

DEPARTMENT OF BUDGET AND MANAGEMENT RO VIII Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement						Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)		
				Ads /Post of IAEB	Sub/ Opening of Bids	Bid Evaluation	Notice of Award	Contract Signing		Total	MOOE	CO			
<b>I. Common-Use Office Supplies and Equipment (CSE)</b>															
100010001/ 300000000	1. Common-use Office Supplies/Equipment available at PS	FAD/TDs	NP-Agency to agency	N.A.					Feb. 1, 2018	Feb. 1, 2018	GOP	367,871	367,871		Please see attached APP-CSE
100010001/ 300000000	2. Common-use Office Supplies/Equipment not available at PS	FAD/TDs	Shopping (b)	Feb. 16, 2018	Feb. 22, 2018	Feb. 23, 2018	Feb. 26, 2018	Feb. 28, 2018	GOP	348,117	348,117		Printer toners, pens, electrical supplies (bulbs), janitorial supplies, IT equipment		
<b>II. Non-common-use Office Supplies/Equipment:</b>															
100010000	a. Mailing Stamp	FAD	NP-Agency to agency	N.A.					Feb 15, 2018	Feb 15, 2018	GOP	75,000	75,000		For delivery of official communications.
100010000	b. Athletic uniforms/Shirts	FAD/TDs	NP-Small Value	Mar. 1, 2018	Mar. 7, 2018	Mar. 8, 2018	Mar. 9, 2018	Mar. 12, 2018	GOP	100,000	100,000		Customized Shirts/uniforms for use during Sports/Team building activities, Year-End Assessment and for the observance of inter-agency celebrations like Women's Month.		
100010000	c. Check book	FAD	Direct Contracting	Feb. 1, 2018	Feb. 1, 2018	Feb. 1, 2018	Feb. 1, 2018	Feb. 1, 2018	GOP	3,000	3,000		For use by the Cashier		
<b>III. Utilities</b>															
100010000	1. Water Services	FAD	Direct Contracting	N/A							GOP	80,000	80,000		Renewal of contract for the period, January 1 to Dec. 31, 2018.
100010000	2. Electricity Services	FAD	Direct Contracting	N/A							GOP	1,500,000	1,500,000		Renewal of contract for the period, January 1 to Dec. 31, 2018.
100010000	3. Drinking Water	FAD	NP-Small Value	Jan. 29, 2018	Feb. 5, 2018	Feb. 6, 2018	Feb. 7, 2018	Feb. 8, 2018	GOP	35,000	35,000		Supply and delivery of drinking water with hot and cold dispenser		
100010000	4. Newspaper subscription	FAD	NP-Small Value	Mar. 1, 2018	Mar. 7, 2018	Mar. 8, 2018	Mar. 9, 2018	Mar. 9, 2018		15,000	15,000				
<b>IV. General Services</b>															
100010000	1. Security Services		Public Bidding	Feb. 15, 2018	March 9, 2018	March 9, 2018	March 19, 2018	March 23, 2018	GOP	497,000	497,000				
100010000	2. Janitorial Services		Public Bidding						GOP	311,000	311,000				
<b>V. Communication</b>															
100010001/ 302020000/ 304010000	a. Landline	FAD	Direct Contracting	N/A							GOP	60,000	60,000		Renewal of Contract for the period, January to December 2018.
100010001/ 302020000/ 304010000	b. Wired Internet & Mobile Data Services	FAD	Direct Contracting	N/A							GOP	150,000	150,000		Renewal of Contract for the period, January to December 2018.
100010000	c. Cable Television Services	FAD	Direct Contracting	N/A							GOP	5,000	5,000		Renewal of Contract for the period, January to December 2018.
100010001/ 302020000/ 304010000	d. Courier Service	FAD	NP-Small Value	Feb. 15, 2018	Feb. 21, 2018	Feb. 21, 2018	Feb. 26, 2018	Feb. 28, 2018	GOP	80,000	80,000		One-day delivery of urgent official communications/packages		
100010000	<b>VI. Repair and Maintenance:</b>														

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100010000	1. Repair and maintenance of DBM RO VIII Building	FAD	NP-Small Value	Feb. 5, 2018	Feb. 12, 2018	Feb. 13, 2018	Feb. 14, 2018	Feb. 15, 2018	GOP	300,000	300,000		Repair of the following: (1) CRs at Conference Room; (2) septic tank, (3) ARD' office/records room; and (4) leaking roof & gutter at main building.
100010000	2. Repair and maintenance of office equipment	FAD	NP-Small Value	Feb. 15, 2018	Feb. 21, 2018	Feb. 21, 2018	Feb. 26, 2018	Feb. 28, 2018	GOP	150,000	150,000		Quarterly repair and maintenance services of generator unit including various office equipment, such as airconditioning units & IT equipment .
100010000	3. Repair and Maintenance of Motor Vehicles	FAD	NP-Small Value	Feb. 15, 2018	Feb. 21, 2018	Feb. 21, 2018	Feb. 26, 2018	Feb. 28, 2018	GOP	250,000	250,000		Repair and maintenance inclusive of parts of 3 units MVs
100010001/ 302020000/ 304010000	VII. Representation and Catering Services including Lease of Venue and Meeting Facilities	FAD	NP-Small Value	Jan. 12, 2018	Jan. 18, 2018	Jan. 18, 2018	Jan. 19, 2018	Jan. 19, 2018	GOP	400,000	400,000		For various DBM Occassions such as Budget Forum, Seminars, FDU Meetings, Year-End Assessment, Christmas Gathering
100010001/ 302020000/ 304010000	VIII. Advertising & Printing Services	FAD	NP-Small Value	Feb. 19, 2018	Feb. 23, 2018	Feb. 23, 2018	Feb. 26, 2018	Feb. 27, 2018	GOP	50,000	50,000		Tarpauline printing of various exhibit materials during inter-agency exhibits.
100010000	IX. Contingency Procurement	FAD	Shopping (a)						GOP	200,000	200,000		Provision for procurement that would address various contingencies that may arise
GRAND TOTAL										4,976,988	4,976,988	-	

BIDS AND AWARDS COMMITTEE:

ABSAL N.ABAH  
Member


JUVY A. LOBEDICA  
Member

LIBERACE N. LIMSIACO  
Member

JOSEFINA P. ESCOTO  
Member

ALELI N. HERNANDEZ  
Vice-Chairman

FLORITA M. LACDO-O  
Chairman

 Approved

 Disapproved

IMEIDA C. LACERAS, CESO III  
Director IV  
Date: