

**BUREAU OF INTERNAL REVENUE**  
**National Office**  
**ANNUAL PROCUREMENT PLAN**  
**For CY 2012**

FROM CIR OFF.  
OCT 19 2011  
10:47 A.M.  
PROCUREMENT DIVISION

Code (PAP)	Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (PhP)			BUDGET COMMENTS (AUGUST 16, 2011 & SEPT. 14, 2011)
			Pre-Proc Conf	Adm Post of ITB	Pre-bid Conf	Sub. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Resolution & Issuance of MOA	Contract Prep & Signing	NTP Prep & Issuance	Total		MOOE	CO		
<b>I. OFFICE OF COMMISSIONER</b>																	
	<b>1.1 LARGE TAXPAYERS SERVICE</b>		January - December 2012											3,884,340.00	3,670,750.00	213,590.00	
	<b>1.1.1. Office of the ACIR</b>	NP-SVP												2,000,000.00	2,000,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	a. Tax Campaign Activities (Venue, Meals and other Supplies and Materials)													2,000,000.00	2,000,000.00	0.00	
	<b>1.1.2. Excise Taxpayers Regulatory Division</b>	NP-SVP												213,590.00	0.00	213,590.00	May be sourced from 1% share in Taxes on Locally-Manufactured Virginia Type Cigarettes as provided in the FY 2012 National Expenditure Program (NEP).
	a. Laboratory Equipments/Apparatus/Supplies													213,590.00	0.00	213,590.00	
	<b>1.1.3. Large Taxpayers Collection Enforcement Division</b>													1,670,750.00	1,670,750.00	0.00	
	a. Media Advertisements NOTE: P150,000.00/publication	NP-SVP	GoP	300,000.00	300,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP										
	b. Professional Services NOTE: P250,000.00/appraiser P3,450.00/taxpayer (Certification/Security Paper fees)	NP-SVP	GoP	1,370,750.00	1,370,750.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP										
	<b>1.2 POLICY AND PLANNING SERVICE - Planning Division</b>			5,120,364.70	5,120,364.70	0.00											
	a. BIR Annual Report (CY 2011) (Printing Services)	PB	GoP	1,350,000.00	1,350,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP										
	b. Performance Governance System	NP-SVP	January-December 2012											386,564.70	386,564.70	0.00	
	b.1 Supplies and Materials													27,936.70	27,936.70	0.00	Included in the CY-2012 approved budget level per FY 2012 NEP
	b.2 Conduct of Regional Cascading of PGS Compliant Stage 2													257,828.00	257,828.00	0.00	
	b.3 Conduct of Monthly Meeting with the members of the PGS - Multi Sectoral Governance Committee (MSGC) for review of PGS													100,800.00	100,800.00	0.00	
	c. Strategic/Operational Planning Workshop (Accommodation, Meals, Function Rooms and Transportation)	NP-SVP	GoP	2,879,800.00	2,879,800.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP										
	d. Revenue Performance Command Conference /Meeting with DOF Secretary (Venue and Meals)	NP-SVP	GoP	504,000.00	504,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP										
<b>SUB-TOTAL (Office of the Commissioner)</b>												9,004,704.70	8,791,114.70	213,590.00			

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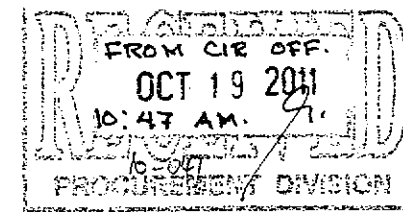
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			Pre-Proc Conf	Adm/Post of ITB	Pre-bid Conf	Sol. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Resources & Issuance of NDA	Contract Prep & Signing	NTP Prep & Issuance	Total		MOOE	CO			
<b>II. OPERATIONS GROUP</b>																		
	<b>2.1 ASSESSMENT SERVICE</b>														23,000,000.00	23,000,000.00	0.00	
	<b>2.1.1 ASSET VALUATION DIVISION</b>														23,000,000.00	23,000,000.00	0.00	
	a. Publication of Department Orders covering the approved schedule of zonal values of real properties (Advertising expenses)	NP-SVP												GoP	23,000,000.00	23,000,000.00	0.00	CY 2012 approved budget level for this expenditure item is only P15.685M. Any deficiency shall be charged against the CY 2011 Continuing Appropriations if there is any.
															165,197,279.78	165,197,279.78	0.00	
	<b>2.2 TAXPAYERS ASSISTANCE SERVICE</b>														28,641,000.48	28,641,000.48	0.00	
	<b>2.2.1 TAXPAYER INFORMATION &amp; EDUCATION DIVISION</b>														8,250,000.00	8,250,000.00	0.00	
	a. 2013 BIR Tax Calendar																	
	a.1 Printing and Binding of 2013 BIR Tax Calendar (50,000 pcs) x P165/set	PB												GoP	8,250,000.00	8,250,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	b. Publication of Revenue Issuances, Press Releases																	
	b.1 Newspaper Advertisement/Publication (RRs & RMCs)/Press Releases	NP-SVP												GoP	19,519,381.20	19,519,381.20	0.00	CY 2012 approved budget level for this expenditure item is only P15.685M. Any deficiency shall be charged against the CY 2011 Continuing Appropriations if there is any.
	b.2 Anniversary Supplement (2 Broadsheets)	NP-SVP												GoP	411,119.28	411,119.28	0.00	
	c. Year Round Tax Campaign																	
	c.1 Tax Campaign Kick Off/Materials	NP-SVP												GoP	460,500.00	460,500.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP

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Code (PAP)	Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)			BUDGET COMMENTS (AUGUST 16, 2011 & SEPT. 14, 2011)
			Pre-Proc Conf	Advs/Post of ITB	Pre-bid Conf	Sub. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Resolution & Issuance of POA	Contract Prep & Signing	NTP Prep & Issuance		Total	MOOE	CO	
	<b>2.2.2 TAXPAYER SERVICE PROGRAMS</b> <b>MONITORING DIVISION</b>												136,556,279.30	136,556,279.30	0.00	
	<b>a. Annual Forms for CY 2013</b> <i>(Printing Services)</i>												46,577,991.00	46,577,991.00	0.00	
	BIR Form 0605 <i>( Payment Form )</i>	PB										GoP	4,930,822.00	4,930,822.00	0.00	
	BIR Form 1604 CF <i>( Annual Information Return of Income Taxes Withheld on Compensation and Final Withholding Taxes )</i>	PB										GoP	4,163,562.00	4,163,562.00	0.00	
	BIR Form 1604 E <i>( Annual Information Return of Creditable Income Taxes Withheld (Expanded)/ Income Payments Exempt from Withholding Tax )</i>	PB										GoP	594,220.00	594,220.00	0.00	
	BIR Form 1700 <i>( Annual Income Tax Return for Individuals Earning Compensation Income (Including Non-Business/Non-Professional Related Income) )</i>	PB										GoP	2,256,946.00	2,256,946.00	0.00	
	BIR Form 1701 <i>( Annual Income Tax Return for Self-Employed Individuals, Estates &amp; Trusts (Including those with both Business &amp; Compensation Income) )</i>	PB										GoP	10,922,028.00	10,922,028.00	0.00	
	BIR Form 1702 <i>( Annual Income Tax Return for Corporations, Partnerships and other Non-Individual Taxpayers )</i>	PB										GoP	4,252,956.00	4,252,956.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	BIR Form 1704 <i>( Improperly Accumulated Earnings Tax Return for Corporation )</i>	PB										GoP	36,180.00	36,180.00	0.00	
	BIR Form 1707 A <i>( Annual Capital Gains Tax Return for Onerous Transfer of Shares of Stock Not Traded Through the Local Stock Exchange )</i>	PB										GoP	67,232.00	67,232.00	0.00	
	BIR Form 2304 <i>( Certificate of Income Payment Not Subject to Withholding Tax )</i>	PB										GoP	74,151.00	74,151.00	0.00	
	BIR Form 2305 <i>( Certificate of Update of Exemption and of Employer's and Employee's Information )</i>	PB										GoP	1,755,099.00	1,755,099.00	0.00	
	BIR Form 2316 <i>( Certificate of Compensation Payment/Tax Withheld for Compensation payment w/ or w/out Tax Withheld )</i>	PB										GoP	17,524,795.00	17,524,795.00	0.00	
			July -October 2012													

