



**PHILIPPINE INTERNATIONAL TRADING CORPORATION
1ST AMENDMENT TO THE ANNUAL PROCUREMENT PLAN FOR CALENDAR YEAR 2011**

LINE ITEM NO.	NAME OF THE PROJECT/PROCUREMENT	PROCUREMENT METHOD	AMENDED APPROVED BUDGET FOR THE CONTRACT (ABC)	PROCUREMENT SCHEDULE - AWARD OF CONTRACT
<i>1. As a general rule, procurements endorsed by other government agencies to PITC as a Procurement Agent shall be done by competitive bidding. In exceptional and meritorious cases, alternative methods may be resorted to upon the recommendation of the BAC and approval of the PITC HOPE.</i>				
<i>2. Schedule of procurements for such other government agencies shall be prepared upon receipt of agency outsourcing requests or similar documents from government clients and the BAC Resolution thereon, duly approved by the PITC HOPE.</i>				
MANPOWER/ALLIED SERVICES				
1	- Procurement of Manpower Services (Contractual Personnel)	Public Bidding Continuity of Contract (2nd Term)	6,874,391.00	Continuity of Contract
2	- Procurement of Contracted Services (Janitorial & Allied Personnel, Security Services)	Public Bidding Continuity of Contract (2nd Term)	5,760,000.00	Continuity of Contract
3	- Procurement of Manpower Services for Job Order Personnel - Skilled Workers (Finishing & Rough Carpenters, Electrician, Plumber, Painter, Tile Settler, Mason), IT Hardware & Software Specialist, Technical Specialist	Small Value Procurement or Shopping	135,000.00	As required / As needed
CONSULTING AND OTHER PROFESSIONAL SERVICES				
4	- For Technical & Advisory Services on Corporate Planning/Business Development/Research/Concept Papers/International Trading Operations/Business Opportunities/Procurement Services/Financial Services	Negotiated Procurement per Sec. 53.7 of the Revised IRR of RA 9184	2,340,000.00	As required / needed
5	- Consultancy Services for ICT and ICT-related Projects	Negotiated Procurement under Sec. 53.7 of the Revised IRR or R.A. 9184 (Highly Technical Consultants)	240,000.00	Jan-Dec 2011
6	- For Alignment of Corporate Goals and Targets	Negotiated Procurement, Small Value Procurement or Shopping	150,000.00	January
7	- For BUR System Integration w/ Solomon	Negotiated Procurement, Small Value Procurement or Shopping	210,000.00	4th quarter
8	- For Mid-year Review of Corporate Goals and Targets	Negotiated Procurement, Small Value Procurement or Shopping	100,000.00	3rd quarter
9	- For Strategic Planning	Negotiated Procurement, Small Value Procurement or Shopping	150,000.00	4th quarter

