

KAUSWAGAN WATER DISTRICT
Kauswagan, Lanao del Norte

ANNUAL PROCUREMENT PLAN FOR 2016

Code	Program / Activity / Project	End User	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget			Remarks / Activity Brief Description of Program / Project	
				Pre - Proc Conference	Ads / Post of ITB	Pre - Bid Conference	Sub / Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery / Completion		Acceptance / Turnover	PS	MOOE		CO
1	Electricity Services																		
	Electricity for Office	All Divisions	Direct Contracting	Not applicable. Pursuant to Section 50 of IRR.												60,000.00			Power Supply for Office
	Electricity for Pumping Stations	Pumping Stations	Direct Contracting	Not applicable. Pursuant to Section 50 of IRR.												2,220,000.00			Power Supply for Pumping Stations
2	Water Treatment Supplies																		
	Empty Jug	Production	Direct Contracting	Not applicable.												2,000.00			Replacement for damaged jugs
	Reagents	Production	Direct Contracting	Not applicable.												4,000.00			To test chlorine residual
	Sample Bottles	Production	Direct Contracting	Not applicable.												36,000.00			Used for bacteriological analysis of water
	Sodium Hypochloride	Production	Direct Contracting	Not applicable.												30,000.00			Used for chlorination
3	Common Office Supplies																		
	Office Supplies	All Divisions	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.												42,000.00			Various Office Supplies
	Accountable Forms	Commercial	Direct Contracting	Not applicable.												27,600.00			AF 51 C and Checks
4	Fuel																		
	Gasoline	Technical	Negotiated Small Value Procurement	Not applicable. Continue with current provider.												60,000.00			To fuel motor vehicles
	Diesel	Technical	Negotiated Small Value Procurement	Not applicable. Continue with current provider.												60,000.00			To fuel generator set
5	Communication																		
	Postage and Deliveries	All Divisions	Negotiated Small Value Procurement	Not applicable.												2,400.00			For official communication
	Landline	All Divisions	Direct Contracting	Not applicable. Pursuant to Section 50 of IRR.												10,200.00			For official communication
	Mobile	General Manager	Negotiated Small Value Procurement	Not applicable.												3,600.00			For official communication
	Internet	All Divisions	Direct Contracting	Not applicable. Pursuant to Section 50 of IRR.												10,800.00			For official communication
6	Advertising																		
	Giving Away Calendars	All Divisions	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.												20,000.00			For concessionaires give aways
	Christmas Symbol Making	All Divisions	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.												16,600.00			Joining the Christmas Activity of LGU
7	Rents																		
	Office Building	All Divisions		Not applicable. To renew / continue present contract.												60,000.00			Office Space
	Lot in Tacub	Technical		Not applicable. To renew / continue present contract.												41,206.56			Lot rental for Tacub Reservoir

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	Lot in Tugar	Technical		Not applicable. To renew / continue present contract.										Jan. -Dec. 2016	Corp. Budget		6,000.00		Lot rental for Tugar Reservoir
8	Representation																		
	Meals and Snacks	All Divisions	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget		66,400.00		Meals and snacks during BOD meeting
	Parties, Events & Others	All Divisions	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget		70,000.00		Meals and snacks with visitors and during parties / events
9	Insurance																		
	Property Insurance	Technical	Direct Contracting	Not applicable. Pursuant to Section 50 of IRR.										Jan. -Dec. 2016	Corp. Budget		12,000.00		To insured PPE at the GSIS
10	Repair and Maintenance																		
	Structures and Improvements	All Divisions	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget		6,000.00		Materials and Labor
	Office Furnitures and Equipment	All Divisions	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget		6,000.00		Materials and Labor
	Machineries	Technical	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget		192,000.00		Materials and Labor
	Laboratory Equipment	Technical	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget		6,000.00		Materials and Labor
	Technical Equipment	Technical	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget		6,000.00		Materials and Labor
	Motor Vehicles	Technical	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget		48,000.00		Materials and Labor
	Other Transportation Equipment	Technical	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget		6,000.00		Materials and Labor
	Other PPE	Technical	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget		420,000.00		Materials and Labor
11	Land																		
	133 Sq. M.	All Divisions	Direct Contracting	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Sep. 2016	Corp. Budget			200,000.00	Lot for Office Building
12	Structures and Improvements																		
	WD Office Building	All Divisions	Public Bidding	Not yet available still for deliberation with the Board of Directors.											Corp. Budget			800,000.00	For Office Space
13	Office Furnitures and Equipment																		
	Laptop (2)	GM / Cashier	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget			44,000.00	For General Manager's use
	Aircon	All Divisions	Shopping	Not applicable. To be procured by the Administrative Service as delegated by the BAC.										Jan. -Dec. 2016	Corp. Budget			23,000.00	For Cashier's use

