

Republic of the Philippines
BATO WATER DISTRICT
Rizal St., Libod Poblacion Bato, Catanduanes

ANNUAL PROCUREMENT PLAN 2016

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity													Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance /Turnover	Total		MOOE	CO		
1	Supplies and Materials															Jan-Dec 2016	Corp. Budget	40,000.00	40,000.00		Various office supplies used for report preparation
	Common Office Supplies	Across all Division	Shopping													Jan-Dec 2016	Corp. Budget	30,000.00	30,000.00		Commonly used for printing reports
	Common Computer Supplies	Across All Division	Shopping													Jan-Dec 2016	Corp. Budget	10,000.00	10,000.00		used for maintenance of office facilities and daily cleaning of office wares and utensils
2	Transparency Seal															Jan-April 2016	Corp. Budget	25,000.00		25,000.00	Compliance with transparency requirement
	Website Establishment	All Division	Shopping																		
3	IT Equipment															Mar-Aug 2016	Corp. Budget	30,000.00		30,000.00	back up IT equipment for Accounting unit
	Laptop	Accounting Division	Shopping																		
4	Communication Equipment															Jan-Feb 2016	Corp. Budget	5,000.00		5,000.00	For Official Communication
	Mobile Phone	GM's user/ Comm1 & Maint	Shopping																		
5	Office Equipment															Jan-JUNE 2016	Corp. Budget	5,000.00		5,000.00	Replacement of Wooden Chair
	Computer Chair	GM's user/	Shopping																		
6	Operation Equipment															Jan-Dec 2016	Corp. Budget	60,000.00		60,000.00	for Maintenance of service and installation of connection
	Concrete Cutter	Maintenance Division	Shopping																		
7	Water Treatment Equipment & Supplies															Mar-16	Corp. Budget	70,000.00		70,000.00	Installation of Filtration Facilities
	Lot Acquisition for Filtration Site	Production	Negotiated													Jan-Dec 2016	Corp. Budget	81,000.00	61,000.00		water treatment
	Chlorine Granules	Production	Shopping																		
8	Service Connection Materials															Jan-Dec 2016	Corp. Budget	200,000.00		200,000.00	Installation of new service connection
	Water Meters, Ball Valve & other small fittings	Maintenance Division	Shopping																		
	Construction Materials for repair of water connections and water pipelines	Maintenance Division	Shopping													Jan-Dec 2016	Corp. Budget	100,000.00	100,000.00		Repairs and maintenance of water pipelines, meter installation and service lines
Sub-Total																		656,000.00	261,000.00	395,000.00	

Republic of the Philippines
BATO WATER DISTRICT
 Rizal St., Libod Poblacion Bato, Catanduanes

ANNUAL PROCUREMENT PLAN 2016

Code (PAP)	Procurement	Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance /Turnover	Total	MOOE		CO
		Sub-Total Carried Forward																656,000.00	261,000.00	395,000.00	
9		Upgrading of appurtenances																			
		Upgrading and Extension of Distribution facilities -Mintlay	Engineering																		
		- Materials - Labor - Mobilization		Shopping by Administration											Jan-March 2016	Corp Budget	248,508.00		248,508.00	Upgrading & Extension of Distribution facilities from Tamburan-Mintlay Proper to provide potable water to the residents in the area	
		Installation of Valves		Shopping										Jan-March 2016	Corp Budget	30,000.00		30,000.00	Installation of air release valve in distribution lines to reduce air pressure		
10		Fuel For motorcycle service & Generator set																			
		Gasoline & Motor oil		negotiated											Jan-Dec. 2016	Corp Budget	46,000.00	46,000.00		for immediate delivery of utility service	
11		Light & Water	Office/	direct contracting																	
			Reservoir/Filtration BWD office	direct contracting											Jan-Dec. 2016	Corp Budget	1,800.00	1,800.00		WD office, Reservoir & filtration electric consumption Water consumption	
12		Communication Expenses	All Division	negotiated/Direct contracting																	
		Mobile Load/Telephone Expense													Jan-Dec. 2016	Corp Budget	21,500.00	21,500.00		Official Communication	
		Internet Load													Jan-Dec. 2016	Corp Budget	12,000.00	12,000.00		Official Communication	
		Postage Expense													Jan-Dec. 2016	Corp Budget	7,000.00	7,000.00		Official Communication	
															Jan-Dec. 2016	Corp Budget	11,000.00	11,000.00		Entertainment of Concessionaires	
13		Cable, Satele & Radio Expense	All Division	direct contracting																	
															Jan-Dec. 2016	Corp Budget	12,000.00	12,000.00		Provision of legal matters	
14		Legas Services	All Division	negotiated																	
															Jan-Dec. 2016	Corp Budget	45,000.00	45,000.00		Auditing Fee for services rendered by COA	
15		Auditing Services	All Division																		
															Jan-Dec. 2016	Corp Budget	50,000.00	50,000.00		IT services & other Engineering expertise	
16		Consultancy & Other Professional services	All Division	shopping																	
17		Repairs and maintenances																			
		* Irrigation and Water System Structure		shopping											Jan-Dec. 2016	Corp Budget	100,000.00	100,000.00		Maintenance of service lines & Mains	
		* Office Equipments/Furniture/	All Division	shopping											Jan-Dec. 2016	Corp Budget	13,500.00	13,500.00		Repairs of various equipment as needed	
		* Office Building & structures													Jan-Dec. 2016	Corp Budget	9,000.00	9,000.00		Maintenance of Computers & laptop	
		* IT Equipment		shopping											Jan-Dec. 2016	Corp Budget	11,500.00	11,500.00		Repairs of service vehicle as needed	
		* Motor Vehicle & Other Transpo.	Maintenance	shopping										Jan-Dec. 2016	Corp Budget	100,000.00	100,000.00		Other Maintenance expenses not specified in other items enumerated		
		* Other Maintenance & Oplg Expenses	All Division	shopping																	
		GRAND TOTAL														Php	1,550,750.00	786,300.00	764,450.00		

Prepared by


 FRANCISCO P. MENDEZ JR.
 BAC-Chairman/Storekeeper

APPROVED


 AMELIA T. BERNALCOS
 General Manager D