

ANNUAL PROCUREMENT PLAN - FY 2011
(Inventory Items to be procured from the Suppliers/Contractors)
(SUPPLEMENTAL)

Agency: **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT central office**
Office: -OPDS-BLGD Disaster Risk Reduction & Management/Climata Change Adaptation Project (DRRM/CCAP)
-BLGD Performance Challenge Fund Project (PCFP)
Address: A- Francisco Gold Condominium II, EDSA cor. Mapagmahal St., Diliman, Quezon City

Contact Person: **CARINA S. CRUZ, DPA**
Position/Designation: **Acting Chief, Procurement Section, GSD/AS**
Telephone/Fax No.: **926-6256**

FORM-1B

Item No.	Items & Specifications	PMO	Method of Procurement	Unit of Issue	Unit Price	PROCUREMENT SCHEDULE								TOTAL	
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		QTY.	AMOUNT
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount		
Paper Supplies															
1	Board, Bristol, A-4, assorted colors, 250s/rm.	drm(10) pcf(6)		reams	220.00	-	-	9	1,980.00	7	1,540.00	16	3,520.00		
2	Board, Bristol, 10 x 14, assorted colors, 250s/rm.	drm(10) pcf(6)		reams	275.00	-	-	2	550.00	2	550.00	4	1,100.00		
3	Board, Morocco, A-4, assorted colors	drm(10) pcf(5)	s	reams	300.00	-	2	600.00	7	2,100.00	6	1,800.00	15	4,500.00	
4	Board, Morocco, 8-1/2" x 11", assorted colors	pcf	h	reams	250.00	-	2	500.00	2	500.00	-	-	4	1,000.00	
5	Paper, Copy, S-24, A4, 80gsm	pcf	o	reams	155.00	-	100	15,500.00	100	15,500.00	-	-	200	31,000.00	
6	Paper, Copy, S-24, 8-1/2" x 13", 80gsm	pcf	p	reams	175.00	-	100	17,500.00	100	17,500.00	-	-	200	35,000.00	
7	Paper, Divider, classic, 10 sets/5 positions, A4, colored	pcf	p	packs	125.00	-	10	1,250.00	10	1,250.00	5	625.00	25	3,125.00	
8	Paper, Divider, classic, 10 sets/5 positions, 8-1/2" x 13", colored	pcf	i	packs	135.00	-	10	1,350.00	10	1,350.00	5	675.00	25	3,375.00	
9	Paper, Divider, with tab ear, multi-color, 8-1/2" x 13", 250s/rm	pcf	n	reams	650.00	-	10	6,500.00	10	6,500.00	-	-	20	13,000.00	
10	Paper, Linen, 8-1/2" x 13", white/beige/cream, 500s/rm	pcf	g	reams	375.00	-	15	5,625.00	15	5,625.00	-	-	30	11,250.00	
11	Paper, Pad, ruled, yellow, 90-100/pad	drm		reams	25.00	-	-	24	600.00	24	600.00	48	1,200.00		
12	Paper, Parchment, A4, beige/cream/gold, 80gsm	pcf		packs	30.00	-	2	60.00	2	60.00	-	-	4	120.00	
13	Paper, Parchment, 8-1/2" x 13", (beige/cream/gold), 80gsm	drm(10) pcf(12)		packs	45.00	-	6	270.00	11	495.00	5	225.00	22	990.00	
14	Photo Paper, A4, 20s/pk	pcf		packs	160.00	-	30	4,800.00	30	4,800.00	-	-	60	9,600.00	
Supplies/Materials															
1	Ball Pen, fine point, black	drm(1000) pcf(400)		pieces	4.50	-	200	900.00	700	3,150.00	500	2,250.00	1400	6,300.00	
2	Ball Pen, fine point, blue	drm(500) pcf(100)		pieces	4.50	-	50	225.00	300	1,350.00	250	1,125.00	600	2,700.00	
3	Ball Pen, fine point, red	pcf		pieces	4.50	-	20	90.00	20	90.00	-	-	40	180.00	
4	Certificate Holder	pcf	s	pieces	100.00	-	300	30,000.00	300	30,000.00	300	30,000.00	900	90,000.00	
5	Correction Pen, 10ml	pcf	h	pieces	45.00	-	5	225.00	5	225.00	-	-	10	450.00	
6	Clear Book, w/ plastic ring binder, 10 leaves, long	pcf	o	pieces	40.00	-	10	400.00	10	400.00	-	-	20	800.00	
7	Folder, File, clear plastic, front with side fastener, A4	pcf	p	pieces	22.00	-	25	550.00	25	550.00	-	-	50	1,100.00	
8	Folder, File, clear plastic, front with side fastener, 8-1/2" x 13"	pcf	p	pieces	25.00	-	25	625.00	25	625.00	-	-	50	1,250.00	
9	Folder, plastic, with sliding grip	pcf	i	pieces	12.00	-	50	600.00	50	600.00	50	600.00	150	1,800.00	
10	ID Jacket, with string, astandard size	pcf	n	pieces	20.00	-	200	4,000.00	200	4,000.00	200	4,000.00	600	12,000.00	
11	Nameplate Holder, plastic	pcf	g	pieces	300.00	-	12	3,600.00	12	3,600.00	12	3,600.00	36	10,800.00	
12	Pencil, No. 2	drm		dozens	55.00	-	-	10	550.00	10	550.00	20	1,100.00		
13	Plaque, of Appreciation/Recognition/Board of Judges/etc.(for retirees/awardees)	pcf		pieces	1,500.00	-	80	120,000.00	150	225,000.00	150	225,000.00	380	570,000.00	
14	Sign Pen, Hi-Techpoint, V7, black	pcf		pieces	45.00	-	4	180.00	4	180.00	-	-	8	360.00	
15	Sign Pen, Hi-Techpoint, V7, blue	pcf		pieces	45.00	-	4	180.00	4	180.00	-	-	8	360.00	
16	Tab "Sign Here", assorted colors, 100s/pack	drm(6) pcf(4)		packs	100.00	-	2	200.00	5	500.00	3	300.00	10	1,000.00	

