

Regional Center Site, Rawis, Legazpi City 4500
Annual Procurement Plan FY 2018
Regional Center Site, Rawis, Legazpi City 4500

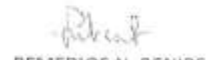
Procurement Program/Project	PMQ/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Progra
			An/Pest of (B/P)	Sub/Date of Bids	Title of Award	Contract Signing		Total	MOGE	CO	
Fuel, Oil and Lubricants	BLGF 5	Negotiated Procurement					GAA	119,000.00	119,000.00		use for the day to day usage of RP Car and its
Water Expense	BLGF 5	direct contracting					GAA	16,000.00	16,000.00		payment for the monthly consumption of water
Electricity Expense	BLGF 5	direct contracting					GAA	132,000.00	132,000.00		payment for the monthly consumption of elect
Postage & Courier Services	LGU, PGD	direct contracting					GAA	21,000.00	21,000.00		payment for postage & courier services for om
Telephone-Mobile	BLGF 5	direct contracting					GAA	25,000.00	25,000.00		expenses for office calls outside the region
Telephone-Landline	BLGF 5	direct contracting					GAA	30,000.00	30,000.00		expenses for office calls within the region
Internet Subscription	BLGF 5	direct contracting					GAA	153,000.00	153,000.00		expenses for the usage of internet
Training Expense	BLGF 5	direct contracting					GAA	436,000.00	436,000.00		LGU Trainings/GAD training activities for
Drugs & Medicine Expenses	BLGF 5	direct contracting					GAA	10,000.00	10,000.00		expenses for medicines and drugs for the regio
ICT Equipment	BLGF 5	direct contracting					GAA	23,000.00	23,000.00		expenses to be used for the purchase of ICT Eq
Office Equipment	BLGF 5	direct contracting					GAA	23,000.00	23,000.00		expenses to be used for the purchase of office
Rep. & Maint.- F&F	BLGF 5	direct contracting					GAA	3,000.00	3,000.00		amount to be used for the rep. & maint of F & I
Rep. & Maint.- Office Equipment	BLGF 5	direct contracting					GAA	25,000.00	25,000.00		amount to be used for the rep. & maint of offic
Rep. & Maint.- Motor Vehicle	BLGF 5	direct contracting					GAA	40,000.00	40,000.00		amount to be used for the rep. & maint of mot
Rep. & Maint.- ICT Equipments	BLGF 5	direct contracting					GAA	33,000.00	33,000.00		amount to be used for the rep. & maint of ICT
Other Supplies & Materials Expense	BLGF 5	direct contracting					GAA	103,000.00	103,000.00		for payment of other supplies & materials exp.
Other Professional Services	BLGF 5	direct contracting					GAA	93,000.00	93,000.00		for payment of other professional services
Fidelity Bond Premiums	BLGF 5	direct contracting					GAA	49,000.00	49,000.00		payment for the fidelity bond premiums of our
Insurance Expense	BLGF 5	direct contracting					GAA	32,000.00	32,000.00		payment for the insurance expense of the regio
Other Supplies Expenses	BLGF 5	direct contracting					GAA	17,000.00	17,000.00		payment for other supplies and expenses
Representation Expense	BLGF 5	direct contracting					GAA	20,000.00	20,000.00		payment for representation expense of the it

We hereby warrant that the total amount reflected in this Annual Procurement Plan to be used has been included in or is within our approved budget for the year.

Prepared by:


EMILY M. CASTRO
 Property/Supply Officer

Certified Funds Available/
 Certified Appropriate Funds:


REMEDIOS N. BENIBE
 Accountant/
 Local Budget Officer

Approved by:


RICARDO T. CAWED, CPA
 Head of Office/Agency