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10	- For Customer Feedback Consultancy Services	Negotiated Procurement, Small Value Procurement or Shopping	80,000.00	4th quarter
11	- For Corporate Planning & Business Development	Negotiated Procurement, Small Value Procurement or Shopping	400,000.00	January
12	- For Database Maintenance/Customization of MS Dynamics SL	Negotiated Procurement, Small Value Procurement or Shopping	110,000.00	As required / needed
13	- For ICT Planning & Consulting Services, Disaster Recovery Planning, Offsite Server Back-up & Services, ICT Infrastructure & Resources Security, ISSP Preparation, Web Design/Development, Open Source Server Consultancy	Public Bidding, Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	742,000.00	As required / needed
14	- For Attendance Monitoring & Payroll System	Negotiated Procurement, Small Value Procurement or Shopping	55,000.00	As required / needed
15	- For the Appraisal of Condominium	Negotiated Procurement, Small Value Procurement or Shopping	7,500.00	As required / needed
16	- For the survey of Lucena Property	Negotiated Procurement, Small Value Procurement or Shopping	7,000.00	As required / needed
17	- As Consultant on Informal Settlers	Negotiated Procurement, Small Value Procurement or Shopping	16,000.00	As required / needed
18	- As Tax Consultant	Negotiated Procurement, Small Value Procurement or Shopping	90,000.00	As required / needed
19	- CCBW Supervision Fee (for 3 PITC Warehouses)	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	750,000.00	January - Dec. 2011
20	- Broker's Services & Market Representatives	Public Bidding, Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	3,950,000.00	As required / needed
21	- Procurement of Free Legal Assistance for BAC Members and BAC Support Staff (989) in lieu of BAC Pronouncements & Invitations	GPPB Guidelines for Legal Assistance and Indemnification of BAC Members and Its Support Staff-Direct Contracting	110,000.00	As required / needed
OTHER SPECIALTY SERVICES				
22	- Courier Services	Direct Contracting	370,000.00	As required / needed
23	- Photocopying Services	Public Bidding, Negotiated Procurement or Direct Contracting	900,000.00	January - December
Printing & Binding				
24	- Printing of Letterheads, Calling Cards, Banners & Marketing Materials	Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	85,000.00	As required / needed
25	- Countertrade Performance Update Materials	Small Value Procurement or Shopping	90,000.00	As required / needed
26	- Corporate Brochure / Flyers / Legal Compendium / Countertrade Hand	Small Value Procurement or Shopping	200,000.00	As required / needed
27	- Binding	Small Value Procurement or Shopping	30,000.00	As required / needed
Ad Production				

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28	- Audio Visual Ad Production	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	500,000.00	4th quarter
29	- Product Catalogue Production	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	500,000.00	4th quarter
30	- Exports Website Design and Conceptualization	Small Value Procurement or Shopping	250,000.00	4th quarter
31	- Print Ad Production	Small Value Procurement or Shopping	24,000.00	As required / needed
Ad Placements				
32	- TV % Print Ad Placements	Small Value Procurement or Shopping	200,000.00	As required / needed
33	- Ads for the Supply of Products / Invitations to Bid for BAC Biddings/BAC Announcements	Small Value Procurement or Shopping	720,000.00	As required / needed
34	- Disposal of Property - Lucena	Small Value Procurement or Shopping	30,000.00	As required / needed
35	- Disposal of Property - Urdaneta	Small Value Procurement or Shopping	30,000.00	As required / needed
36	- Disposal of Property - Condominium	Small Value Procurement or Shopping	30,000.00	As required / needed
Printing, Production, Conceptualization & Design of Collaterals				
37	- Printing & Production of Sales Brochures	Small Value Procurement or Shopping	100,000.00	As required/as needed
38	- Printing & Production of PITC Compendium	Small Value Procurement or Shopping	240,000.00	As required/as needed
39	- Conceptualization, Development & Design of PITC Brochure	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	550,000.00	As required/as needed
40	- Conceptualization, Dev't. & Design, Printing of Countertrade Handbook & DVD	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	230,000.00	As required/as needed
41	- Production & Printing of PITC Procurement Manual	Small Value Procurement or Shopping	300,000.00	4th quarter
RENT/LEASE OF OFFICE SPACE/WAREHOUSE				
42	- PITC Head Office	Negotiated Procurement	7,900,000.00	As required / needed
43	- PITC Merville, Pasay City Warehouse	Negotiated Procurement	70,000.00	As required / needed
44	- PITC Tramo, Pasay City Warehouse	Negotiated Procurement	1,100,000.00	As required / needed
45	- PITC Cebu City Warehouse	Negotiated Procurement	385,000.00	As required / needed
46	- PITC Cagayan de Oro Warehouse	Negotiated Procurement	385,000.00	As required / needed
47	- PITC - Corbox	Negotiated Procurement	12,000.00	December
MAINTENANCE & LEASEHOLD IMPROVEMENTS				
48	- Leasehold Improvements (at HO, Condo Units, Warehouses)	Negotiated Procurement thru DBM PS, Public Bidding, Small Value Procurement or Shopping	1,041,907.00	As required / needed
49	- IT Equipment & Software and Systems	Negotiated Procurement thru DBM PS, Public Bidding, Small Value Procurement or Shopping	283,416.00	March
50	- Communications Equipment	Small Value Procurement or Shopping	176,344.00	As required / needed

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51	- Office Equipment & Others	Negotiated Procurement thru DBM PS, Small Value Procurement or Shopping	1,328,676.00	As required / needed
52	- Transpo Equip.	Small Value Procurement or Shopping	1,027,000.00	As required / needed
53	- Other Machineries & Equipment	Small Value Procurement or Shopping	10,000.00	As required / needed
54	- Furniture & Fixtures	Negotiated Procurement thru DBM PS, Small Value Procurement or Shopping	53,200.00	As required / needed
	OFFICE SUPPLIES/IT SOFTWARE/HARDWARE & PERIPHERALS/ETC.			
55	- Procurement of Office Supplies for PITC Use	Negotiated Procurement thru DBM-PS, Direct Contracting, Small Value Procurement or Shopping	3,117,852.00	As required / needed
56	- Procurement of Fuel, Oil & Lubricants	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	1,011,196.00	As required / needed
57	- Procurement of Books / Magazines / Newspapers /Journals	Small Value Procurement or Shopping	500,000.00	As required / needed
58	- Procurement of Drinking Water for PITC use	Small Value Procurement or Shopping	105,000.00	As required / needed
59	- Promotional Items / Product Brochures/Gifts / Give-Aways / Corporate Pins	Public Bidding, Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	1,314,000.00	September / November / As required / needed
60	- Gifts to Dignitaries/Buyers/Clients/Ambassadors/Foreign Partners (Foreign/Local Travel)	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	285,000.00	As required / needed
61	- Flowers/Wreaths for Clients	Small Value Procurement or Shopping	9,000.00	As required / needed
62	- Procurement of Electronic Door Lock Mechanism	Small Value Procurement or Shopping	200,000.00	1st Qtr. 2011
63	- Procurement of PABX	Public Bidding	700,000.00	1st Half 2011
64	- Customization of Human Resource Information System with Payrol System	Direct Contracting	150,000.00	July/Aug. 2011
	UTILITIES			
65	- Procurement of PITC Telecommunications Services - Landline	Renewal of Services or Repeat Order as authorized under 3.2.1.3 and 3.2.1.34 of GPPB Guidelines on Procurement of Water, Electricity, Telecommunications and Internet Service Providers & or Public Bidding	1,075,000.00	As required / needed
66	- Procurement of PITC Telecommunications Services - Mobile	Renewal of Services or Repeat Order as authorized under 3.2.1.3 and 3.2.1.34 of GPPB Guidelines on Procurement of Water, Electricity, Telecommunications and Internet Service Providers & or Public Bidding	1,170,000.00	As required / needed
67	- Procurement of Internet Service Provider	Renewal of Services as authorized under 3.3.1.3 of GPPB Guidelines on Procurement of Water, Electricity, Telecommunications and Internet Service Providers & or Public Bidding	385,000.00	As required / needed