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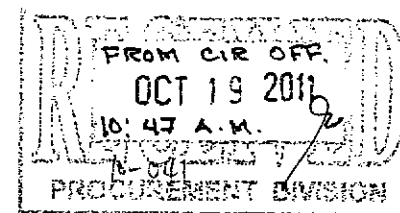
Code (PAP)	Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (Php)			BUDGET COMMENTS (AUGUST 16, 2011 & SEPT. 14, 2011)
			Pre-Proc Conf	Advs/Post of ITB	Pre-bid Conf	Sub. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Resolution & Issuance of MOA	Contract Prep & Signing	NTP Prep & Issuance		Total	MOOE	CO	
	<b>b. Non-Annual Forms for CY 2012</b> <b>(Printing Services)</b>												75,316,232.00	75,316,232.00	0.00	
	BIR Form 1600 <i>( Monthly Remittance Return of Value-Added Tax &amp; Other Percentage Taxes Withheld )</i>	PB										GoP	1,901,425.00	1,901,425.00	0.00	
	BIR Form 1600 WP <i>( Remittance Return of Percentage Tax on Winnings and Prizes Withheld by Racetrack Operators )</i>	PB										GoP	17,000.00	17,000.00	0.00	
	BIR Form 1601 C <i>(Monthly Remittance Return of Income Taxes Withheld on Compensation)</i>	PB										GoP	7,538,750.00	7,538,750.00	0.00	
	BIR Form 1601 E <i>( Monthly Remittance Return of Creditable Income Taxes Withheld (Expanded) )</i>	PB										GoP	8,385,500.00	8,385,500.00	0.00	
	BIR Form 1601 F <i>( Monthly Remittance Return of Final Income Taxes Withheld )</i>	PB										GoP	876,850.00	876,850.00	0.00	
	BIR Form 1602 <i>( Monthly Remittance Return of Final Income Taxes Withheld on Interest Paid on Deposits and Yield on Deposit Substitutes/ Trusts/etc )</i>	PB										GoP	187,750.00	187,750.00	0.00	
	BIR Form 1603 <i>( Quarterly Remittance Return of Final Income Taxes Withheld on Fringe Benefits Paid to Employees other Than Rank and File )</i>	PB										GoP	115,250.00	115,250.00	0.00	
	BIR Form 1606 <i>( Withholding Tax Remittance Return for Onerous Transfer of Real Property other than Capital Asset )</i>	PB										GoP	385,884.00	385,884.00	0.00	
	BIR Form 1701 Q <i>( Quarterly Income Tax Return for Self-Employed Individuals, Estates and Trusts )</i>	PB										GoP	5,878,250.00	5,878,250.00	0.00	
	BIR Form 1702 Q <i>( Quarterly Income Tax Return for Corporations and Partnerships )</i>	PB										GoP	2,069,500.00	2,069,500.00	0.00	
	BIR Form 1706 <i>( Capital Gains Tax Return for Onerous Transfer of Real Property Classified as Capital Asset (both Taxable &amp; Exempt) )</i>	PB										GoP	1,180,750.00	1,180,750.00	0.00	
	BIR Form 1707 <i>( Capital Gains Tax Return for Onerous Transfer of Shares of Stock not Traded Through the Local Stock Exchange )</i>	PB										GoP	177,750.00	177,750.00	0.00	
	BIR Form 1800 <i>( Donor's Tax Return )</i>	PB										GoP	399,000.00	399,000.00	0.00	

1<sup>st</sup> and 2<sup>nd</sup> Quarter Requirements-  
October - December 2011  
3<sup>rd</sup> and 4<sup>th</sup> Quarter Requirements -  
January-April 2012

Included in the CY 2012  
approved budget level per FY  
2012 NEP

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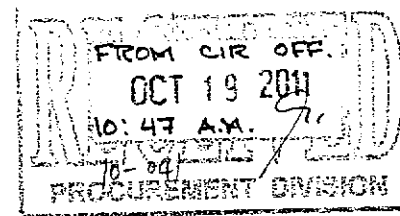


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			Pre-Proc Conf	Add/Post of ITB	Pre-bid Conf	Sub, Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Provisions & Reference of MDA	Contract Prep & Signing	NTP Prep & Issuance		Total	MOOE	CO	
	BIR Form 1801 ( Estate Tax Return )	PB										GoP	458,000.00	458,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	BIR Form 1900 ( Application for Authority to Use Computerized Accounting System or Components thereof/Loose-leaf Books of Accounts )	PB										GoP	219,648.00	219,648.00	0.00	
	BIR Form 1901 ( Application for Registration for Self-Employed and Mixed Income Individuals, Estates and Trusts )	PB										GoP	1,461,850.00	1,461,850.00	0.00	
	BIR Form 1902 ( Application for Registration for Individuals Earning Purely Compensation Income, and Non-resident Citizens/OFWs/Seamen Earning Purely Foreign-Sourced Income )	PB										GoP	3,694,832.00	3,694,832.00	0.00	
	BIR Form 1903 ( Application for Registration for Corporations/Partnerships (Taxable/Non-Taxable), including GAIs and LGUs )	PB										GoP	533,532.00	533,532.00	0.00	
	BIR Form 1904 ( Application for Registration for One-Time Taxpayer and Person Registering Under E.O. 98 )	PB										GoP	1,941,108.00	1,941,108.00	0.00	
	BIR Form 1905 ( Application for Registration Information Update )	PB										GoP	1,765,292.00	1,765,292.00	0.00	
	BIR Form 1906 ( Application for Authority to Print Receipts and Invoices )	PB										GoP	661,284.00	661,284.00	0.00	
	BIR Form 1907 ( Application for Permit to Use Cash Register Machine/ Point of Sale Machine )	PB										GoP	111,852.00	111,852.00	0.00	
	BIR Form 2000 ( Documentary Stamp Tax Declaration/Return )	PB										GoP	2,114,500.00	2,114,500.00	0.00	
	BIR Form 2000-OT ( Documentary Stamp Tax Declaration/Return (One-Time Declaration) )	PB										GoP	1,278,250.00	1,278,250.00	0.00	
	BIR Form 2200 A ( Excise Tax Return for Alcohol Products )	PB										GoP	74,575.00	74,575.00	0.00	
	BIR Form 2200 AN ( Excise Tax Return for Automobiles and Non-Essential Goods )	PB										GoP	2,000.00	2,000.00	0.00	
	BIR Form 2200 M ( Excise Tax Return for Mineral Products )	PB										GoP	30,250.00	30,250.00	0.00	
	BIR Form 2200 P ( Excise Tax Return for Petroleum Products )	PB										GoP	1,900.00	1,900.00	0.00	
	BIR Form 2200 T ( Excise Tax Return for Tobacco Products )	PB										GoP	7,125.00	7,125.00	0.00	
	BIR Form 2306 ( Certificate of Final Tax Withheld at Source )	PB										GoP	1,708,750.00	1,708,750.00	0.00	

1<sup>st</sup> and 2<sup>nd</sup> Quarter Requirements-  
October - December 2011

3<sup>rd</sup> and 4<sup>th</sup> Quarter Requirements -  
January-April 2012

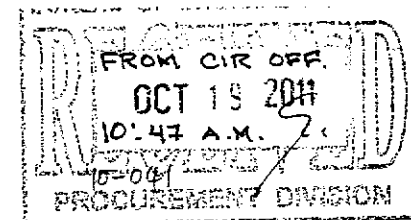
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	BIR Form 2307 <i>( Certificate of Creditable Tax Withheld at Source )</i>	PB											GoP	3,674,000.00	3,674,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	BIR Form 2550 M <i>( Monthly Value Added Tax Declaration )</i>	PB											GoP	9,325,675.00	9,325,675.00	0.00	
	BIR Form 2550 Q <i>( Quarterly Value Added Tax return (Cumulative for 3 Months) )</i>	PB											GoP	6,248,150.00	6,248,150.00	0.00	
	BIR Form 2551 M <i>( Monthly Percentage Tax Return )</i>	PB											GoP	10,751,750.00	10,751,750.00	0.00	
	BIR Form 2551 Q <i>( Quarterly Percentage Tax Return (For Transactions Involving Overseas Dispatch, Message or Conversation Originating from the Phil. &amp; Amusement Taxes) )</i>	PB											GoP	138,250.00	138,250.00	0.00	
	<b>Contingency</b>	<b>NP-SVP</b>												<b>3,600,000.00</b>	<b>3,600,000.00</b>	<b>0.00</b>	
	<b>c. Minor Forms</b>													<b>4,883,665.00</b>	<b>4,883,665.00</b>	<b>0.00</b>	
	BIR Form 0325 <i>( Authority to Debit Authorized Agent Bank Account for BIR Tax Payment )</i>	NP-SVP											GoP	9,480.00	9,480.00	0.00	
	BIR Form 0401 <i>( Audit Result/Assessment Notice )</i>	NP-SVP											GoP	70,560.00	70,560.00	0.00	
	CFL <i>( Continuous Form with Logo )</i>	NP-SVP											GoP	81,200.00	81,200.00	0.00	
	Decal <i>( CRM-POS Sticker Old )</i>	NP-SVP											GoP	4,275.00	4,275.00	0.00	
	TIN CARD	NP-SVP											GoP	420,000.00	420,000.00	0.00	
	BIR Form 0613 <i>( Payment Form under Tax Compliance Verification Drive/Taxmapping )</i>	PB											GoP	190,400.00	190,400.00	0.00	
	BIR Form 1921 <i>( Authority to print Receipts/Invoices )</i>	PB											GoP	144,500.00	144,500.00	0.00	
	BIR Form 2299 <i>( Excise Taxpayer's Removal Declaration )</i>	PB											GoP	89,500.00	89,500.00	0.00	
	BIR Form 2303 <i>( Certificate of Registration )</i>	PB											GoP	182,500.00	182,500.00	0.00	
	BIR Form 2312 <i>( Tax Clearance Certificate )</i>	PB											GoP	825,000.00	825,000.00	0.00	
	Poster <i>( Ask for Receipt )</i>	PB											GoP	618,750.00	618,750.00	0.00	
	Tax Remittance Advice (TRA)	PB											GoP	247,500.00	247,500.00	0.00	
	<b>Contingency</b>													<b>2,000,000.00</b>	<b>2,000,000.00</b>	<b>0.00</b>	

