



Philippine Sugar Corporation

Rm. 1405-A, Security Bank Centre, 6776 Ayala Avenue, Makati City
Telephone No. 856-4477/830-0317 (Fax)

PHILIPPINE SUGAR CORPORATION - ANNUAL PROCUREMENT PLAN FOR FY 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Fund	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Building and Structures Outlay	PHILSUCOR	Direct Contracting	To be procured as the need arises				COB	400,000.00		400,000.00	
2	Procurement of Office Furniture and Fixture	PHILSUCOR	Shopping/SVP/Neg. Proc.	To be procured as the need arises				COB	50,000.00		50,000.00	
3	Procurement of Office Equipment		Shopping/SVP/Neg. Proc.					COB	200,000.00		200,000.00	
	1 Computer set Desktop	PHILSUCOR	Shopping/SVP	To be procured on February				COB	40,000.00		40,000.00	Bacolod Office
	1 Computer Desktop	PHILSUCOR	Shopping/SVP	To be procured as the need arises				COB	36,000.00		37,000.00	Makati Office
	1 Laptop	PHILSUCOR	Shopping/SVP	To be procured as the need arises				COB	35,000.00		40,000.00	Makati Office
	1 Binding Machine	PHILSUCOR	Shopping/SVP	To be procured on February				COB	12,000.00		12,000.00	Makati Office
	1 Photo copying	PHILSUCOR	Shopping/SVP	To be procured as the need arises				COB	50,000.00		50,000.00	Makati Office
	1 Fax Machine	PHILSUCOR	Shopping/SVP	To be procured as the need arises				COB	10,000.00		10,000.00	Makati Office
	1 Printer (3 in 1)	PHILSUCOR	Shopping/SVP	To be procured on February				COB	9,000.00		9,000.00	Makati Office
	1 Drawer (Mobile Pedestal)	PHILSUCOR	Shopping/SVP	To be procured on February				COB	7,000.00		6,000.00	Makati Office
4	Office Supplies and Other Supplies	PHILSUCOR	Shopping/SVP/Neg. Proc.	To be procured as the need arises				COB	153,000.00	153,000.00		
5	Fuel, Oil & Lubricant	PHILSUCOR	Shopping/Direct Contracting	To be procured as the need arises				COB	100,000.00	100,000.00		
6	Training Expenses	PHILSUCOR	Shopping/SVP/Neg. Proc.	To be procured as the need arises				COB	516,000.00	516,000.00		
7	Advertising, Promotional & Marketing	PHILSUCOR	Shopping/Negotiated SVP	To be procured as the need arises				COB	50,000.00	50,000.00		
8	Printing and Publication	PHILSUCOR	Shopping/SVP	To be procured as the need arises				COB	10,000.00	10,000.00		
9	Repairs & Maintenance-Building & Other Structure	PHILSUCOR	Shopping/SVP	To be procured as the need arises				COB	50,000.00	50,000.00		
10	Repairs & Maintenance-Office Equipment/IT	PHILSUCOR	Shopping/SVP	To be procured as the need arises				COB	50,000.00	50,000.00		
11	Repairs & Maintenance-Transportation Equipment	PHILSUCOR	Shopping/SVP	To be procured as the need arises				COB	150,000.00	150,000.00		
12	Repairs & Maintenance-Furniture & Fixtures	PHILSUCOR	Shopping/SVP	To be procured as the need arises				COB	10,000.00	10,000.00		
13	Electricity	PHILSUCOR	Direct Contracting	To be procured as the need arises				COB	200,000.00	200,000.00		

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14	Telephone and Internet Subscription (Landline-Mobile & Internet)	PHILSUCOR	Direct Contracting	To be procured as the need arises	COB	265,000.00	265,000.00		
15	Traveling	BOD/OGCC/O/S	Direct Contracting	To be procured as the need arises	COB	3,846,800.00	3,846,800.00		
16	Transportation and Delivery	PHILSUCOR	Direct Contracting	To be procured as the need arises	COB	30,000.00	30,000.00		
17	Postage & Courier	PHILSUCOR	Direct Contracting	To be procured as the need arises	COB	10,000.00	10,000.00		
18	Security Services	PHILSUCOR	Bid/Negotiated SVP	on going	COB	723,201.00	723,201.00		
19	Survey/Auditing Services/Consultancy Services/Other Professional Services	PHILSUCOR	Negotiated SVP	To be procured as the need arises	COB	2,518,176.00	2,518,176.00		
20	Subscription	PHILSUCOR	Direct Contracting	To be procured as the need arises	COB	11,000.00	11,000.00		
Total						9,343,177.00	8,693,177.00	650,000.00	

DEFINITION

1. **PROGRAM (BESF)**- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. **PROJECT (BESF)**- Special agency undertakings which are to be carried out within a define time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User**- Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, negotiated procurement.
5. **Schedule for each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; contract signing).
6. **Source of Funds** - Wehter GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs
8. **Remarks** - brief description of program or project

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