

CIVIL SERVICE COMMISSION Regional Office No. 6 Annual Procurement Plan for FY 2016 Fund 101

| Code (PAP) | Procurement Program/Project | PMO/ End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | | | | | | | | Source of Funds | Estimated Budget (Php) | | | Remarks (brief description of Program/Project) | | |
|------------|-------------------------------------|---------------------|----------------------------|--|------------------|--------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|----------------------|-----------------|------------------------|-------|------------|--|----|----------------|
| | | | | Pre-Proc Conference | Ads/Post of IAEB | Pre-bid Conf | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery/ Completion | | Acceptance/ Turnover | Total | MOOE | | CO | |
| | COMMON ELECTRICAL SUPPLIES | CSCRO6 | Shopping | | | | | | | | | | | | | | GOP | 2,182.00 | 2,182.00 | | |
| | COMMON OFFICE SUPPLIES | CSCRO6 | Agency to agency | | | | | | | | | | | | | | GOP | 328,009.35 | 328,009.35 | | As need arises |
| | COMMON OFFICE DEVICES | CSCRO6 | Agency to agency | | | | | | | | | | | | | | GOP | 26,713.94 | 26,713.94 | | As need arises |
| | COMMON JANITORIAL SUPPLIES | CSCRO6 | Agency to agency | | | | | | | | | | | | | | GOP | 64,390.49 | 64,390.49 | | As need arises |
| | COMMON OFFICE EQUIPMENT | CSCRO6 | Agency to agency | | | | | | | | | | | | | | GOP | 97,348.44 | 97,348.44 | | As need arises |
| | CONSUMABLES | CSCRO6 | Agency to agency | | | | | | | | | | | | | | GOP | 408,177.30 | 408,177.30 | | As need arises |
| | Airpot 3.8 liters w/ spencer | CSCRO6 | Agency to agency | | | | | | | | | | | | | | GOP | 2,620.80 | 2,620.80 | | |
| | Aircon Unit Split type 3 toner | CSCRO6 | SVP | | | | | | | | | | | | | | GOP | 90,000.00 | 90,000.00 | | |
| | Aircon Unit Split type 2.5HP | MSD | SVP | | | | | | | | | | | | | | GOP | 100,800.00 | 100,800.00 | | |
| | Aircon Unit (window type 2 Hp) | MSD | SVP | | | | | | | | | | | | | | GOP | 15,000.00 | 15,000.00 | | |
| | Book stand | CSCRO6 | Shopping | | | | | | | | | | | | | | GOP | 500.00 | 500.00 | | |
| | Fax table | OD | SVP | | | | | | | | | | | | | | GOP | 6,000.00 | 6,000.00 | | |
| | Ceiling Fan | CSCRO6 | Shopping | | | | | | | | | | | | | | GOP | 4,000.00 | 4,000.00 | | |
| | Coffee table | OD | SVP | | | | | | | | | | | | | | GOP | 10,000.00 | 10,000.00 | | |
| | Computer chair | Capiz FO | Shopping | | | | | | | | | | | | | | GOP | 7,600.00 | 7,600.00 | | |
| | Computer table | CSCRO6 | SVP | | | | | | | | | | | | | | GOP | 10,000.00 | 10,000.00 | | |
| | Table clock | OD | Shopping | | | | | | | | | | | | | | GOP | 450.00 | 450.00 | | |
| | Executive Chair | Capiz FO | SVP | | | | | | | | | | | | | | GOP | 15,000.00 | 15,000.00 | | |
| | Lavatory set | MSD | Shopping | | | | | | | | | | | | | | GOP | 6,000.00 | 6,000.00 | | |
| | Locker w/ 25 compartment | ESC (Comex) | SVP | | | | | | | | | | | | | | GOP | 35,000.00 | 35,000.00 | | |
| | Money defector machine | CSC Negros | SVP | | | | | | | | | | | | | | GOP | 4,000.00 | 4,000.00 | | |
| | Office file tray | CSCRO6 | Shopping | | | | | | | | | | | | | | GOP | 2,250.00 | 2,250.00 | | |
| | Office table | CSCRO6 | Shopping | | | | | | | | | | | | | | GOP | 7,000.00 | 7,000.00 | | |
| | Paper tray | CSCRO6 | Shopping | | | | | | | | | | | | | | GOP | 4,500.00 | 4,500.00 | | |
| | Plastic Storage Box 76 L | PALD | Shopping | | | | | | | | | | | | | | GOP | 24,800.00 | 24,800.00 | | |
| | Safety Deposit vault | Iloilo FO | SVP | | | | | | | | | | | | | | GOP | 12,000.00 | 12,000.00 | | |
| | Steel Cabinet 4 drawers | CSCRO6 | NP Small Value Procurement | | | | | | | | | | | | | | GOP | 176,000.00 | 176,000.00 | | |
| | Steel Cabinet lateral 4 drawers | CSCRO6 | SVP | | | | | | | | | | | | | | GOP | 24,000.00 | 24,000.00 | | |
| | Steel Cabinet 4 drawers with vault | CSCRO6 | SVP | | | | | | | | | | | | | | GOP | 33,600.00 | 33,600.00 | | |
| | Steel cabinet for S card 36 drawers | Aklan FO/ Iloilo FO | NP Small Value Procurement | | | | | | | | | | | | | | GOP | 104,000.00 | 104,000.00 | | |
| | Steel rack 3 shelf | CSCRO6 | SVP | | | | | | | | | | | | | | GOP | 56,000.00 | 56,000.00 | | |
| | Steel rack 5 layers | CSCRO6 | NP Small Value Procurement | | | | | | | | | | | | | | GOP | 30,000.00 | 30,000.00 | | |
| | Telephone table | CSCRO6 | Shopping | | | | | | | | | | | | | | GOP | 7,000.00 | 7,000.00 | | |
| | TV set | OD | NP Small Value Procurement | | | | | | | | | | | | | | GOP | 40,000.00 | 40,000.00 | | |
| | Utensils cabinet (plastic) | HRD | Shopping | | | | | | | | | | | | | | GOP | 5,600.00 | 5,600.00 | | |
| | Water Dispenser (Hot & Cold) | CSCRO6 | Shopping | | | | | | | | | | | | | | GOP | 5,000.00 | 5,000.00 | | |
| | Water & plumbing facilities | CSCRO6 | Shopping | | | | | | | | | | | | | | GOP | 6,000.00 | 6,000.00 | | |
| | Glass seal | Pald Arta | | | | | | | | | | | | | | | GOP | 5,000.00 | 5,000.00 | | |
| | Gallons Plastic Container | Iloilo FO | | | | | | | | | | | | | | | GOP | 50.00 | 50.00 | | |
| | Janitorial Services | MSD | | | | | | | | | | | | | | | GOP | 68,000.00 | 68,000.00 | | |
| | Mailing Stamps @ 2 | CSCRO6 | Agency to agency | | | | | | | | | | | | | | GOP | 200.00 | 200.00 | | |
| | Mailing Stamps @ 5 | CSCRO6 | Agency to agency | | | | | | | | | | | | | | GOP | 15,750.00 | 15,750.00 | | |
| | Mailing Stamps @ 7 | CSCRO6 | Agency to agency | | | | | | | | | | | | | | GOP | 2,940.00 | 2,940.00 | | |
| | Mailing Stamps @ 10 | CSCRO6 | Agency to agency | | | | | | | | | | | | | | GOP | 41,000.00 | 41,000.00 | | |
| | Mailing Stamps @ 20 | CSCRO6 | Agency to agency | | | | | | | | | | | | | | GOP | 18,000.00 | 18,000.00 | | |