Item No.	Items & Specifications	PMO	Procurement Method	Unit of Issue	Unit Price	PROCUREMENT SCHEDULE								TOTAL	
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		QTY.	AMOUNT
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount		
17	Tab Arrow Flags*, assorted colors, 100s/pack	pcf		packs	100.00	-	2	200.00	2	200.00		-	4	400.00	
18	Thermal Pouch, for thermal binder	pcf	shop-	pieces	55.00	-	50	2,750.00	50	2,750.00	50	2,750.00	150	8,250.00	
19	Wire for binding machine, 3/4" holes, 5 pcs/pack	pcf	ping	packs	200.00	-	25	5,000.00	20	4,000.00	20	4,000.00	65	13,000.00	
20	Wire for binding machine, 1" 32' holes, 5 pcs/pack	pcf		packs	300.00	-	25	7,500.00	20	6,000.00	20	6,000.00	65	19,500.00	
21	Wire for binding machine, 1" 39' holes, 5 pcs/pack	pcf		packs	350.00	-	25	8,750.00	20	7,000.00	20	7,000.00	65	22,750.00	
Electrical Supplies/Accessories															
1	Battery Charger (for AA/AAA battry), HD	pcf		piece	500.00	-	1	500.00	1	500.00		-	2	1,000.00	
2	Battery, rechargeable, size AA	drmm(40) pcf(20)	shop-	pieces	70.00	-	10	700.00	30	2,100.00	20	1,400.00	60	4,200.00	
3	Battery, rechargeable, size AAA	drmm(10) pcf(20)	ping	pieces	80.00	-	10	800.00	15	1,200.00	5	400.00	30	2,400.00	
4	Plug (extension cord), 5 meters long, with 3 outlet	pcf		pieces	300.00	-	4	1,200.00	4	1,200.00		-	8	2,400.00	
Office Equipment															
1	Binder, thermal	pcf		units	8,500.00	-	1	8,500.00	1	8,500.00		-	2	17,000.00	
2	Binding Machine (wire)	pcf	shop-	units	10,000.00	-	1	10,000.00	1	10,000.00		-	2	20,000.00	
3	Camera, digital, with 4GB memory stick	pcf	ping	units	12,000.00	-	1	12,000.00	1	12,000.00		-	2	24,000.00	
4	Recorder, digital, voice, 800hrs cap., 2GB memory	pcf		units	3,000.00	-	1	3,000.00	1	3,000.00		-	2	6,000.00	
Computer Supplies and Peripherals															
1	Anti-Virus (PC Utility)	pcf		pieces	3,800.00	-	2	7,600.00	2	7,600.00		-	4	15,200.00	
2	Anti-Virus (Kaspersky), with Internet Security (3 users)	pcf		pieces	2,000.00	-	2	4,000.00	2	4,000.00	1	2,000.00	5	10,000.00	
3	Anti-Virus (Norton) 360 version e.0 CD MM200055229 (3 users)	pcf		pieces	3,000.00	-	2	6,000.00	2	6,000.00	1	3,000.00	5	15,000.00	
4	CD-R, with case	pcf		pieces	17.00	-	100	1,700.00	100	1,700.00		-	200	3,400.00	
5	CPU, Intel core 2 Quad 2 or equivalent or higher, 775 (LGA) or equivalent, with audio and video on board, 10/100mbps, 4GB, 320GB SATA 7200rpm,	pcf		units	18,000.00	-	2	36,000.00	2	36,000.00	1	18,000.00	5	90,000.00	
6	DVD+/-RW Combo Drive	pcf	s												
7	Flash Disk, 2GB, USB 2.0	pcf	h	pieces	350.00	-	1	350.00	1	350.00	1	350.00	3	1,050.00	
8	Flash Disk, 4GB, USB 2.0	drmm(40) pcf(60)	o	pieces	500.00	-	30	15,000.00	50	25,000.00	20	10,000.00	100	50,000.00	
9	Hard Disk Drive, 320GB or higher (SATA) 7200rpm or higher	pcf	p	pieces	4,000.00	-	2	8,000.00	2	8,000.00		-	4	16,000.00	
10	Hard Disk Drive, external, portable 400GB, USB 2.0	pcf	p	pieces	5,000.00	-	1	5,000.00	1	5,000.00		-	2	10,000.00	
11	Ink Cartridge, HP Q6470A, original, black	drmm	i	pieces	5,700.00	-	-	-	4	22,800.00	4	22,800.00	8	45,600.00	
12	Ink Cartridge, HP Q7581A, original, cyan	drmm	n	pieces	7,250.00	-	-	-	4	29,000.00	4	29,000.00	8	58,000.00	
13	Ink Cartridge, HP Q7582A, original, yellow	drmm	g	pieces	7,250.00	-	-	-	4	29,000.00	4	29,000.00	8	58,000.00	
14	Ink Cartridge, HP Q7583A, original, magenta	drmm		pieces	7,250.00	-	-	-	4	29,000.00	4	29,000.00	8	58,000.00	
15	Memory, 4GB, DDR 333 (PC2700)	pcf		pieces	3,000.00	-	-	-	2	6,000.00		-	2	6,000.00	
16	Memory, DDR S3 Graphics Pro-Savage	pcf		pieces	2,000.00	-	1	2,000.00	1	2,000.00	1	2,000.00	3	6,000.00	
17	Mouse, optical, USB, 2 buttons + 1 scroll	pcf		pieces	250.00	-	2	500.00	2	500.00		-	4	1,000.00	
18	Printer, Laserjet (HP1102)	pcf		pieces	6,500.00	-	2	13,000.00	2	13,000.00	1	6,500.00	5	32,500.00	
19	Printer, Laser Color Printer, (Brother HL-3070W), wireless network ready	pcf		pieces	20,000.00	-	1	20,000.00	1	20,000.00		-	2	40,000.00	
20	Printer, HP 4185, with scanner and copier (all-in-one)	pcf		pieces	4,000.00	-	2	8,000.00	2	8,000.00	1	4,000.00	5	20,000.00	
21	Speaker, stereo (for computer)	pcf		pieces	350.00	-	1	350.00	1	350.00		-	2	700.00	
22	Toner Cartridge, CB435A (for HP LJP1006), original, black	pcf		pieces	2,850.00	-	2	5,700.00	2	5,700.00	1	2,850.00	5	14,250.00	