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	d. Quality Management System for ISO Certification 9001:2008 d.1 Briefing/Training for RR 5-8 for the following: * ISO Orientation training * Training of QMS documentation * QMS training & Implementation	NP-SVP	January - December 2012											1,519,100.00	1,519,100.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	d.2 Supplies and Materials (Supplies and Materials needed for the conduct of briefings)	S	January - December 2012											9,291.30	9,291.30	0.00	
	d.3 Hiring of External Quality Auditors (Hiring of external Quality Auditors for 31 RDOs (P150,000/RDO))	PB	January - December 2012											4,650,000.00	4,650,000.00	0.00	
<b>SUB-TOTAL (Operations Group)</b>												<b>188,197,279.78</b>	<b>188,197,279.78</b>	<b>0.00</b>			
<b>III. LEGAL AND INSPECTION GROUP</b>																	
<b>3.1 OFFICE OF THE DEPUTY COMMISSIONER</b>												647,292.80	647,292.80	0.00			
	a. Lex Libris (Updating of the existing 44 copies)	DC	January - December 2012										GoP	647,292.80	647,292.80	0.00	Amount to cover updating of existing copies may be made available charged to MOOE funds.
<b>3.2 RATE PROGRAM (Legal Writing &amp; Appearance Group and Case Development Group)</b>												285,227.60	285,227.60	0.00			
	a. Lex Libris (Updating of the existing 23 copies)	DC	January - December 2012										GoP	285,227.60	285,227.60	0.00	
<b>3.3 LEGAL SERVICE</b>												2,253,000.00	2,253,000.00	0.00			
<b>3.3.1 International Tax Affairs Division</b>												983,000.00	983,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP		
	a. Tax Treaty Negotiations	NP-SVP	January-December 2012										GoP	1,270,000.00		1,270,000.00	0.00
	b. Advancement for International Tax Issue (Accommodation/Food, Materials, Travel Expense, Professional fee)	NP-Lease of Venue	January-December 2012										GoP	22,036,007.52	22,036,007.52	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
<b>3.4 INSPECTION SERVICE</b>												22,036,007.52	22,036,007.52	0.00			
<b>3.4.1 INTERNAL SECURITY DIVISION</b>														0.00			
	a. Security Services	PB	October -December 2011										GoP	22,036,007.52	22,036,007.52	0.00	Funds are available to be charged against the CY 2011 allotment.
<b>SUB-TOTAL (Legal and Inspection Group)</b>												<b>25,221,527.92</b>	<b>25,221,527.92</b>	<b>0.00</b>			

*Handwritten signatures and initials:*  
 [Signature] [Signature] [Signature] [Signature]  
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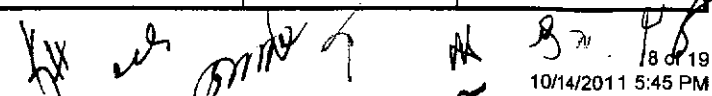
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 PROCUREMENT DIVISION

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			Pre-Proc Conf	Adeq Post of ITB	Pre-bid Conf	Sub. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Resolution & issuance of NOA	Contract Prep & Signing	NTP Prep & Issuance		Total	MOOE	CO	
<b>IV. INFORMATION SYSTEMS GROUP</b>																
<b>I. MANDATORY REQUIREMENTS TO SUSTAIN ICT OPERATIONS</b>																
<b>A. Licenses</b>																
	1 Oracle Product Support <i>(For development, maintenance and database management of BIR systems)</i>	DC										GoP	14,070,021.00	14,070,021.00	0.00	
	2 ACL Software <i>(For Computer Assisted Audit Program (CAAP) - 42 licenses)</i>	DC										GoP	1,200,000.00	1,200,000.00	0.00	
	3 SAS Software Licenses <i>(SAS software is used for Datawarehouse (DW), eCorrespondence, Data Mining, Revenue Watch Dashboard, LGU-Revenue Assurance System &amp; Other Business Intelligence Applications)</i>	DC										GoP	55,000,000.00	55,000,000.00	0.00	
	4 Microsoft Office Software Assurance Licenses <i>(License for office automation purposes)</i>	PB										GoP	56,889,000.00	56,889,000.00	0.00	
	5 Application Development and Management Software License - IBM Rational <i>(Maintenance and support for licenses of Application Development and Management Software)</i>	PB										GoP	5,600,000.00	5,600,000.00	0.00	
	6 Cosmocal Universe License for Contact Center <i>(Maintenance and support for the licenses to ensure continuous, optimum performance of BIRCC core systems like the Interactive Voice Response System (IVRS), Computer Telephony Integration (CTI) and Automatic Call Distribution (ACD))</i>	PB										GoP	5,501,000.00	5,501,000.00	0.00	
	7 SAP Software License <i>(For Human Resource Information System)</i>	DC										GoP	2,896,000.00	2,896,000.00	0.00	
	8 Security Licenses											GoP	2,280,000.00	2,280,000.00	0.00	
	a. Vulnerability Assessment Tool (Nessus Security Software) <i>(Software that checks network for possible security vulnerabilities)</i>	NP-SVP										GoP	400,000.00	400,000.00	0.00	
	b. Web Application Security Tool (IBM Rational Appscan) <i>(Software that checks network for possible security application)</i>	NP-SVP										GoP	500,000.00	500,000.00	0.00	
	c. Websense Web Content Filtering Software <i>(To optimize internet bandwidth utilization and improve personnel productivity)</i>	PB										GoP	1,380,000.00	1,380,000.00	0.00	
	9 Employee Self Service (ESS) Licenses for HRIS Project <i>(Each employee will be given access to update his/her own record (application for leave, training etc.))</i>	PB										GoP	13,960,000.00	5,000,000.00	8,960,000.00	
	10 Software License for BIR-LRA Linkage Project <i>(For transmission of issued Certificate Authorizing Registration (CAR))</i>	PB										GoP	3,000,000.00	3,000,000.00	0.00	
	11 Proinsight <i>(License for Call Monitoring System for BIRCC and Help Desk)</i>	PB										GoP	3,361,000.00	3,361,000.00	0.00	

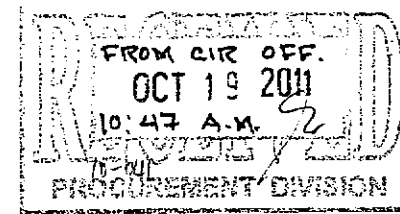
October - December 2011

Funds for the purpose is included in the FY 2012 approved budget level per FY 2012 NEP

  
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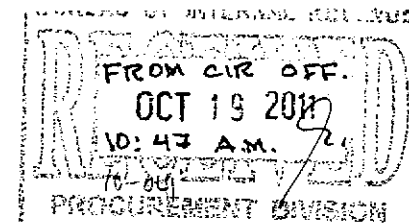
**BUREAU OF INTERNAL REVENUE**  
**National Office**  
**ANNUAL PROCUREMENT PLAN**  
 For CY 2012