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68	- Procurement of Utilities Water	Renewal of Services as authorized under 3.3.1.3 of GPPB Guidelines on Procurement of Water, Electricity, Telecommunications and Internet Service Providers & or Public Bidding	346,952.00	Jan to Dec
69	- Procurement of Utilities Electricity	Renewal of Services as authorized under 3.3.1.3 of GPPB Guidelines on Procurement of Water, Electricity, Telecommunications and Internet Service Providers & or Public Bidding	3,044,376.00	
70	- Cable Service	Small Value Procurement or Shopping	30,000.00	As required / needed
	INSURANCES			
71	- Procurement of Various Insurances	Direct Contracting	427,000.00	As required / needed
72	- Procurement of Warehousing Bonds	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	800,000.00	As required / needed
73	- Procurement of Liability Insurance for BAC Members and BAC Support Staff (781)	GPPB Guidelines for Legal Assistance and Indemnification of BAC Members and Its Support Staff-Direct Contracting	950,000.00	1st Sem. 2011
	CORPORATE EVENTS			
74	- Trainings & Seminars	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	1,700,848.00	As required / needed
75	- Venue & Related Services for Planning & Conferences	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	1,134,000.00	January / July / December
76	- PACE Awardees (Plaques, etc.)	Small Value Procurement or Shopping	25,000.00	Jul or Dec. 2011
77	- Loyalty Awardees (Plaques)	Small Value Procurement or Shopping	25,000.00	July and Dec. 2011
78	- BIZ Awards & SERVAwards (Plaques, etc)	Small Value Procurement or Shopping	25,000.00	July or Dec.
79	- Mid-Year Assembly/ PITC Anniversary Venue and Other Related Expenses	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	250,000.00	July
80	- Sports Events-Venue & Other Related Expenses	Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	250,000.00	May or August
81	- Christmas Party -Venue and Other Related Expenses	Small Value Procurement or Shopping	500,000.00	Dec.
82	- Birthday Package for PITC employees - Gift Cheques	Negotiated Procurement, Small Value Procurement or Shopping	544,000.00	As required / needed
83	- Countertrade Launching	Small Value Procurement or Shopping	100,000.00	1st Qtr. 2011
84	- Rental Fees for Fairs/Exhibitions	Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	78,000.00	As required / needed
85	- Free product Samples for Buyers	Negotiated Procurement, Direct Contracting or Shopping	55,000.00	As required / needed
86	- Printing of Photographs for Buyers	Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	36,500.00	As required / needed

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87	- CCBW Membership Briefing	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	100,000.00	As required / needed
88	- Countertrade Performance Update (Event)	Small Value Procurement or Shopping	34,000.00	July
89	- Special Events/Exhibits/Displays	Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	27,600.00	As required / needed
90	- Participation Fee in Trade Fairs	Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	25,000.00	As required / needed
91	- Hiring of Transpo. Equipment (Passenger or Cargo Vans, etc.)	Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	25,000.00	As required / needed
	Research & Development			
92	- Product Development & Market Research	Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	168,000.00	As required / needed
	OTHERS			
93	- Plane Fares (Local and International)	Negotiated Procurement, Direct Contracting, Small Value Procurement or Shopping	500,000.00	As required / needed
94	- Procurement of Various Items (as indicated in the CAPEX Budget) except Transportation Equipment	Negotiated Procurement, Direct Contracting, Public Bidding, Small Value Procurement or Shopping	3,797,000.00	As required / needed
95	- Procurement of Transportation Equipment (CAPEX Budget)	Public Bidding	3,000,000.00	November
	TOTAL BUDGET AMOUNT:		69,448,758.00	

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PREPARED BY:


 MA. YERONICA A. MORALES
 Head, BACI Secretariat

CERTIFIED CORRECT:


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 Division Chief, Corporate Planning

RECOMMENDING APPROVAL:

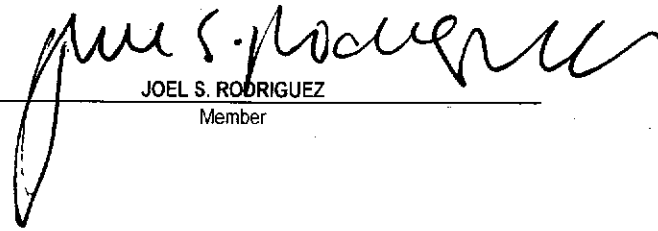
BIDS AND AWARDS COMMITTEE I

Goods & Services

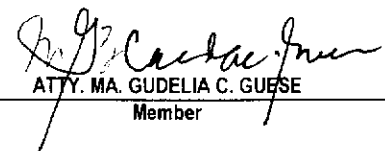

 MA. VICTORIA C. MAGCASA
 Chairperson


 MARIOM. LEYGO
 Vice-Chairman

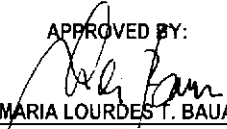

 CHRISTABELLE P. EBRIEGA
 Member


 JOEL S. RODRIGUEZ
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 Member


 ATTY. MA. GUDERIA C. GUESE
 Member

APPROVED BY:


 MARIA LOURDES T. BAUA
 President