Item No.	Items & Specifications	PMO	Procurement Method	Unit of Issue	Unit Price	PROCUREMENT SCHEDULE								TOTAL	
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		QTY.	AMOUNT
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount		
23	Toner Cartridge, CE285A, HP 85A (for HP LJP1006), original, black	pcf		pieces	3,000.00	-	-	8	24,000.00	8	24,000.00	3	9,000.00	19	57,000.00
24	Toner, for laser color Printer HL-3070W, black	pcf	shop-	pieces	2,990.00	-	-	1	2,990.00	1	2,990.00	1	2,990.00	3	8,970.00
25	Toner, for laser color Printer HL-3070W, cyan	pcf	ping	pieces	2,990.00	-	-	1	2,990.00	1	2,990.00	-	-	2	5,980.00
26	Toner, for laser color Printer HL-3070W, magenta	pcf		pieces	2,990.00	-	-	1	2,990.00	1	2,990.00	-	-	2	5,980.00
27	Toner, for laser color Printer HL-3070W, yellow	pcf		pieces	2,990.00	-	-	1	2,990.00	1	2,990.00	-	-	2	5,980.00
Copier Machine Consumables															
1	Toner : SF-230STI (for AR-2530)	drm		pieces	4,047.00	-	-	2	8,094.00	2	8,094.00	1	4,047.00	5	20,235.00
2	Drum : SF-230DR (for AR-2530)	drm	direct	pieces	6,710.00	-	-	-	-	1	6,710.00	-	-	1	6,710.00
3	Developer : SF230SDI (for AR-2530)	drm	con-	pieces	3,281.00	-	-	-	-	1	3,281.00	1	3,281.00	2	6,562.00
4	Cleaner Blade: CCLEZ011ZFC31(for AR-2530)	drm	tracting	pieces	1,463.00	-	-	-	-	1	1,463.00	1	1,463.00	2	2,926.00
5	Toner : AR-455FT (for AR-M354OU)	pcf		pieces	9,333.00	-	-	1	9,333.00	1	9,333.00	-	-	2	18,666.00
Communication Supplies															
1	Prepaid Cellcard (Globe)	drm	shop-	pieces	300.00	-	-	-	-	3	900.00	3	900.00	6	1,800.00
2	Prepaid Cellcard (Smart)	drm	ping	pieces	300.00	-	-	-	-	5	1,500.00	5	1,500.00	10	3,000.00

BREAKDOWN OF AMOUNT Form 1B - FY 2011

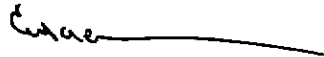
Office: OPDS-BLGD DRRM/CCAP and BLGD-PCFP

Item No.	Item Description	1st Quarter Amount	2nd Quarter Amount	3rd Quarter Amount	4th Quarter Amount	TOTAL AMOUNT
1	PAPER PRODUCTS	-	53,955.00	58,810.00	6,015.00	118,780.00
2	OFFICE SUPPLIES/MATERIALS	-	185,975.00	290,950.00	287,175.00	764,100.00
3	ELECTRICAL SUPPLIES/ACCESSORIES	-	3,200.00	5,000.00	1,800.00	10,000.00
4	OFFICE EQUIPMENT	-	33,500.00	33,500.00	-	67,000.00
5	COMPUTER SUPPLIES AND PERIPHERALS	-	169,160.00	294,960.00	170,490.00	634,610.00
6	COPIER MACHINE CONSUMMABLES	-	17,427.00	28,881.00	8,791.00	55,099.00
7	COMMUNICATION SUPPLIES	-	-	2,400.00	2,400.00	4,800.00
		-	463,217.00	714,501.00	476,671.00	1,654,389.00

Prepared by:


AVEN C. CERIDIO
 BAC Secretariat

Funds Available:


ESTER A. ALDANA, CESO II
 ASEC for Finance and Comptrollership
 and Director, FMS

APPROVED:


PHILIP FRANCISCO U. DY
 Head Executive Assistant

ANNUAL PROCUREMENT PLAN - FY 2011
(Common Use Office Supplies/Materials/Equipment available at the Procurement Service/DBM)
(SUPPLEMENTAL)

Agency: DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT central office
Office: -OPDS-BLGD Disaster Risk Reduction & Management/Climate Change Adaptation Project (DRRM/CCAP)
 -BLGD Performance Challenge Fund Project (PCFP)
Address: A. Francisco Gold Condominium II, EDSA cor. Mapagmahal St., Diliman, Quezon City

Contact Person: CARINA S. CRUZ, DPA
Position/Designation: Acting Chief, Procurement Section, GSD/AS
Telephone/Fax No.: 926-6256