Code (PAP)	Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)			BUDGET COMMENTS (AUGUST 16, 2011 & SEPT. 14, 2011)
			Pre-Proc Cont	Advs/Post of ITB	Pre-bid Conf	Sub. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Resolution & Release of Hold	Contract Prep & Signing	NTP Prep & Issuance		Total	MOOE	CO	
<b>B.</b>	<b>Telecommunications</b>															
1	Internet Service <i>(Provide National Office multiple link to the web and make the Bureau eServices available to the public)</i>										GoP	2,799,000.00	2,799,000.00	0.00		
a.	National Office										GoP	2,700,000.00	2,700,000.00	0.00		
i.i.	Lot 1	NP									GoP	1,200,000.00	1,200,000.00	0.00		
i.ii.	Lot 2	PB									GoP	1,500,000.00	1,500,000.00	0.00		
b.	Domestic Frame Relay (BIR-DOF-Link) <i>(Provide a dedicated and "always on" connectivity to other government agencies and entities for data interchange, one stop-shops and access to external applications.)</i>	NP									GoP	99,000.00	99,000.00	0.00		
<b>C.</b>	<b>Maintenance/Repairs of Hardware Equipment</b> <i>(Covers remedial and preventive maintenance for various microcomputers &amp; peripherals, network equipment and servers to keep machines in optimum operating condition)</i>											10,870,000.00	10,870,000.00	0.00		
1	Microcomputers & Peripherals										GoP	6,240,000.00	6,240,000.00	0.00		
a.1	NO & RRs 5,6,7,& 8	PB									GoP	1,920,000.00	1,920,000.00	0.00		
a.2	15 Regions	PB									GoP	4,320,000.00	4,320,000.00	0.00		
2	High-speed Printers (payroll system)	NP-SVP									GoP	80,000.00	80,000.00	0.00		
3	Biometrics Appliance	NP-SVP									GoP	50,000.00	50,000.00	0.00		
4	Servers											4,500,000.00	4,500,000.00	0.00		
a.	HRIS Servers and Peripherals <small>MYOA - 2012 - 3,300,000.00 2013 - 3,300,000.00 2014 - 3,300,000.00</small>	PB									GoP	3,300,000.00	3,300,000.00	0.00		
b.	CMS Servers and Peripherals	PB									GoP	1,200,000.00	1,200,000.00	0.00		
<b>D.</b>	<b>Lease of IT Equipment/Peripherals</b>											351,956,449.00	351,956,449.00	0.00		
1	Microcomputers & Peripherals <i>(For new IT projects and replacement of obsolete/unserviceable PCs, Laptops and Printers)</i> <small>MYOA - 2012 - 158,067,441.00 2013 - 159,551,228.00 2014 - 140,002,591.00</small>	PB									GoP	158,067,441.00	158,067,441.00	0.00		
2	Servers											128,870,000.00	128,870,000.00	0.00		
a.	Network Servers <i>(Primary Servers to different network services)</i>	PB									GoP	14,870,000.00	14,870,000.00	0.00		
b.	Server for various eServices Projects <i>(Sustain operations of various eServices project including Datawarehouse and BIR Portal)</i> <small>MYOA - 2012 - 105,000,000.00 2013 - 94,500,000.00 2014 - 85,000,000.00</small>	PB									GoP	105,000,000.00	105,000,000.00	0.00		
c.	DST Servers <i>(For the DST system)</i> <small>MYOA - 2012 - 9,000,000.00 2013 - 8,100,000.00 2014 - 7,200,000.00</small>	PB									GoP	9,000,000.00	9,000,000.00	0.00		
3	IT Equipment for BIRCC <i>(Sustain the efficient functioning of the BIRCC)</i> <small>MYOA - 2012 - 18,019,008.00 2013 - 17,118,098.00 2014 - 16,262,155.00</small>	PB									GoP	18,019,008.00	18,019,008.00	0.00		
4	eServices Storage & Automated Tape Library <i>(Serves as repository of DW and eServices information while ATL serve as back-up)</i> <small>MYOA - 2012 - 47,000,000.00 2013 - 42,300,000.00 2014 - 38,070,000.00</small>	PB									GoP	47,000,000.00	47,000,000.00	0.00		

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			Pre-Proc Conf	Adm/Post of ITB	Pre-bid Conf	Sub. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Resolution & Issuance of NDA	Contract Prep & Signing	NTP Prep & Issuance	Total		MOOE	CO		
<b>E.</b>	<b>Application/Solution Maintenance</b>		October - December 2011											32,201,000.00	32,201,000.00	0.00	Funds for the purpose is included in the FY 2012 approved budget level per FY 2012 NEP
	1 DST System Maintenance <i>(For maintenance of the current DST Application)</i>	PB											GoP	5,000,000.00	5,000,000.00	0.00	
	2 Asset Management Solution (K-BOX) <i>(For maintenance of existing solution (K-BOX) for software and hardware assets management)</i>	PB											GoP	4,600,000.00	4,600,000.00	0.00	
	3 Application Support and Maintenance of ITS <i>(For maintenance of ITS systems)</i>	PB											GoP	13,334,000.00	13,334,000.00	0.00	
	4 Application Support and Maintenance of Web-Based and PC-Based Systems <i>(For maintenance of PC-based and Web-based systems)</i>	PB											GoP	6,667,000.00	6,667,000.00	0.00	
	5 Stonegate Firewall/ VPN Software and Servers <i>(To ensure that the firewall is enhanced through software updates subscription)</i>	PB											GoP	2,600,000.00	2,600,000.00	0.00	
	MYDA - 2012 - 2,600,000.00 2013 - 2,600,000.00 2014 - 2,600,000.00																
<b>F.</b>	<b>Lease of Solutions (Package)</b>		October - December 2011											30,582,528.00	30,582,528.00	0.00	
	1 Lease of Intrusion Detection and Prevention System (IDPS) <i>(Monitors system/ application log files or network traffic. It responds with an alarm or a countermeasure when there are attempts to gain access or denial of service or any other attack.)</i>	PB											GoP	10,100,000.00	10,100,000.00	0.00	
	2 Managed Office Automation Services (MOAS) <i>(Management and operation of BIRs email and antivirus facilities for better and secured delivery of office automation services)</i>	PB											GoP	7,640,000.00	7,640,000.00	0.00	
	3 Technical Library System <i>(Repository of IT related documents and easy retrieval of the same)</i>	DC											GoP	842,528.00	842,528.00	0.00	
	4 Risk and Compliance (Security Monitoring Solution) <i>(Enterprise security solution to ensure that BIR architecture is secured and protected)</i>	PB	GoP	12,000,000.00	12,000,000.00	0.00											
	MYDA - 2012 - 842,528.00 2013 - 842,528.00 2014 - 842,528.00																
<b>G.</b>	<b>Facilities and Management Services (FMS)</b> <i>(To augment the existing BIR technical personnel)</i>		October - December 2011											21,789,000.00	21,789,000.00	0.00	
	1 FMS for National Office and RDCs												GoP	21,789,000.00	21,789,000.00	0.00	
	a. IT Infrastructure Maintenance	PB											GoP	8,780,000.00	8,780,000.00	0.00	
	b. Facilities Management Services for SAS Projects	PB	GoP	13,009,000.00	13,009,000.00	0.00											
<b>H.</b>	<b>Data Center Hosting Services</b> <i>(IT infrastructure provisioning and operation for the Bureau)</i>	PB	October - December 2011											255,796,000.00	255,796,000.00	0.00	
<b>I.</b>	<b>Sustainability of Single Database</b> <i>(This will simply cover the maintenance of the single database of the BIR. The components to be covered are hardware, software, services and other operational requirements needed to sustain the single database)</i>	PB	October - December 2011											14,998,000.00	14,998,000.00	0.00	
<b>J.</b>	<b>Geographical Information System (GIS) for Tax System</b> <i>(GIS sustainability)</i>	PB	October - December 2011											20,000,000.00	20,000,000.00	0.00	

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BUREAU OF INTERNAL REVENUE  
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 PROCUREMENT DIVISION

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	<b>K. Supplies &amp; Operating Expenses</b>													8,000,000.00	8,000,000.00	0.00	
	1 Revenue Data Center-RDC Luzon 2 <i>(Supplies and operating expenses required to operate and manage the distributed information system.)</i>	NP-Agency-to-Agency (PS-DBM)											GoP	2,500,000.00	2,500,000.00	0.00	
	2 ISOS DC <i>(Supplies and operating expenses required to operate and manage the distributed information system.)</i>		GoP	2,500,000.00	2,500,000.00	0.00											
	3 Provision for Contingency <i>(To supply toners for various printers and common-use supplies for selected projects)</i>		GoP	3,000,000.00	3,000,000.00	0.00											
	<b>II. UPGRADE/ENHANCEMENT PROJECTS</b>													79,710,195.00	79,710,195.00	0.00	
	<b>A. Sustainability of i&gt;Returns Project</b> <i>(Enhancement of the document imaging project)</i>	PB											GoP	79,710,195.00	79,710,195.00	0.00	Funds for the purpose is included in the FY 2012 approved budget level per FY 2012 NEP
	<b>III. NEW PROJECTS</b>													51,000,000.00	41,000,000.00	10,000,000.00	
	<b>A. eCAR System</b> <i>(To automate issuance of Certification Authorizing Registration (CAR))</i>	PB											GoP	20,000,000.00	20,000,000.00	0.00	
	<b>B. Roofing of RCC Building</b> <i>(Continuous rehabilitation of RCC Building)</i>	PB											GoP	10,000,000.00	0.00	10,000,000.00	
	<b>C. Imaging of Archived Documents</b> <i>(Scanning of BIR New Payment Control System (NPCS) AlphaList)</i>	PB											GoP	5,000,000.00	5,000,000.00	0.000	
	<b>D. Data Leakage Protection Solution</b> <i>(A solution to help mitigate the risk of users obtaining information through removable storage media and sending confidential data through web-based internet email)</i>	PB											GoP	8,000,000.00	8,000,000.00	0.000	
	<b>E. Lease of Network Access Control</b> <i>(A solution that would enable the policy enforcement of Non-Bureau-managed facilities. Implementation of NAC will address the large amount of users connecting their personal computers to the Bureau's network for several reasons, posing a risk to the entire network)</i>	PB											GoP	8,000,000.00	8,000,000.00	0.000	
	<b>IV. NEW PROJECT under eGov</b>													143,776,000.00	39,776,000.00	104,000,000.00	
	<b>A. Asset Information Management (AIM) Project</b> <i>(To broaden existing linkages and to create new linkages with other National Government Agencies (NGAs))</i>																Availability of allotment is subject to the release of SARD by OBM.
	1. Software	PB											GoP	104,000,000.00	0.00	104,000,000.00	
	2. Systems Development	PB											GoP	31,069,000.00	31,069,000.00	0.00	
	3. Network Requirements	PB											GoP	205,000.00	205,000.00	0.00	
	4. Consultancy	PB											GoP	6,450,000.00	6,450,000.00	0.00	
	5. Facilities and Management Services	PB											GoP	1,667,000.00	1,667,000.00	0.00	
	6. Others	PB											GoP	385,000.00	385,000.00	0.00	
	<b>SUB-TOTAL (Information Systems Group)</b>													1,187,235,193.00	1,064,275,193.00	122,960,000.00	

