOP GAA	145,084.56	145,084.56					
	CDO Field Office	MFO	NP-Lease of Real Property	January to December 2016				GOP GAA	108,000.00	108,000.00					
									-						
	UTILITIES								-						
	Electricity	VFO	Direct contracting	January to December 2016				GOP GAA	14,400.00	14,400.00		Visayas Field Office electricity			
									-						
	INSURANCE AND OTHER FEES								-						
	Motor Vehicle Insurance	CBAA Main	Agency to Agency	February 2016				GOP GAA	6,912.81	6,912.81					
	Motor Vehicle Registration	CBAA Main	Agency to Agency	October 2016				GOP GAA	7,097.00	7,097.00					
									-						
									-						

Code [PAP]	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	INFORMATION TECHNOLOGY OUTLAY								-			
	Desktop computer	CBAA Main, Cebu and CDO	Shopping	March 15, 2016	March 23, 2016	March 30, 2016	April 04, 2016	GOP GAA	209,000.00		209,000.00	
	Laptop computer	Admin, Board	Shopping	October 03, 2016	October 10, 2016	October 17, 2016	October 24, 2016	GOP GAA	48,000.00		48,000.00	3 units for CBAA Board and Admin
	Printer (inkjet)	CBAA Main, Cebu and CDO	Shopping	March 08, 2016	March 16, 2016	March 23, 2016	April 04, 2016	GOP GAA	30,000.00		30,000.00	
	Printer (dotmatrix)	CBAA MAIN	Shopping	October 03, 2016	October 10, 2016	October 17, 2016	October 24, 2016	GOP GAA	11,600.00		11,600.00	For Admin use
	Operating system	CBAA Main, Cebu and CDO	Shopping	March 15, 2016	March 23, 2016	March 30, 2016	April 04, 2016	GOP GAA	48,000.00		48,000.00	
	Anti virus	CBAA Main, Cebu and CDO	Shopping	March 15, 2016	March 23, 2016	March 30, 2016	April 04, 2016	GOP GAA	13,800.00		13,800.00	
	Microsoft Office	CBAA Main, Cebu and CDO	Shopping	March 15, 2016	March 23, 2016	March 30, 2016	April 04, 2016	GOP GAA	80,500.00		80,500.00	
	Scanner	CBAA Main, Cebu and CDO	Shopping	October 03, 2016	October 10, 2016	October 17, 2016	October 24, 2016	GOP GAA	19,000.00		19,000.00	VFO and MFO
	Digital Camera	CBAA Main	Shopping	February 22, 2016	February 29, 2016	March 10, 2016	March 14, 2016		20,500.00		20,500.00	DSLR for CBAA Main
	Facsimile machine	VFO AND MFO	Shopping	October 03, 2016	October 10, 2016	October 17, 2016	October 24, 2016	GOP GAA	9,100.00		9,100.00	For VFO use
	Document Camera		Agency to agency	October 03, 2016	October 10, 2016	October 17, 2016	October 24, 2016	GOP GAA	25,168.00		25,168.00	Document digitization/archiving
	External Hard Drive		Shopping	October 03, 2016	October 10, 2016	October 17, 2016	October 24, 2016	GOP GAA	3,092.00		3,092.00	MFO
	OTHER IT EQUIPMENT								-			
	Surge Protector	VFO / MFO	Shopping	March 15, 2016	March 23, 2016	March 30, 2016	April 04, 2016	GOP GAA	1,240.00		1,240.00	For VFO and MFO

Code [PAP]	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	SUPPLIES AND MATERIALS											
	Common Use Supplies from Procurement Service	CBAA Main, Cebu and CDO	NP-Agency to Agency	To be procured from the PROCUREMENT SERVICE pursuant to Sec 53 of the RA 9184								Office supplies for storage
								GOP GAA	270,024.66	270,024.66		
									-			
	Medical Supplies	CBAA Main	Shopping	February 11, 2016	February 18, 2016	February 22, 2016	February 22, 2016	GOP GAA	10,000.00	10,000.00		
	Mineral Water	CBAA Main	Shopping	January to December 2016				GOP GAA	16,800.00	16,800.00		
	Postage Stamp (Main)	CBAA Main	Small Value Procurement	January to December 2016				GOP GAA	40,000.00	40,000.00		
	Postage Stamp (VFO & MFO)	VFO AND MFO	Small Value Procurement	January to December 2016				GOP GAA	6,400.00	6,400.00		
	Petty Cash	CBAA Main	Small Value Procurement	January to December 2016				GOP GAA	60,000.00	60,000.00		
	Motor Vehicle Gasoline	CBAA Main	Small Value Procurement	January to December 2016				GOP GAA	24,000.00	24,000.00		
	Janitorial Supplies	CBAA Main	Small Value Procurement	January to December 2016					2,800.00	2,800.00		
									-			
	OTHER MAINTENANCE AND OPERATING EXPENSES								-			
									-			
	GAD Plans and Programs	CBAA Main		October to December 2016					140,000.00	140,000.00		
	Travelling Allowance			January to December 2016					60,000.00	60,000.00		Accommodation, per diem, transpo
									-			
	REPAIRS AND MAINTENANCE								-			
									-			
	Office Equipment/Computers	CBAA Main, Cebu and CDO	Shopping	October to December 2016					12,000.00	12,000.00		Computer repairs, parts
									-			
									-			
	Motor Vehicle Maintenance	CBAA Main	Direct Contracting	January to June 2016					30,000.00	30,000.00		Scheduled Maintenance
									-			
									-			

GRAND TOTAL 1,804,991.03 1,285,991.03 519,000.00

Prepared by:



ELMER NEV C. VALENZUELA
BAC Secretariat

Recommending Approval:



MA. VICTORIA C. ABSALON
Member



RONA C. DELOS SANTOS
BAC Chairperson



ANNA MARIA A. OLIVA
Member

Approved by:



MANUEL D.J. SIAYNGCO
CBAA Chairperson