FORM-1A

Item No.	Stock No.	Articles & Specifications	PMO	Method of Procurement	Unit of Issue	Price as of Apr. 16, 2010 PS/DBM Price Catalogue	PROCUREMENT SCHEDULE								TOTAL	
							1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		QTY.	AMOUNT
							Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount		
		Common Office Supplies														
1	7510-PH-060-001	ACETATE, gauge 0.075mm (#3) transparent, 1.20m(W), 50m(L)	drmm/ccap		rolls	514.80	0	-	1	514.80	1	514.80	0	-	2	1,029.60
26	7510-PH-014-003	ENVELOPE, expanding, kraft board, 0.38mm (thick), legal size, 100s/box	drmm/ccap		boxes	496.30		-	2	992.60	2	992.60	1	496.30	5	2,481.50
34	7510-PH-017-001	FASTENER, for paper, metal, non-corrosive, non-sharp edges, 25mm/70mm, 50 sets/box	drmm/ccap		boxes	82.90		-	6	497.40	6	497.40	6	497.40	18	1,492.20
36	7510-PH-018-002	FOLDER, pressboard, plain, legal size, 100s/box	drmm/ccap		boxes	625.35		-	2	1,250.70	2	1,250.70	1	625.35	5	3,126.75
43	7510-XL-055-001	GLUE, all purpose, in jar with applicator, min. of 300 grams	drmm/ccap		pieces	46.70		-	3	140.10	3	140.10	3	140.10	9	420.30
54	7510-PH-071-001	MAP PIN, round head, 9.5mm (dia.), assorted colors, 100s/case	drmm/ccap		cases	31.20		-	5	156.00	5	156.00	2	62.40	12	374.40
55	7510-PH-028-001	MARKER, fluorescent, assorted colors, 3 colors/set	drmm/ccap		sets	63.15		-	10	631.50	10	631.50	10	631.50	30	1,894.50
56	7510-PH-028-002	MARKING PEN, for white board, felt tip, bullet tip, non-toxic, black	drmm(40) pcf(40)		pieces	15.40		-	35	539.00	35	539.00	10	154.00	80	1,232.00
57	7510-PH-028-003	MARKING PEN, for white board, felt tip, bullet tip, non-toxic, blue	drmm(40) pcf(40)	negotiated	pieces	15.40		-	35	539.00	35	539.00	10	154.00	80	1,232.00
58	7510-PH-028-004	MARKING PEN, for white board, felt tip, bullet tip, non-toxic, red	drmm(40) pcf(20)	p	pieces	15.40		-	25	385.00	25	385.00	10	154.00	60	924.00
59	7510-PH-028-005	MARKING PEN, permanent, bullet tip, non-toxic, black	drmm(30) pcf(20)	r	pieces	17.70		-	20	354.00	20	354.00	10	177.00	50	885.00
60	7510-PH-028-006	MARKING PEN, permanent, bullet tip, non-toxic, blue	drmm(30) pcf(20)	o	pieces	17.70		-	20	354.00	20	354.00	10	177.00	50	885.00
61	7510-PH-028-007	MARKING PEN, permanent, bullet tip, non-toxic, red	pcf	c	pieces	17.70		-	3	53.10	3	53.10		-	6	106.20
62	7510-PH-028-008	MARKING PEN, for transparency film, fine point, 6 colors/set	drmm(18) pcf(3)	u	sets	84.25		-	9	758.25	6	505.50	6	505.50	21	1,769.25
63	7510-PH-030-001	NOTEBOOK, stenographer's, GSP bond, 40 leaves, ruled, spiral, 55gsm	drmm(36) pcf(30)	r	pieces	7.80		-	27	210.60	27	210.60	12	93.60	66	514.80
69	7510-PH-031-001	PAPER, bond, premium grade, 210mm x 297mm, (A4), 70gsm	drmm/ccap	e	reams	125.85		-	100	12,585.00	100	12,585.00	50	6,292.50	250	31,462.50
(1)	7510-PH-031-012	PAPER, bond, premium grade, 216mm x 330mm, legal (8-1/2"x13"), 70gsm	drmm/ccap	m	reams	152.90		-	25	3,822.50	25	3,822.50	25	3,822.50	75	11,467.50
(3)	7510-PH-031-014	PAPER, mimeo, whitewove, 216mm x 330mm, legal (8-1/2"x13"), 70gsm	drmm/ccap	e	reams	136.00		-	50	6,800.00	50	6,800.00	50	6,800.00	150	20,400.00
72	7510-PH-031-013	PAPER, for PPC, 210mm x 297mm, A4, 70gsm	pcf	n	reams	136.00		-	12	1,632.00	24	3,264.00		-	36	4,896.00
(4)	7510-PH-031-016	PAPER, for PPC, 216mm x 330mm, legal (8-1/2"x13"), 70gsm	drmm(100) pcf(36)	t	reams	159.15		-	12	1,909.80	74	11,777.10	50	7,957.50	136	21,644.40
74	7510-PH-031-007	PAPER, ruled pad, 216mm x 330mm, 100 sheets	drmm/ccap		pads	18.55		-			25	463.75	25	463.75	50	927.50
77	7510-PH-031-011	PAPER, multi-copy, 210mm x 297mm, for laser printer, litho printing (A4), 80gsm	pcf		reams	160.20		-	150	24,030.00	100	16,020.00	100	16,020.00	350	56,070.00
(5)	7510-PH-031-017	PAPER, multi-copy, 216mm x 330mm, for laser printer, litho printing (8-1/2" x 13"), 80gsm	pcf		reams	227.85		-	150	34,177.50	100	22,785.00	100	22,785.00	350	79,747.50
79	7510-PH-068-001	PAPER, parchment, 210mm x 297mm multi-purpose, fine, translucent, (A4) 80gsm, 100s/pk	pcf		packs	140.40		-	3	421.20	3	421.20		-	6	842.40
80	7510-PH-008-006	PAPER CLIP, gem type, jumbo, vinyl/plastic coated, 50mm long, 100s/box or 146g/box	drmm(24) pcf(12)		boxes	16.55		-	6	99.30	18	297.90	12	198.60	36	595.80
81	7510-PH-008-007	PAPER CLIP, gem type, vinyl/plastic coated, 33mm, assorted coils, 100s/box	pcf		boxes	4.40		-	6	26.40	6	26.40		-	12	52.80
82	7510-PH-032-001	PASTE, solid, with water well and applicator, 200 gms.	pcf		pieces	18.70		-	1	18.70	1	18.70		-	2	37.40
83	7510-PH-033-002	PENCIL, lead, with eraser, medium size	pcf		dozens	24.75		-	6	148.50	6	148.50		-	12	297.00
84	7510-PH-033-003	PENCIL, mechanical, push type, for .5mm lead	pcf		pieces	16.55		-	10	165.50	10	165.50		-	20	331.00
86	7510-PH-034-001	RECORD BOOK, 300 pages, 215mm x 275mm, 55gsm, smythe sewn, with "ORB" printing	drmm(20) pcf(20)		pieces	55.00		-	10	550.00	20	1,100.00	10	550.00	40	2,200.00