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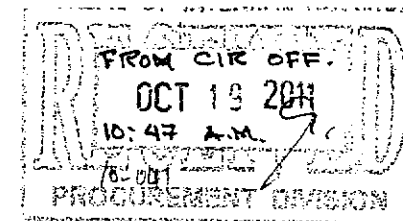
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<b>V. RESOURCE MANAGEMENT GROUP</b>																	
5.1.	Citizen's Charter Manual (Printing Services)	NP-SVP	January-December 2012											360,000.00	360,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
5.2.	<b>ADMINISTRATIVE SERVICE</b>													422,687,073.57	422,687,073.57	0.00	
	<b>5.2.1 ACCOUNTABLE FORMS DIVISION</b>													140,524,643.80	140,524,643.80	0.00	
	BIR FORM NO. AF51 (Accountable Form 51)	NP-Agency-to-Agency	October - December 2011										GoP	2,100,600.00	2,100,600.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	BIR FORM NO. 0402 (Authority to Cancel Assessment)												GoP	296,254.20	296,254.20	0.00	
	BIR FORM NO. 1918 (Authority to Release Imp. Goods)												GoP	542,080.00	542,080.00	0.00	
	BIR FORM NO. 2330 (Certificate of Advance Payment)												GoP	173,768.10	173,768.10	0.00	
	BIR FORM NO. 2313 (Cert. Autho. Registration)												GoP	3,171,200.00	3,171,200.00	0.00	
	BIR FORM NO. 2329 (Cert. of Exemption from Audit/Inv.)												GoP	174,520.00	174,520.00	0.00	
	BIR FORM NO. 0016 (Comm. Tax Cert. - Ind.)												GoP	62,304,000.00	62,304,000.00	0.00	
	BIR FORM NO. 0017 (Comm. Tax Cert. - Corp.)												GoP	548,865.00	548,865.00	0.00	
	Doc. Stamps @ P 15.00 den.												GoP	12,000,000.00	12,000,000.00	0.00	
	Doc. Stamps @ P 5.00 den.												GoP	4,000,000.00	4,000,000.00	0.00	
	Doc. Stamps @ P 3.00 den.												GoP	800,000.00	800,000.00	0.00	
	BIR FORM NO. 1966 (Electronic Letter of Authority)												GoP	549,480.00	549,480.00	0.00	
	BIR FORM NO. 0422 (Mission Order)												GoP	158,125.00	158,125.00	0.00	
	BIR FORM NO. 0425 (Notice of Disa. Under No Audit Prog.)												GoP	59,490.00	59,490.00	0.00	
	BIR FORM NO. 1132 (Official Delivery Inv. - Molasses)												GoP	340,743.00	340,743.00	0.00	

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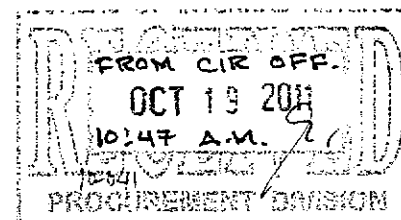
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	BIR FORM NO. 1425 <i>(Official Delivery Invoice - GUIA)</i>	NP - Agency-to-Agency	October - December 2011										GoP	479,745.00	479,745.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	BIR FORM NO. 2298 <i>(Product Replenishment Certificate)</i>												GoP	82,882.80	82,882.80	0.00	
	BIR FORM NO. 2331 <i>(Product Replenishment Debit Memo)</i>												GoP	99,458.70	99,458.70	0.00	
	BIR FORM NO. 2524 <i>(Revenue Official Receipt)</i>												GoP	18,634,000.00	18,634,000.00	0.00	
	BIR FORM NO. 2328 <i>(Sub Vat Subsidy Check)</i>												GoP	368,300.00	368,300.00	0.00	
	BIR FORM NO. 2310 <i>(Tax Credit Certificate)</i>												GoP	551,530.00	551,530.00	0.00	
	BIR FORM NO. 2311 <i>(Tax Debit Memo)</i>												GoP	273,168.00	273,168.00	0.00	
	BIR FORM NO. 2302 <i>(Tax Subsidy Availment Cert.)</i>												GoP	135,399.00	135,399.00	0.00	
	BIR FORM NO. 2326 <i>(Tax Subsidy Debit Memo)</i>												GoP	529,690.00	529,690.00	0.00	
	BIR FORM NO. 15L <i>(Taxpaid Imp. Dist. Spirits-Reg)</i>												GoP	2,820,000.00	2,820,000.00	0.00	
	BIR FORM NO. 14L <i>(Taxpaid Imp. Wines - Reg.)</i>												GoP	2,820,000.00	2,820,000.00	0.00	
	BIR FORM NO. 15S <i>(Taxpaid Imp. Dist. Spirits-Aux)</i>												GoP	11,550,000.00	11,550,000.00	0.00	
	BIR FORM NO. 14S <i>(Taxpaid Imp. Wines - Aux.)</i>												GoP	11,550,000.00	11,550,000.00	0.00	
	BIR FORM NO. 0535 <i>(Taxpayer Information Sheet)</i>												GoP	1,326,400.00	1,326,400.00	0.00	
	BIR FORM NO. 0421 <i>(Tax Verification Notice)</i>												GoP	918,400.00	918,400.00	0.00	
	BIR FORM NO. 2327 <i>(Vat Subsidy Check)</i>												GoP	368,230.00	368,230.00	0.00	
	BIR FORM NO. 2231 <i>(Withdrawal Cert. - Gasoline)</i>												GoP	798,315.00	798,315.00	0.00	

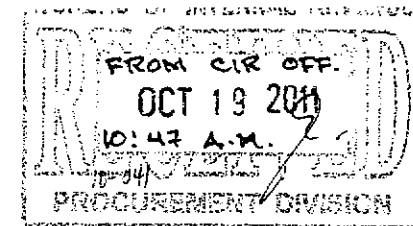
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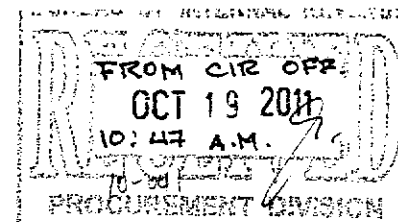
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	<b>5.2.2 GENERAL SERVICES DIVISION</b>													282,162,429.77	282,162,429.77	0.00	
	<b>I. BUILDING &amp; FACILITIES MAINTENANCE SECTION</b>													194,394,948.28	194,394,948.28	0.00	
	<b>PART I</b>													64,623,500.00	64,623,500.00	0.00	
	<b>A. MANPOWER SERVICES</b>													32,600,000.00	32,600,000.00	0.00	Funds are available to be charged against the CY 2011 allotment
	1. Janitorial Services (National Office) <i>(Maintenance Service Contract)</i>	PB											GoP	28,600,000.00	28,600,000.00	0.00	
	2. Outsourced Personnel (2-Electricians, 2-Carpenters, 1-Plumber, 1-Administrative Assistant) <i>(For outsource additional staff for GSD to replace retiring maintenance)</i>	PB											GoP	4,000,000.00	4,000,000.00	0.00	
	<b>B. PREVENTIVE MAINTENANCE SERVICES</b>													12,479,500.00	12,479,500.00	0.00	Funds are available to be charged against the CY 2011 allotment
	1. Pest and Termite Control Service (NO. & RDC-QC and Records Center-Escolta) <i>(Preventive Maint. Contract)</i>	NP-SVP											GoP	450,000.00	450,000.00	0.00	
	2. Airconditioning Units <i>(Preventive Maint. Contract)</i>	PB											GoP	7,122,500.00	7,122,500.00	0.00	
	3. Emergency Generator Set (RCC and RDC-Luzon 2) <i>(Preventive Maint. Contract.)</i>	PB											GoP	2,000,000.00	2,000,000.00	0.00	
	4. Uninterruptible Power Supply (UPS at RCC) <i>(Preventive Maint. Contract)</i>	PB											GoP	499,000.00	499,000.00	0.00	
	5. Elevator <i>(Standard maintenance Contract)</i>													1,045,000.00	1,045,000.00	0.00	
	a. Two (2) units Mitsubishi Elevator	NP-SVP											GoP	292,000.00	292,000.00	0.00	
	b. Two (2) units Mitsubishi Elevator (from RR#6-Manila)	NP-SVP											GoP	253,000.00	253,000.00	0.00	
	c. One (1) unit Sanyo Elevator at RCC Building	NP-SVP											GoP	200,000.00	200,000.00	0.00	
	d. Two (2) units Sanyo Elevator at NOB	NP-SVP											GoP	300,000.00	300,000.00	0.00	
	6. Annual preventive maintenance of NOB Substation Servicing <i>(Purchase as the need arises. For continuous normal operation)</i>	NP-SVP											GoP	400,000.00	400,000.00	0.00	
	7. Annual Preventive Maintenance of Fire Pump & Sprinkler System <i>(Purchase as the need arises. For continuous normal operation)</i>	NP-SVP											GoP	121,000.00	121,000.00	0.00	
	8. Annual Cleaning of Water Tanks at the BIR National Office Compound <i>(Purchase as the need arises. To ensure the potability of water supply of the BIR Compound)</i>	NP-SVP											GoP	242,000.00	242,000.00	0.00	
	9. Annual Preventive Maintenance of Fire Alarm System <i>(Purchase as the need arises. For continuous normal operation)</i>	NP-SVP											GoP	150,000.00	150,000.00	0.00	
	10. Annual Preventive Maintenance of Emergency Generator Set, 930 KVA at NOB	NP-SVP											GoP	450,000.00	450,000.00	0.00	

