

DEPARTMENT OF LABOR AND EMPLOYMENT
CARAGA REGIONAL OFFICE, Butuan City

ANNUAL PROCUREMENT PLAN -CY 2016

Code (PA/P)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Total	Estimated Budget (Php)	CO	Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award					
A. Good and Services											
a.1	Outsourcing of Manpower Services for DOLE RO and FO for 1 Year	RO/FO	Public Bidding	1/7/2016	1/27/2016	1/31/2016	2/2/2016	GAA	1,433,322.00		
a.2	Provision of 2 Security Services for DOLE RO for 1 Year	RO	Public Bidding	1/7/2016	1/27/2016	1/31/2016	2/2/2016	GAA	443,570.00		
B. Rental											
b.3	Rental of Office Building	RO/FO	-					GAA	1,537,000.00		
b.4	Rental of 1 unit Copying machines	RO	Direct Contracting			From other Supplier		GAA	40,000.00		
C. Utilities											
c.5	Electricity services for 1 year	RO/FO	Direct Contracting			Agusan del Norte Electric Coop.		GAA	482,000.00		
	Fuel / Gasoline & Lubricants of Motor vehicles	RO / FO	Public Bidding			-		GAA	165,000.00		
D. Repair and Maintenance											
d.6	Repair & Maintenance of DOLE RO / F Os vehicles	RO / FO	Shopping			with various shop		GAA	110,000.00		
d.7	Repair & Maintenance of Office Equipment	RO / FO	Public Bidding			Quarterly		GAA	61,000.00		
E. Supplies and Materials											
e.8	Purchase of Common-use supplies and Equipment for CY 2016	RO/FO				From the DBM -PS		GAA	331,000.00		
e.9	Purchase of other Supplies & Matts. for various programs activities or events in the office	RO / FO	Shopping			From other Supplier		GAA	1,756.00		

F. Trainings and Seminars f.10 Lease of Venue / Meals & snacks for the conduct of Capacity building seminar for Livelihood Training	RO / FO	Public Bidding	2nd qtr - 3rd qtr	GAA	261,000.00	
f.11 Lease of Venue / Meals & snacks for the conduct of Capacity building seminar for Pre-Employment Seminar	RO / FO	Public Bidding	2nd qtr - 3rd qtr	GAA	200,000.00	
f.12 Service Provider for the Conduct of Seminars/Workshop on LLCS program (Industry Joint Assessment)	RO	Public Bidding	2nd qtr - 3rd qtr	GAA	750,000.00	
f.13 Lease of Venue / Meals & snacks for the conduct of Capacity building seminar for Caraga Career Network	RO	Public Bidding	3rd qtr	Interfund	60,000.00	
f.14 Lease of Venue / Meals & snacks for the conduct of Capacity building seminar for PESO	RO	Public Bidding	3rd qtr	GAA	60,000.00	
				TOTAL	5,935,648.00	

Prepared By:

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Recommending Approval

Keith C. Duran
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IMSD Chief

Approved By

Atty. Johnson G. Canete
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Regional Director