Item No.	Stock No.	Articles & Specifications	PMO	Method of Procurement	Unit of Issue	Price as of Apr.16,2010 PS/DBM Price Catalogue	PROCUREMENT SCHEDULE								TOTAL	
							1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		QTY.	AMOUNT
							Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount		
87	7510-PH-034-002	RECORD BOOK, 500 pages, 215mm x 275mm, 55gsm, smythe sewn, with "ORB" printing	pcf		pieces	93.60	-	10	936.00	10	936.00	-	-	20	1,872.00	
91	7510-XL-070-001	RING BINDER, plastic, 12.52mm x 1.12M, 80 rings, 0.40mm (thick), assorted colors	drm/ccap		pieces	4.45	-	-	-	12	53.40	12	53.40	24	106.80	
92	7510-XL-070-002	RING BINDER, plastic, 19mm x 1.12M, 80 rings, 0.55mm (thick), assorted colors	drm/ccap	negotiated	pieces	8.30	-	-	-	12	99.60	12	99.60	24	199.20	
93	7510-XL-070-003	RING BINDER, plastic, 24mm x 1.12M, 80 rings, 0.55mm (thick), assorted colors	drm/ccap	p	pieces	12.40	-	-	-	6	74.40	6	74.40	12	148.80	
94	7510-XL-070-004	RING BINDER, plastic, 50mm x 1.12M, 80 rings, 0.65mm (thick), assorted colors	drm/ccap	r	pieces	33.05	-	-	-	6	198.30	6	198.30	12	396.60	
98	7510-XL-038-001	SIGN PEN, high tech pen, black	drm(48) pcf(12)		pieces	36.30	-	6	217.80	30	1,089.00	24	871.20	60	2,178.00	
99	7510-XL-038-002	SIGN PEN, high tech pen, blue	drm(48) pcf(8)		pieces	36.30	-	4	145.20	28	1,016.40	24	871.20	56	2,032.80	
103	7510-PH-042-001	STAPLE WIRE, standard, #35, 5000s/box	drm(24) pcf(30)		boxes	35.25	-	10	352.50	22	775.50	22	775.50	54	1,903.50	
107	7510-PH-047-001	TAPE, masking, 24mm (1") width, usable length of 50m	drm(24) pcf(17)		rolls	36.10	-	6	216.60	18	649.80	17	613.70	41	1,480.10	
108	7510-PH-047-002	TAPE, masking, 48mm (2") width, usable length of 50m	drm(24) pcf(17)		rolls	72.00	-	6	432.00	18	1,296.00	17	1,224.00	41	2,952.00	
109	7510-PH-047-003	TAPE, transparent, 24mm (1") width, usable length of 50m	drm(12) pcf(25)		rolls	14.50	-	10	145.00	16	232.00	11	159.50	37	536.50	
110	7510-PH-047-004	TAPE, transparent, 48mm (2") width, usable length of 50m	drm(12) pcf(11)		rolls	14.35	-	3	43.05	9	129.15	11	157.85	23	330.05	
111	7510-PH-047-005	TAPE, packaging, 48mm (2") width, usable length of 50m	drm(12) pcf(14)		rolls	15.40	-	6	92.40	9	138.60	11	169.40	26	400.40	
116	7510-PH-051-001	TRANSPARENCY FILM, for OHP/PPC, 210mm x 297mm (A4), 100s/box	pcf	t	boxes	207.00	-	3	621.00	3	621.00	5	1,035.00	11	2,277.00	
117	7510-PH-051-002	TRANSPARENCY FIRM, for colored presentation, 210mm x 297mm (A4), 50s/box	pcf		boxes	673.95	-	1	673.95	1	673.95	1	673.95	3	2,021.85	
118	7510-PH-052-001	TWINE, plastic, one kilo per roll	drm/ccap		rolls	47.85	-	-	-	2	95.70	2	95.70	4	191.40	
119	7510-PH-054-001	WRAPPING PAPER, kraft, 65gsm, 910 width, approx. 40M (3kgs)	drm(2) pcf(3)		rolls	88.40	-	1	88.40	2	176.80	2	176.80	5	442.00	
Common Office Devices																
1	7520-XL-001-001	CUTTER BLADE, for heavy duty cutter, L500, 10 pcs/pack	drm(12) pcf(15)		packs	7.55	-	5	37.75	11	83.05	11	83.05	27	203.85	
2	7520-XL-002-001	CUTTER, for general purpose, heavy duty, plastic molded body	pcf		pieces	25.00	-	3	75.00	3	75.00	3	75.00	9	225.00	
3	7520-XL-011-001	DATING & STAMPING MACHINE, self-inking, mech w/ removable/refillable ink pad, hvy duty	drm/ccap		pieces	494.00	-	-	-	1	494.00	1	494.00	2	988.00	
2	7520-PH-009-001	SCISSOR, size 15cm (6")	drm(12) pcf(22)	neg.	pairs	12.15	-	11	133.65	17	206.55	6	72.90	34	413.10	
5	7520-PH-005-001	SHARPENER, manual, mountable type, single cutterhead, one hole guide	pcf	proc.	pieces	158.00	-	3	474.00	-	-	-	-	3	474.00	
7	7520-XL-006-001	STAPLER, standard type	drm(6) pcf(6)		pieces	251.90	-	3	755.70	9	2,267.10	-	-	12	3,022.80	
8	7520-XL-041-001	STAPLE REMOVER, twin jaws	pcf		pieces	6.25	-	3	18.75	3	18.75	-	-	6	37.50	
9	7520-XL-008-001	TAPE DISPENSER, heavy duty, for 24mm (1") width ransparent tape	pcf		pieces	44.20	-	3	132.60	3	132.60	-	-	6	265.20	
10	7520-XL-010-001	WASTE BASKET, non-rigid plastic, square/oval/round shape, assorted colors	pcf		pieces	29.15	-	1	29.15	1	29.15	-	-	2	58.30	
Common Office Equipment																
1	7310-46-004-6940	AIRPOT, w/ dispenser, electronic, 3.5 to 4.0 liters cap., w/auto boiling indicator, 220V	drm/ccap	neg.	unit	1,073.15	-	-	-	1	1,073.15	-	-	1	1,073.15	
2	6110-46-004-6768	AUTOMATIC VOLTAGE REGULATOR (AVR), 500W	pcf	proc.	units	699.95	-	3	2,099.85	3	2,099.85	-	-	6	4,199.70	
10	7420-46-004-6782	CALCULATOR, scientific, 10digits, dot matrix display, 2waypowersource, pocket size, w/ case	pcf		Units	326.60	-	4	1,306.40	4	1,306.40	3	979.80	11	3,592.60	
Common Computer Supplies																
11	7045-XL-009-001	COMPACT DISK RECORDABLE, 700MB, 80min.rec time, 1 x 52 min. speed	pcf		pieces	10.30	-	150	1,545.00	150	1,545.00	-	-	300	3,090.00	
12	7045-PH-009-002	COMPACT DISK REWRITABLE, 700MB, 80min.cap.compatible w/4x12xCDdrivers	pcf	neg.	pieces	20.50	-	100	2,050.00	100	2,050.00	-	-	200	4,100.00	
14	7045-H-008-001	DVD RECORDABLE, 16X speed, 4.7GB, 120min.rec.time, individual casing	pcf	proc.	pieces	16.10	-	50	805.00	50	805.00	-	-	100	1,610.00	
19	7045-XL-015-005	FLASH DRIVE, 4GB, USB, 2.0 plug & play, w/ built-in USB interface cover	pcf		pieces	478.40	-	30	14,352.00	30	14,352.00	-	-	60	28,704.00	
27	7045-XL-010-016	INK CARTRIDGE, HP No. C8727A, (HP 27), original, black	pcf		pieces	797.70	-	5	3,988.50	5	3,988.50	-	-	10	7,977.00	
28	7045-XL-010-017	INK CARTRIDGE, HP No. C8728A, (HP 28), original, black	pcf		pieces	937.05	-	5	4,685.25	5	4,685.25	-	-	10	9,370.50	

Item No.	Stock No.	Articles & Specifications	PMO	Method of Procurement	Unit of Issue	Price as of Apr. 16, 2010 PS/DBM Price Catalogue	PROCUREMENT SCHEDULE								TOTAL	
							1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		QTY.	AMOUNT
							Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount		
31	7045-XL-010-020	INK CARTRIDGE, HP No. C9351A/C9321A, (HP 21), HPD2460/3920/3940, original, black	pcf		pieces	659.40	-	-	20	13,188.00	20	13,188.00	-	-	40	26,376.00
32	7045-XL-010-021	INK CARTRIDGE, HP No. C9352A/C9322A, (HP 21), HPD2460/3920/3940, original, colored	pcf	neg.	pieces	760.25	-	-	10	7,602.50	10	7,602.50	-	-	20	15,205.00
39	7045-XL-010-046	INK CARTRIDGE, Lexmark, No. 27 (10NO227), original, colored	pcf	proc.	pieces	1,102.40	-	-	12	13,228.80	12	13,228.80	-	-	24	26,457.60
40	7045-XL-010-046	INK CARTRIDGE, Lexmark, No. 17 (10NO217), original, black	drmm/ccap		pieces	975.55	-	-	12	11,706.60	12	11,706.60	-	-	24	23,413.20
Common Janitorial Supplies																
1	7930-PH-008-001	RAG, Cotton, approx. 203mm (8")		neg. proc.	kilos	43.70	-	-			5	218.50	5	218.50	10	437.00
Common Electrical Supplies																
1	5975-PH-001-001	BATTERY, size AA, alkaline, 2 pcs/packet	pcf	neg. proc.	packets	15.40	-	-	20	308.00	20	308.00	-	-	40	616.00
2	5975-PH-001-002	BATTERY, size AAA, alkaline, 2 pcs/packet	pcf		packets	18.40	-	-	20	368.00	20	368.00	-	-	40	736.00