**BUREAU OF INTERNAL REVENUE**  
**National Office**  
**ANNUAL PROCUREMENT PLAN**  
**For CY 2012**



Code (PAP)	Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (PhP)			BUDGET COMMENTS (AUGUST 16, 2011 & SEPT. 14, 2011)
			Pre-Proc Conf	Adv/Post of ITB	Pre-bid Conf	Sub, Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Provisions & Release of MCA	Contract Prep & Signing	NTP Prep & Issuance	Total		MOOE	CO		
	<b>C. RENTAL SERVICE</b>													4,400,000.00	4,400,000.00	0.00	
	1. Photocopier Rental Service <i>(Lease Contract. For continuous normal operation)</i>	PB											GoP	4,400,000.00	4,400,000.00	0.00	Funds are available to be charged against the CY 2011 allotment
	<b>D. ELEVATOR UNITS SPARE PARTS</b> <i>(Purchase as the need arises. For Continuous normal operation)</i>													1,458,000.00	1,458,000.00	0.00	
	1. Mitsubishi Elevator Parts (PE No. 1 & 2) at NOB	NP-SVP											GoP	454,000.00	454,000.00	0.00	
	2. Mitsubishi Elevator Parts (PE No. 3 & 4) at NOB	NP-SVP											GoP	454,000.00	454,000.00	0.00	
	3. Sanyo Elevator Parts at RCC Building	NP-SVP											GoP	250,000.00	250,000.00	0.00	
	4. Sanyo Elevator (PE No. 5 & 6) at NOB	NP-SVP											GoP	300,000.00	300,000.00	0.00	
	<b>E. AIRCONDITIONING SPARE PARTS</b> <i>(Purchase as the need arises. For continuous normal operation)</i>												GoP	10,320,000.00	10,320,000.00	0.00	
	1. Packaged Type Airconditioning Units and PACU	NP-SVP											GoP	3,000,000.00	3,000,000.00	0.00	
	2. Multistack Compressors/Centralized Aircon at NOB	PB											GoP	6,000,000.00	6,000,000.00	0.00	
	3. Trane Chiller (100 TR and 50 TR)/Centralized Aircon at RCC	NP-SVP											GoP	1,320,000.00	1,320,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	<b>F. SUPPLIES AND MATERIALS</b>													1,800,000.00	1,800,000.00	0.00	
	1. Consumable Batteries for UPS at RCC <i>(Purchase. For continuous normal operation)</i>	PB											GoP	1,800,000.00	1,800,000.00	0.00	
	<b>G. FUEL &amp; LUBRICANTS FOR EMERGENCY GENERATOR SETS</b>													840,000.00	840,000.00	0.00	
	1. RCC Genset (6,000 liters) <i>(Purchase. For continuous normal operation)</i>	NP-SVP											GoP	300,000.00	300,000.00	0.00	
	2. NOB Genset (6,000 liters) <i>(Purchase. For continuous normal operation)</i>	NP-SVP											GoP	300,000.00	300,000.00	0.00	
	3. NOB Genset Lubricants <i>(Purchase. For continuous normal operation)</i>	NP-SVP											GoP	240,000.00	240,000.00	0.00	
	<b>H. PROFESSIONAL SERVICES</b>												GoP	726,000.00	726,000.00	0.00	
	1. Electrical As-Built Plan of BIR-NOB <i>(As required by the QC-Dept of Engineering)</i>	PB											GoP	726,000.00	726,000.00	0.00	
	<b>PART II</b>													129,771,448.28	129,771,448.28	0.00	
	<b>A. Upgrading/Repair of Building Facilities</b>													17,345,000.00	17,345,000.00	0.00	
	1. Repair of 4 units Sump Pump System <i>(Purchase as the need arises. For continuous normal operation)</i>	NP-SVP											GoP	220,000.00	220,000.00	0.00	
	2. Repair of 2 units Transfer Pumps <i>(Purchase as the need arises. For continuous normal operation)</i>	NP-SVP											GoP	275,000.00	275,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP

**BUREAU OF INTERNAL REVENUE**  
**National Office**  
**ANNUAL PROCUREMENT PLAN**  
**For CY 2012**



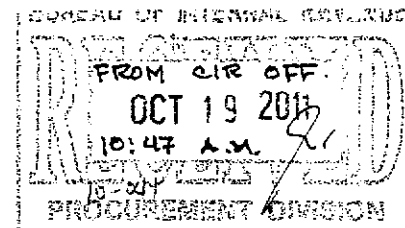
Code (PAP)	Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (Php)			BUDGET COMMENTS (AUGUST 16, 2011 & SEPT. 14, 2011)
			Pre-Proc Cont	Advs/Post of ITS	Pre-bid Cont	Sub. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Resolutions & Issuance of NOL	Contract Prep & Signing	NTP Prep & Issuance	Total		MOOE	CO		
	3. Plumbing Materials <i>(Purchase. For better facilities)</i>	NP-SVP	January - December 2012										GoP	1,000,000.00	1,000,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	4. Electrical Materials <i>(Purchase. For better facilities)</i>	NP-SVP											GoP	1,000,000.00	1,000,000.00	0.00	
	5. Civil/Painting Works Materials <i>(Purchase. For better facilities)</i>	NP-SVP											GoP	1,750,000.00	1,750,000.00	0.00	
	7. Replacement of 1,250 AT and 800 AT Air Circuit Breaker at the Low Voltage Switchgear Powerhouse. <i>(Purchase. To restore/upgrade electrical facilities at the Powerhouse of BIR-NOB)</i>	PB											GoP	1,100,000.00	1,100,000.00	0.00	
	8. Refilling of Fire Extinguishers at National Office Compound <i>(Purchase. As safety requirement of the Bureau of Protection under RA 9514)</i>	NP-SVP											GoP	500,000.00	500,000.00	0.00	
	9. Repair of Roofing at NTC Building <i>(Purchase. For better facilities)</i>	PB											GoP	1,500,000.00	1,500,000.00	0.00	
	10. Structural planning, design and retrofitting of the National Office Building and DPC Building <i>(To conform with the requirement of the National Structural Code of the Philippines (NSCP))</i>	PB											GoP	10,000,000.00	10,000,000.00	0.00	
	<b>8. Payments Due to Utility Companies</b>						GoP	<b>112,426,448.28</b>	<b>112,426,448.28</b>	<b>0.00</b>							
	1. Meralco (12 months billings) <i>(Electrical Power Consumption)</i>	DC	January-December 2012										GoP	84,000,000.00	84,000,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	2. Manila Water Company, Inc. (12 months billings) <i>(Water Consumption)</i>	DC	GoP	9,000,000.00	9,000,000.00	0.00											
	3. Mobile Phones (12 months billings) <i>(Subscription Plan)</i>		GoP														
	a. January - July Subscription <i>(Last 6 months of old contract)</i> b. August - December Subscription <i>(new contract)</i>	PB	Funding Requirement only January-May 2012											1,543,800.00	1,543,800.00	0.00	
	4. Phil. Long Distance Telephone (PLDT) (12 months billings) <i>(Trunklines Rental and Toll Charges)</i>	NP	January-December 2012										GoP	16,338,848.28	16,338,848.28	0.00	
	<b>II. WAREHOUSING AND DISTRIBUTION SECTION (WDS)</b>						GoP	<b>3,623,320.00</b>	<b>3,623,320.00</b>	<b>0.00</b>							
	<b>A. BIR FORMS</b>						GoP	<b>623,320.00</b>	<b>623,320.00</b>	<b>0.00</b>							
	BIR Form No. 0524 <i>(List/Information of Properties of Taxpayer (Revised: July 1996))</i>	NP-SVP	January-December 2012										GoP	30,250.00	30,250.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	BIR Form No. 1939 <i>(Car Registry Book)</i>	NP-SVP	GoP	241,920.00	241,920.00	0.00											
	BIR Form No. 1968 <i>(Letter of Authority Register)</i>	NP-SVP	GoP	197,400.00	197,400.00	0.00											
	BIR Form No. 2706 <i>(History Card of Assessed Cases)</i>	NP-SVP	GoP	28,000.00	28,000.00	0.00											

*Handwritten signatures and initials: KLV, [unclear], [unclear], AS & [unclear], [unclear]*