| | | | | | | | | | | | | | | | | |
|---|--------------|------------------|--|--|--|--|--|--|--|--|--|--|-----|------------|------------|--|
| Mailing Stamps@ 25 | CSCRO6 | Agency to agency | | | | | | | | | | | GOP | 52,500.00 | 52,500.00 | |
| Outside painting of CSRO 6 old building | MSD | | | | | | | | | | | | GOP | 100,000.00 | 100,000.00 | |
| Paint (white semi gloss) | Ililo FO | | | | | | | | | | | | GOP | 1,000.00 | 1,000.00 | |
| Plywood (marine 1/2) | Ililo FO | | | | | | | | | | | | GOP | 1,700.00 | 1,700.00 | |
| Rubber stamps | HRD/ IliloFO | | | | | | | | | | | | GOP | 5,500.00 | 5,500.00 | |
| Security Services | MSD | shopping | | | | | | | | | | | GOP | 13,924.40 | 13,924.40 | |
| Service Card | CSCRO6 | | | | | | | | | | | | GOP | 14,000.00 | 14,000.00 | |
| Tire | MSD | Shopping | | | | | | | | | | | GOP | 14,000.00 | 14,000.00 | |

DEFINITION

1. PROGRAM (BESF)– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.

2. PROJECT (BESF)– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.

3. PMO/End User - Unit as proponent of program or project

4. Mode of Procurement - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.

5. Schedule for Each Procurement Activity - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.

6. Source of Funds - Whether GoP, Foreign Assisted or Special Purpose Fund

7. Estimated Budget - Agency approved estimate of project/program costs

8. Remarks - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mode and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

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CIVIL SERVICE COMMISSION Regional Office No. 6 Annual Procurement Plan for FY 2016 Fund 103

| Code (PAP) | Procurement Program/Project | PMO/ End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | | | | | | | | | Source of Funds | Estimated Budget (PhP) | | | Remarks (brief description of Program/Project) | | |
|------------|--|---------------|----------------------------|--|------------------|--------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|----------------------|-----------------------|-----------------|------------------------|------|------------|--|--|--|
| | | | | Pre-Proc Conference | Ads/Post of IAEB | Pre-bid Conf | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery/ Completion | Acceptance / Turnover | | Total | MOOE | CO | | | |
| | Hand Book DLP RA 6713 | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 51,000.00 | 51,000.00 | | |
| | Wooden table 26.5 x 46 x 30 (WLH) | HRD | NP Small Value Procurement | | | | | | | | | | | | | | | GOP | 24,195.00 | 24,195.00 | | |
| | Catering Services/Venue -Training 1 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 2 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 3 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 4 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 5 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 6 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 7 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 8 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 9 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 10 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 11 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 12 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 13 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 14 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 15 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 16 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 17 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 18 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 19 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 20 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 21 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 22 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Catering Services/Venue -Training 23 (3 days) | HRD | NP small value procurement | | | | | | | | | | | | | | | GOP | 105,000.00 | 105,000.00 | | |
| | Cork Board 10ft x 5ft | HRD | Shopping | | | | | | | | | | | | | | | GOP | 10,000.00 | 10,000.00 | | |
| | Sala set | HRD | Shopping | | | | | | | | | | | | | | | GOP | 20,000.00 | 20,000.00 | | |
| | Custom made Wooden cabinet w/ glass cover and lock | HRD | SVP | | | | | | | | | | | | | | | GOP | 20,000.00 | 20,000.00 | | |