BREAKDOWN OF AMOUNT of APP 1A - FY 2011

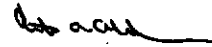
Office: **BLGD-OPDS DRRM-CCAP and BLGD-PCF**

Item No.	Stock No.	Item Description	1st Quarter Amount	2nd Quarter Amount	3rd Quarter Amount	4th Quarter Amount	TOTAL AMOUNT
1	7510	COMMON OFFICE SUPPLIES	-	97,726.35	95,074.45	76,007.50	268,808.30
2	7520/3610	COMMON OFFICE DEVICES	-	1,656.60	3,306.20	724.95	5,687.75
3	3610/7110	COMMON OFFICE EQUIPMENT	-	3,406.25	4,479.40	979.80	8,865.45
4	7045	COMMON COMPUTER SUPPLIES	-	73,151.65	73,151.65	-	146,303.30
5	7930	COMMON JANITORIAL SUPPLIES	-	-	218.50	218.50	437.00
6	5975-6250	COMMON ELECTRICAL SUPPLIES	-	676.00	676.00	-	1,352.00
			-	176,616.85	176,906.20	77,930.75	431,453.80


Prepared by:


AVEN C. CERIDIO
 BAC Secretariat

Funds Available:


ESTER A. ALDANA, CESO II
 ASEC for Finance and Comptrollership
 and Director, FMS

APPROVED:


PHILIP FRANCISCO U. DY
 Head Executive Assistant

ANNUAL PROCUREMENT PLAN - FY 2011
(Common Use Office Supplies/Materials/Equipment available at the Procurement Service/DBM)
(SUPPLEMENTAL)

Agency: DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT central office
Office: -BLGD-DOH (TB Free-LGU Control Program)
Address: A. Francisco Gold Condominium II, EDSA cor. Mapagmahal St., Diliman, Quezon City

Contact Person: CARINA S. CRUZ, DPA
Position/Designation: Acting Chief, Procurement Section, GSD/AS
Telephone/Fax No.: 926-6256

FORM-1C

Description of Goods and Services	Estimated Cost/ Approved Budget for the Contract (ABC)	Method of Procurement	Posting/ Advertisement	Eligibility Screening/ Shortlisting	Bid Evaluation	Post Qualification	Approval of Resolution	Award/ Approval of Contract
TRAININGS/SEMINARS/WORKSHOPS/MEETINGS/CONSULTATIONS/COORDINATIONS/BRIEFING-ORIENTATIONS/ASSEMBLIES/FORUM/DIALOGUES/OTHER PROGRAMS/PROJECTS AND ACTIVITIES INCLUDING TRAVEL/TRANSPORTATION EXPENSES/MOBILIZATION FUND TO REGIONS/SUPPLIES/MATERIALS/CAPITAL OUTLAYS/ COMMUNICATION EXPENSES/ CONTRACTUAL SERVICES/COST OF ELECTRONICS/PRINTING OF DOCUMENTS/ETC.		ALTERNATIVE MODE: Shopping/ Public Bidding/ Negotiated Procurement						
1 Identification of LGU success stories on DOTS implementation (List of model LGUs) -List of model LGUs and the DOTS Good Practices -Establishment of Criteria for DOTS model LGUs -Validation of final Model LGUs (prospective candidates for documentation training)	250,000.00							
2 Designing of Training for documentation								
3 Cluster Training on Documentation of DOTS Good Practices (ClusterA(Luzon), ClusterB(Visayas, ClusterC(Mindanao) -Draft Reference documents -Draft Advocacy Materials -Action Plan for the full-blown documentation	520,000.00							
4 Full-Blown documentation of DOTS good practices and success stories -Documentation of DOTS good practices and success stories approved for social marketing	290,000.00							
5 LGU Approval of the Good Practices for Social Marketing -Social Marketing for Good Practices								
6 Capacitating Model LGUs in managing Replication Inception Workshop -Facilitators Guide and Replication Inception Workshop (RIW) and Generic Agenda	130,000.00							
7 Conduct Replication Inception Workshops -Draft Replication Workplan -Memorandum of Agreement between Model and Replicating LGUs	630,000.00							

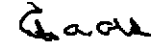
Description of Goods and Services	Estimated Cost/ Approved Budget for the Contract (ABC)	Method of Procurement	Posting/ Advertisement	Eligibility Screening/ Shortlisting	Bid Evaluation	Post Qualification	Approval of Resolution	Award/ Approval of Contract
Total Amount based from the proposed Work and Financial Plan	- 1,820,000.00							
Total Amount per Memorandum of Agreement dtd. Sep. 22, 2010 (DOH to DILG-BLGD Account)	- 1,700,000.00							
Supplies/Materials/Equipment based from the approved PPMP (Form A and Form B)	- (223,389.70)							
Goods and Services for Programmed Projects based from the approved PPMP (Form C)	- 966,340.00							

* Other supplies/ materials/ activities/ expenses that will be incurred during the conduct of the aforesaid activities shall be charged from the total amount released per the approved MOA.


Prepared by:


AVEN C. CERIDIO
 BAC Secretariat

Funds Provided:


ESTER A. ALDANA, CESO II
 ASEC for Finance and Comptrollership
 and Director, FMS

APPROVED:


PHILIP FRANCISCO U. DY
 Head Executive Assistant

ANNUAL PROCUREMENT PLAN - FY 2011
(Inventory Items to be procured from the Suppliers/Contractors)
(SUPPLEMENTAL)

Agency: DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT central office
 Office: -BLGD-DOH (TB Free-LGU Control Program)
 Address: A. Francisco Gold Condominium II, EDSA cor. Mapagmahal St., Diliman, Quezon City

Contact Person: CARINA S. CRUZ, DPA
 Position/Designation: Acting Chief, Procurement Section, GSD/AS
 Telephone/Fax No.: 926-6256