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**BUREAU OF INTERNAL REVENUE**  
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 For CY 2012



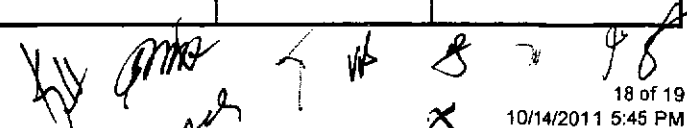
Code (PAP)	Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (PhP)			BUDGET COMMENTS (AUGUST 16, 2011 & SEPT. 14, 2011)
			Pre-Proc Conf	Adv Post of ITB	Pre-bid Conf	Sub. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Resources & Release of MCA	Contract Prep & Signing	NTP Prep & Issuance	Total		MOOE	CO		
	<b>Accounting Forms/General Forms</b>																
	Accounting Form No. 81 <i>(Index of Payment to Employees)</i>	NP-Agency-to-Agency	January-December 2012										GoP	24,750.00	24,750.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	Accounting Form No. 82 <i>(Property Card)</i>		GoP	24,500.00	24,500.00	0.00											
	Accounting Form No. 84 <i>(Supplies Ledger Card)</i>		GoP	28,000.00	28,000.00	0.00											
	General Form No. 18 <i>(Stock Card)</i>		GoP	35,000.00	35,000.00	0.00											
	General Form No. 71-A <i>(Inventory Tag)</i>		GoP	8,000.00	8,000.00	0.00											
	General Form No. 78 <i>(Subsidiary Ledger)</i>		GoP	5,500.00	5,500.00	0.00											
	<b>B. Freight/Forwarding Services</b> <i>Freight Charges (cost of transporting government inventory, property/equipment) Hauling and delivery services to different BIR offices thru land, sea or air freight.</i>	PB	October-December 2011										GoP	2,500,000.00	2,500,000.00	0.00	
	<b>C. CONTINGENCY</b> <i>Unforeseen, unprogrammed expenses</i>	NP-SVP	January-December 2012										GoP	500,000.00	500,000.00	0.00	
	<b>III. PRINTING OPERATIONS &amp; MISC. SERVICES SECTION</b>												GoP	2,450,000.00	2,450,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	A. Courier Services <i>(For various RUSH documents for delivery and/or shipment)</i>	NP-SVP	January-December 2012										GoP	150,000.00	150,000.00	0.00	
	B. Repair and Maintenance of Printing Equipment <i>(Duplo digital copier)</i>	DC	January-December 2012										GoP	300,000.00	300,000.00	0.00	
	C. Metered Postage Load	NP-SVP	January-December 2012										GoP	2,000,000.00	2,000,000.00	0.00	
	<b>IV. COMMUNICATIONS OPERATIONS, AUTOMOTIVE &amp; EQUIPMENT MAINTENANCE SECTION (COAEMS)</b>												GoP	1,455,810.00	1,455,810.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	<b>Motorpool Unit:</b>		January - December 2012											1,455,810.00	1,455,810.00	0.00	
	A. Spare Parts (preventive maintenance of RP vehicles) <b>National Office Only</b>	NP-SVP	January - December 2012										GoP	755,810.00	755,810.00	0.00	
	B. Outside repair of BIR RP vehicles and contingency	NP-SVP	January - December 2012										GoP	700,000.00	700,000.00	0.00	
	<b>V. SUMMARY OF REQUIREMENTS</b>													80,238,351.49	80,238,351.49	0.00	
	A. COMMON-USE SUPPLIES (NATIONAL OFFICE ONLY)	NP-Agency-to-Agency (PS-DBM)	January - December 2012											68,296,081.91	68,296,081.91	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	B. CONTIGENCIES FOR OFFICE SUPPLIES AND MATERIALS	NP-SVP	January - December 2012											11,942,269.58	11,942,269.58	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP

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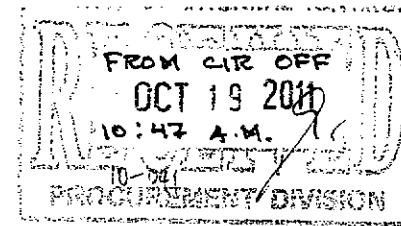
**BUREAU OF INTERNAL REVENUE**  
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**ANNUAL PROCUREMENT PLAN**  
 For CY 2012

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 PROCUREMENT DIVISION

Code (IPAP)	Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (Php)			BUDGET COMMENTS (AUGUST 16, 2011 & SEPT. 14, 2011)
			Pre-Proc Conf	Adm/Post of ITB	Pre-bid Conf	Sub. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Reservation & Issuance of MOA	Contract Prep & Signing	NTP Prep & Issuance	Total		MOOE	CO		
	<b>5.3. HUMAN RESOURCE DEVELOPMENT SERVICE</b>													4,988,943.00	4,988,943.00	0.00	
	<b>5.3.1 PERSONNEL DIVISION</b>													2,806,485.00	2,806,485.00	0.00	
	a. Assessment Tools													983,600.00	983,600.00	0.00	
	i. Questionnaires <i>(Applicant Risk Profiler Test)</i>	NP-SVP											GoP	816,000.00	816,000.00	0.00	
	ii. Test Booklets, Answer Sheets and Profile Sheets <i>(Personality Test)</i>	NP-SVP											GoP	7,400.00	7,400.00	0.00	
	iii. Test Booklets & Answer Sheets <i>(Aptitude Test)</i>	NP-SVP											GoP	24,000.00	24,000.00	0.00	
	iv. Test Booklets, Scoring Key & Answer Sheets <i>(Accounting Test)</i>	NP-SVP											GoP	12,000.00	12,000.00	0.00	
	v. Test Booklets, Record Forms & Scoring Key <i>(Critical Thinking)</i>	NP-SVP											GoP	27,000.00	27,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	vi. Test Booklets & Answer Sheets <i>(Re-order)</i>	NP-SVP											GoP	97,200.00	97,200.00	0.00	
	b. Supplies and Materials <i>(Nationwide Conduct of Pre-Employment Examination)</i>	NP-SVP											GoP	6,435.00	6,435.00	0.00	
	c. Advertisement <i>(Recruitment Methods)</i>	NP-SVP											GoP	170,160.00	170,160.00	0.00	
	d. Streamer <i>(CSC Anniversary)</i>	NP-SVP											GoP	1,000.00	1,000.00	0.00	
	e. Supplies and Materials <i>(Bond Paper &amp; Brown Envelope)</i> <i>(CESPES Orientation)</i>	S											GoP	4,000.00	4,000.00	0.00	
	f. Supplies and Materials <i>(Bond Paper &amp; Ballpens)</i> <i>(CESPES Behavioral Competency Scale Rating)</i>	S											GoP	1,950.00	1,950.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	g. Parchment Paper <i>(Loyalty Awards)</i>	S												1,740.00	1,740.00	0.00	
	h. BIR Pins & Plaque of Recognition <i>(BIR Allegiance Award for 2012)</i>	NP-SVP												789,600.00	789,600.00	0.00	
	i. Awards for Compulsory Retirees (BIR Officials) 129 Compulsory Retirees 1 Plaque = Php 2,000.00	NP-SVP											GoP	258,000.00	258,000.00	0.00	Included in the CY 2012 approved budget level per FY 2012 NEP
	j. Rationalization Plan <i>(MMS Capability Building/Training/Seminars for Personnel Division Staff as scheduled in the Public Governance System Report and DOF/NEDA Priority Flagship Projects for 2012)</i>	NP-SVP											GoP	350,000.00	350,000.00	0.00	
	g. BIR Employee Identification Card <i>(6000 pcs at Php 40 each)</i>	NP-SVP											GoP	240,000.00	240,000.00	0.00	

  
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**BUREAU OF INTERNAL REVENUE**  
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**ANNUAL PROCUREMENT PLAN**  
**For CY 2012**



Code (PAP)	Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (PhP)			BUDGET COMMENTS (AUGUST 16, 2011 & SEPT. 14, 2011)
			Pre-Proc Conf	Adv. Post of IFB	Pre-bid Conf	Sub. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Resubmission & Issuance of NOA	Contract Prep & Signing	NTP Prep & Issuance	Total		MOOE	CO		
	<b>5.3.2 MEDICAL DENTAL &amp; WELFARE DIVISION</b>													2,182,458.00	2,182,458.00	0.00	
	<b>A. Medical and Dental Consultations &amp; Treatments</b>													2,000,000.00	2,000,000.00	0.00	Programmed amount for these items is only P2M.
	1. Medicines	NP-SVP										GoP					
	2. Emergency Medicines	NP-SVP										GoP					
	3. Medical Supplies	NP-SVP										GoP					
	4. Dental Supplies	NP-SVP										GoP					
	5. Dental Hand Instruments	NP-SVP										GoP					
	6. Medical Supplies <i>(Medical Missions -NCR &amp; Regional Offices)</i>	NP-SVP										GoP					
	<b>B. Other Programs/Projects/Activities</b>												182,458.00	182,458.00	0.00	Funds for the purpose may be made available, subject to budgeting, accounting and auditing rules and regulations.	
	1. T-shirts with required prints <i>(Women's Month Celebration)</i>	NP-SVP										GoP	65,000.00	65,000.00	0.00		
	2. Streamers <i>(Women's Month Celebration)</i>	NP-SVP										GoP	1,500.00	1,500.00	0.00		
	3. Tokens <i>(GAD Focal Point Meetings)</i>	NP-SVP										GoP	15,000.00	15,000.00	0.00		
	4. Supplies and Materials <i>(Children's Center)</i>	S										GoP	100,958.00	100,958.00	0.00		
	<b>SUB-TOTAL (Resource Management Group)</b>												428,036,016.57	428,036,016.57	0.00		
	<b>GRAND TOTAL</b>												1,837,694,721.97	1,714,521,131.97	123,173,590.00		

Prepared by:

**NELLY S. IBO**  
 Head, BAC Secretariat  
 Chief, Procurement Division

Recommending Approval:

**JAMES H. ROLDAN**  
 Chairman, Bids and Awards Committee  
 ACIR, Enforcement Service

Approved by:

**KIM S. JACINTO HENARES**  
 Commissioner of Internal Revenue  
 006038

**BUREAU OF INTERNAL REVENUE**  
**National Office**  
**ANNUAL PROCUREMENT PLAN**  
**For CY 2012**

BUREAU OF INTERNAL REVENUE  
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**PROCUREMENT DIVISION**

Code (PAP)	Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (PhP)			BUDGET COMMENTS (AUGUST 16, 2011 & SEPT. 14, 2011)	
			Pre-Proc Conf	Adv/Post of ITB	Pre-bid Conf	Sub. Receipt & Open of Bids	Bid Eval	Post Qual	Approval of Resolution & Issuance of PO	Contract Prep & Signing	NTP Prep & Issuance	Total		MOOE	CO			
	<b>5.3.2 MEDICAL DENTAL &amp; WELFARE DIVISION</b>														2,182,458.00	2,182,458.00	0.00	
	<b>A. Medical and Dental Consultations &amp; Treatments</b>																	
	1. Medicines	NP-SVP												GoP	2,000,000.00	2,000,000.00	0.00	Programmed amount for these items is only P2M.
	2. Emergency Medicines	NP-SVP											GoP					
	3. Medical Supplies	NP-SVP											GoP					
	4. Dental Supplies	NP-SVP											GoP					
	5. Dental Hand Instruments	NP-SVP											GoP					
	6. Medical Supplies <i>(Medical Missions -NCR &amp; Regional Offices)</i>	NP-SVP											GoP					
	<b>B. Other Programs/Projects/Activities</b>																	
	1. T-shirts with required prints <i>(Women's Month Celebration)</i>	NP-SVP											GoP	182,458.00	182,458.00	0.00	Funds for the purpose may be made available, subject to budgeting, accounting and auditing rules and regulations.	
	2. Streamers <i>(Women's Month Celebration)</i>	NP-SVP											GoP	65,000.00	65,000.00	0.00		
	3. Tokens <i>(GAD Focal Point Meetings)</i>	NP-SVP											GoP	1,500.00	1,500.00	0.00		
	4. Supplies and Materials <i>(Children's Center)</i>	S											GoP	15,000.00	15,000.00	0.00		
	<b>SUB-TOTAL (Resource Management Group)</b>													100,958.00	100,958.00	0.00		
	<b>GRAND TOTAL</b>													428,036,016.57	428,036,016.57	0.00		
														1,837,694,721.97	1,714,521,131.97	123,173,590.00		

Prepared by:

*Nelly S. Ibo*  
**NELLY S. IBO** 10/15/11  
 Head, BAC Secretariat  
 Chief, Procurement Division

Recommending Approval:

*James H. Roldan*  
**JAMES H. ROLDAN**  
 Chairman, Bids and Awards Committee  
 ACIR, Enforcement Service  
 WVS  LPO  LBM  ECT

Approved by:

*Kim S. Jacinto-Henares*  
**KIM S. JACINTO-HENARES**  
 Commissioner of Internal Revenue

MMCL  ZBO  FMM   
 MES  LPO  CCK   
 MVBV  TMA   
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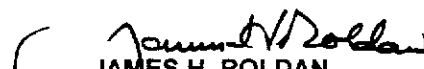
**BUREAU OF INTERNAL REVENUE**  
**National Office**  
**Annual Procurement Plan - 9th Revision**  
**CY 2011**

Code (PAP)	Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)	
			Procure Cont.	Advert. # of ITB	Prebid Conf.	Submitt. # of Bids	Est. Eval.	Final Eval.	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance/Turnover		Total	MOOE	CO	PROJECT PROPONENT	BUDGET DIVISION
<b>I. INFORMATION SYSTEMS GROUP (ISG)</b>																			
<b>I. MANDATORY REQUIREMENTS TO SUSTAIN ICT OPERATIONS</b>													<b>3,800,000.00</b>	<b>3,800,000.00</b>	<b>0.00</b>				
<b>A. Lease of Solutions (Package)</b>													<b>300,000.00</b>	<b>300,000.00</b>					
	1. Technical Library System	DC	September - December 31, 2011											GoP	300,000.00	300,000.00	0.00	Decrease in ABC by Php 2,251,000.00 From: Php 2,551,000.00 To : Php 300,000.00 Change in the mode of procurement: From: Public Bidding To : Direct Contracting	Funds for the purpose may be made available
<b>B. Maintenance/Repair of Servers</b>													<b>500,000.00</b>	<b>500,000.00</b>	<b>0.00</b>				
	1. CMS Servers and Peripherals	NP-SVP	September - December 31, 2011											GoP	500,000.00	500,000.00	0.00	Decrease in ABC by Php 700,000.00 From: Php 1,200,000.00 To : Php 500,000.00 Change in the mode of procurement: From: Public Bidding To : Negotiated Procurement-Small Value Procurement	
<b>C. Quality Management System</b>													<b>3,000,000.00</b>	<b>3,000,000.00</b>	<b>0.00</b>				
		PB	September - December 31, 2011											GoP	3,000,000.00	3,000,000.00	0.00	New Project For the implementation of Executive Order 605 - Institutionalizing the Structure, Mechanisms and Standards to Implement the Government Quality Management Program	
<b>II. NEW PROJECTS</b>													<b>13,851,000.00</b>	<b>6,450,000.00</b>	<b>7,401,000.00</b>				
	A. Acquisition of Biometrics Access Control for ISG Offices	PB	September - December 31, 2011											GoP	1,680,000.00	0.00	1,680,000.00	Increased in ABC by Php 280,000.00 From: Php 1,400,000.00 To: Php 1,680,000.00 Change in Title of the Project * Lease of Biometrics Access Control for ISG Offices (old name)	Funds are available for the purpose charged to SARO No. C-10-10361 valid up to December 31, 2011.
	B. RCC Building Comfort Room Rehabilitation Project	PB	September - December 31, 2011											GoP	5,721,000.00	0.00	5,721,000.00	New Project Rehabilitation of Comfort Rooms in RCC Building	Funds are available for the purpose charged to SARO No. C-11-0018775 valid up to December 31, 2012.
	C. Consultancy Services for Asset Information Management (AIM) Project (BIR Phase)	PB	September - December 31, 2011											GoP	6,450,000.00	6,450,000.00	0.00	APP 6th Revision dated June 11, 2011 Previously chargeable against SARO No. C-11-00538 (New Project under eGOV)	Funds for the purpose may be made available charged to TCP funds per verification with the Office of the ACIR-IPOS
<b>SUB-TOTAL</b>													<b>17,651,000.00</b>	<b>10,250,000.00</b>	<b>7,401,000.00</b>				
<b>II. GENERAL SERVICES DIVISION (GSD)</b>																			
	1 Rehabilitation of BIR National Office Comfort Rooms	PB	September - December 31, 2011											GoP	3,262,000.00	0.00	3,262,000.00	Decrease in ABC by Php 8,738,000.00 From: Php 12,000,000.00 To : Php 3,262,000.00 Change in expense classification From: Maintenance & Other Operating Expenses (MOOE) To : Capital Outlays (CO)	Funds are available for the purpose charged to SARO No. C-11-00986 valid up to December 31, 2011.
	2 Procurement of Hybrid PBX Enterprise Communication System	PB	September - December 31, 2011											GoP	15,000,000.00	0.00	15,000,000.00	New Project	
	3 Procurement of Twenty (20) Units Motor Vehicles (MVs)	PB	September - December 31, 2011											GoP	21,414,000.00	0.00	21,414,000.00	New Project	Funds are available for the purpose charged to SARO No. C-11-00041 valid up to December 31, 2011.
<b>SUB-TOTAL</b>													<b>39,676,000.00</b>	<b>0.00</b>	<b>39,676,000.00</b>				
<b>TOTAL</b>													<b>57,327,000.00</b>	<b>10,250,000.00</b>	<b>47,077,000.00</b>				

PREPARED BY:

  
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 Chief, Procurement Division

RECOMMENDING APPROVAL

  
**JAMES H. ROLDAN**  
 Chairman, Bids and Awards  
 ACIR, Enforcement Service

APPROVED BY:

  
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 Commissioner of Internal Revenue  
 005071