FORM-1B

Item No.		Items & Specifications	Procurement Method	Unit of Issue	Unit Price	PROCUREMENT SCHEDULE						TOTAL			
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		QTY.	AMOUNT
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount		
Paper Products															
1	-	Board, Bristol, A-4, white, 250s/m.		ream	190.00		-	1	190.00		-		-	1	190.00
2	-	Board, Bristol, 8-1/2 x 13, assorted colors, 250s/m.	shop-	reams	280.00		-	1	280.00		-	1	280.00	2	560.00
3	-	Board, Morocco, A-4, assorted colors	ping	reams	300.00		-	1	300.00		-	1	300.00	2	600.00
4	-	Board, Morocco, 8-1/2 x 13, assorted colors		reams	360.00		-	1	360.00		-	1	360.00	2	720.00
Other Office Supplies/Materials															
1	-	Ball Pen, fine point, black	shop-	pieces	4.50		-	200	900.00		-	100	450.00	300	1,350.00
2	-	Sign Pen, Hi-Techpoint, V7, black	ping	pieces	45.00		-	6	270.00		-	6	270.00	12	540.00
Electrical Supplies/Accessories															
1	-	Adapter, wireless, USB	shop-	piece	1,300.00		-	1	1,300.00		-		-	1	1,300.00
Office Equipment															
1	-	Digicam, 12.1 megapixel, reso 6x optical zoom lens, 4GB SC card (Canon Powershop A2100 IS)		unit	16,000.00		-	1	16,000.00		-		-	1	16,000.00
2	-	Fax Machine, with auto cutter, memory and caller ID	shop-	unit	7,000.00		-	1	7,000.00		-		-	1	7,000.00
3	-	Recorder, voice, digital, (Sony ICD-UX70/S) (1GB built-in memory to record up 290 hours, USB direct connection, MP3 playback with ID3 Title Display Transfer MP# via Window Explorer/Mac Drag & Drop MP3 playback (approx. 16hrs/128kbps MP30 built-in microphone)	ping	unit	9,000.00		-	1	9,000.00		-		-	1	9,000.00
Computer Supplies and Peripherals															
1	-	Casing, ATYX 500W		pieces	1,500.00		-	1	1,500.00		-	1	1,500.00	2	3,000.00
2	-	DVD Rom (DVDRW) 24x		pieces	1,200.00		-	1	1,200.00		-	1	1,200.00	2	2,400.00
3	-	Flash Disk, 4GB, USB 2.0		pieces	500.00		-	6	3,000.00		-		-	6	3,000.00
4	-	Hard Disk Drive, 500GB (SATA)	shop-	pieces	2,000.00		-	1	2,000.00		-	1	2,000.00	2	4,000.00
5	-	Ink cartridge, HP60 (for HP DJ F2410), original, black	ping	pieces	900.00		-	6	5,400.00		-	6	5,400.00	12	10,800.00
6	-	Ink cartridge, HP60 (for HP DJ F2410), original, colored		pieces	1,000.00		-	6	6,000.00		-	6	6,000.00	12	12,000.00
7	-	Memory, 2GB, DDR 333		pieces	550.00		-	2	1,100.00		-	2	1,100.00	4	2,200.00
8	-	Monitor, LED, 20" (widescreen)		piece	7,500.00		-	1	7,500.00		-		-	1	7,500.00
9	-	Motherboard, compatible with intel core i5 processor		pieces	4,000.00		-	1	4,000.00		-	1	4,000.00	2	8,000.00
10	-	Printer, HP all-in-one printer scanner/copier		unit	7,000.00		-	1	7,000.00		-		-	1	7,000.00

Item No.		Items & Specifications	Procurement Method	Unit of Issue	Unit Price	PROCUREMENT SCHEDULE								TOTAL	
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		QTY.	AMOUNT
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount		
11	-	Processor, intel core i5, LGA 1156		pieces	8,500.00	-	-	1	8,500.00	-	-	1	8,500.00	2	17,000.00
12	-	System/Software, MS Office 2010 (Home &		piece	4,000.00	-	-	1	4,000.00	-	-	-	-	1	4,000.00
13	-	System/Software, Win7, Professional 32 bit		piece	10,000.00	-	-	1	10,000.00	-	-	-	-	1	10,000.00
14	-	Toner Cartridge, CB435A, (HP LJ P1006), original, black		pieces	2,850.00	-	-	4	14,400.00	-	-	-	14,400.00	4	28,800.00

BREAKDOWN OF AMOUNT

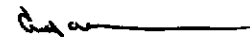
Office: DILG/BLGD-DOH/MCDPC

Item No.	Stock No.	Item Description	1st Quarter Amount	2nd Quarter Amount	3rd Quarter Amount	4th Quarter Amount	TOTAL AMOUNT
1	-	PAPER PRODUCTS	-	1,130.00	-	1,130.00	2,260.00
2	-	OTHER OFFICE SUPPLIES/MATERIALS	-	1,170.00	-	720.00	1,890.00
3	-	ELECTRICAL SUPPLIES/ACCESSORIES	-	1,300.00	-	-	1,300.00
4	-	OFFICE EQUIPMENT	-	32,000.00	-	-	32,000.00
5	-	COMPUTER SUPPLIES AND PERIPHERALS	-	75,600.00	-	44,100.00	119,700.00
			-	111,200.00	-	45,950.00	157,150.00

Prepared by:


AVEN C. CERIDIO
 BAC Secretariat

Funds Available:


ESTER A. ALDANA, CESO II
 ASEC for Finance and Comptrollership
 and Director, FMS

APPROVED:


PHILIP FRANCISCO U. DY
 Head Executive Assistant

ANNUAL PROCUREMENT PLAN - FY 2011
(Common Use Office Supplies/Materials/Equipment available at the Procurement Service/DBM)
(SUPPLEMENTAL)

Agency: **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT central office**
Office: **-BLGD-DOH (TB Free-LGU Control Program)**
Address: **A. Francisco Gold Condominium II, EDSA cor. Mapagmahal St., Diliman, Quezon City**

Contact Person: **CARINA S. CRUZ, DPA**
Position/Designation: **Acting Chief, Procurement Section, GSD/AS**
Telephone/Fax No.: **926-6256**

FORM-1A

Item No.	Stock No.	Articles & Specifications	Unit of Issue	Unit Price PS/DBM Apr.16,2010	PROCUREMENT SCHEDULE								TOTAL	
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		QTY.	AMOUNT
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount		
Common Office Supplies														
21	7510-XL-010-001	CORRECTION FLUID, water base, white opaque, 15ml	pieces	11.75	-	5	58.75	-	5	58.75	10	117.50		
39	7510-PH-018-008	FOLDER, morocco/fancy, w/plastic grip, legal size, assorted colors, 50s/pack	pack	186.70	-	1	186.70	-	-	-	1	186.70		
40	7510-PH-018-010	FOLDER, fancy, 0.24mm, 240mm x 320mm, (A4), assorted colors, 50s/bundle	bundle	164.15	-	1	164.15	-	-	-	1	164.15		
41	7510-PH-018-011	FOLDER, clear plastic, L-type, 210mm x 297mm, (8-1/4"x11-3/4"), A4, 50s/pack	pack	195.75	-	1	195.75	-	-	-	1	195.75		
56	7510-PH-028-002	MARKING PEN, for white board, felt tip, bullet tip, non-toxic, black	pieces	15.40	-	6	92.40	-	6	92.40	12	184.80		
57	7510-PH-028-003	MARKING PEN, for white board, felt tip, bullet tip, non-toxic, blue	pieces	15.40	-	6	92.40	-	6	92.40	12	184.80		
58	7510-PH-028-004	MARKING PEN, for white board, felt tip, bullet tip, non-toxic, red	pieces	15.40	-	6	92.40	-	6	92.40	12	184.80		
59	7510-PH-028-005	MARKING PEN, permanent, bullet tip, non-toxic, black	pieces	17.70	-	6	106.20	-	6	106.20	12	212.40		
60	7510-PH-028-006	MARKING PEN, permanent, bullet tip, non-toxic, blue	pieces	17.70	-	6	106.20	-	6	106.20	12	212.40		
61	7510-PH-028-007	MARKING PEN, permanent, bullet tip, non-toxic, red	pieces	17.70	-	6	106.20	-	6	106.20	12	212.40		
77	7510-PH-031-011	PAPER, multi-copy, 210mm x 298mm, for laser printer, litho printing, (A4), 80gsm	reams	160.20	-	30	4,806.00	-	35	5,607.00	65	10,413.00		
(5)	7510-PH-031-017	PAPER, multi-copy, 216mm x 330mm, for laser printer, litho printing, (8-1/2"x13"), 80gsm	reams	227.85	-	30	6,835.50	-	15	3,417.75	45	10,253.25		
79	7510-PH-068-001	PARCHMENT PAPER, 297mm x 210mm, multi-purpose, fine, translucent, (A4), 80gsm, 100s/pk	packs	140.40	-	3	421.20	-	-	421.20	3	842.40		
80	7510-PH-008-006	PAPER CLIP, gem type, jumbo, vinyl/plastic coated, 50mm long, 100s/box or 146g/box	boxes	16.55	-	8	132.40	-	6	99.30	14	231.70		
81	7510-PH-008-007	PAPER CLIP, gem type, vinyl/plastic coated, 33mm, assorted colors, 100s/box	boxes	4.40	-	12	52.80	-	12	52.80	24	105.60		
86	7510-PH-034-001	RECORD BOOK, 300 pages, 215mm x 275mm, 55gsm, Smythe sewn, with "ORB" printing	pieces	55.00	-	5	275.00	-	-	-	5	275.00		
87	7510-PH-034-002	RECORD BOOK, 500 pages, 215mm x 275mm, 55gsm, Smythe sewn, with "ORB" printing	pieces	93.60	-	5	468.00	-	-	-	5	468.00		
93	7510-XL-070-003	RING BINDER, plastic, 24mm x 1.12M, 80 rings, 0.55mm (thick), assorted colors	pieces	12.40	-	50	620.00	-	50	620.00	100	1,240.00		
98	7510-XL-038-001	SIGN PEN, high tech pen, black	pieces	36.30	-	12	435.60	-	6	217.80	18	653.40		
103	7510-PH-042-001	STAPLE WIRE, standard, #35, 5000s/box	boxes	35.25	-	5	176.25	-	6	211.50	11	387.75		
107	7510-PH-047-001	TAPE, masking, 24mm (1") width, usable length of 50m	rolls	36.10	-	5	180.50	-	6	216.60	11	397.10		
108	7510-PH-047-002	TAPE, masking, 48mm (2") width, usable length of 50m	rolls	72.00	-	6	432.00	-	6	432.00	12	864.00		
109	7510-PH-047-003	TAPE, transparent, 24mm (1") width, usable length of 50m	rolls	14.50	-	12	174.00	-	12	174.00	24	348.00		
110	7510-PH-047-004	TAPE, transparent, 48mm (2") width, usable length of 50m	rolls	14.35	-	12	172.20	-	12	172.20	24	344.40		
111	7510-PH-047-005	TAPE, packaging, 48mm (2") width, usable length of 50m	rolls	15.40	-	6	92.40	-	-	-	6	92.40		
119	7510-PH-054-001	WRAPPING PAPER, kraft, 65gsm, 910 width, approx. 40M (3kgs)	rolls	88.40	-	1	88.40	-	1	88.40	2	176.80		
Common Office Devices														
1	7520-XL-001-001	CUTTER BLADE, for heavy duty cutter, L500, 10 pcs/pack	packs	7.55	-	4	30.20	-	2	15.10	6	45.30		
2	7520-XL-002-001	CUTTER, for general purpose, heavy duty, plastic moulded body,	piece	25.00	-	2	50.00	-	2	50.00	4	100.00		
7	7520-XL-006-001	STAPLER, standard type	piece	251.90	-	2	503.80	-	2	503.80	4	1,007.60		

Item No.	Stock No.	Articles & Specifications	Unit of Issue	Unit Price PS/DBM Apr.16,2010	PROCUREMENT SCHEDULE								TOTAL	
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		QTY.	AMOUNT
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount		
		Common Computer Supplies												
39	7045-XL-010-046	INK CARTRIDGE, Lexmark, No. 27 (10NO227), original, colored	pieces	1,102.40	-	-	6	6,614.40	-	-	6	6,614.40	12	13,228.80
40	7045-XL-010-047	INK CARTRIDGE, Lexmark, No. 17 (10NO217), original, black	pieces	975.55	-	-	6	5,853.30	-	-	6	5,853.30	12	11,706.60

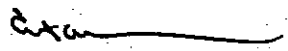
BREAKDOWN OF AMOUNT

Item No.	Stock No.	Item Description	1st Quarter Amount	2nd Quarter Amount	3rd Quarter Amount	4th Quarter Amount	TOTAL AMOUNT
1	7510	COMMON OFFICE SUPPLIES	-	16,416.75	-	16,634.75	29,019.85
2	7520/3610	COMMON OFFICE DEVICES	-	584.00	-	588.90	1,152.90
3	3610/7110	COMMON OFFICE EQUIPMENT	-	-	-	-	-
4	7045	COMMON COMPUTER SUPPLIES	-	12,467.70	-	12,467.70	24,935.40
5	7930	COMMON JANITORIAL SUPPLIES	-	-	-	-	-
6	6250	COMMON ELECTRICAL SUPPLIES/ACCESSORIES	-	-	-	-	-
			-	29,468.45	-	29,671.34	59,139.79


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 ASEC for Finance and Comptrollership
 and Director, FMS

APPROVED:


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 Head Executive Assistant